



NORTH SLOPE BOROUGH SCHOOL DISTRICT
MEMORANDUM

TO: Robyn Burke, President
Members of the Board

THROUGH: David Vadiveloo, Superintendent DSV

FROM: Reginald Santos, Director of Information Technology RS

DATE: October 11, 2024

SUBJECT: Purchases Over \$10K - Memo No. SB25-065
Software Subscription Renewal (Informational Item)

NSBSD Policy Manual:

BP 3300 Expenditures/Expending Authority: The Superintendent or designee may purchase supplies, materials, and equipment in accordance with the law. The Superintendent or designee shall not authorize any proposed expenditure that exceeds the major budget classification allowance against which the expenditure is the proper charge unless an amount sufficient to cover the purchase is available in the budget for transfer.

BP 3310, Purchasing Procedures: The School Board desires to ensure that maximum value is received for money spent by the district and that records are kept in accordance with the law. The Superintendent or designee may issue and sign purchase orders.

BP 3311, Bids: All purchases in the amount of \$20,000 or more shall be based, when possible, on three competitive bids. The Superintendent or designee shall establish procedures to ensure that formal advertised bids are solicited for purchases over \$50,000.

BP 3312, Contracts: The Superintendent or designee may enter into contracts and memoranda of agreement on behalf of the district. All contracts and memorandums of agreement with a dollar value of \$50,000 or greater must be approved by the School Board.

BP 3440, Inventories: The Superintendent or designee shall provide for the proper control and conservation of district property.

NSBSD Strategic Plan Summary:

Financial & Operational Stewardship

Goal 7: Standardize high-functioning, efficient, student-focused operations

Issue Summary:

The software subscription renewals are listed below with a brief description of each software for our school district. These tools and services have proven vital to our daily operations, enhancing our educational offerings and ensuring the safety and efficiency of our institution.



1. Advanced Email Threat Protection & Encryption (SHI Quote-25401703)

- Product: OpenText Advanced Email Threat Protection and Encryption for students and staff.
- Contract: Annual subscription renewal covering 10/30/2024 – 10/29/2025.
- Value to the District: Total of \$20,666.18. This product enhances email security, helping to protect the district's communication infrastructure from malware, phishing attacks, and data breaches.
- Alignment with Strategic Plan: Supports long-term operational stability by safeguarding sensitive district communications and ensuring compliance with privacy standards.

2. Adobe Creative Cloud & Adobe Acrobat Sign (OETC Quote 43415)

- Product: Adobe Creative Cloud for Enterprise and Adobe Acrobat Sign for electronic document signing.
- Contract: Renewal from July 20, 2024, to July 20, 2025.
- Value to the District: Total of \$16,505.00. Adobe Creative Cloud supports educational creativity and digital literacy, while Adobe Acrobat Sign streamlines document processing.
- Alignment with Strategic Plan: Enhances operational efficiency by promoting digital tools and reducing paper-based processes, contributing to financial stewardship.

3. Veeam Data Platform (SHI Quote-25174264)

- Product: Veeam Data Platform for data backup and recovery, covering 25 instances.
- Contract: Annual renewal subscription from 10/18/2024 – 10/17/2025.
- Value to the District: Total of \$38,475.00. Veeam ensures critical data is backed up and easily recoverable, protecting against data loss or cyber-attacks.
- Alignment with Strategic Plan: Ensuring data protection and recovery contributes to operational continuity and resource stability, aligning with long-term financial stewardship.

4. Microsoft 365 and SQL Server Licenses (OETC Quote 44988)

- Product: Microsoft 365 A3 for staff and students, along with SQL Server and other Microsoft licenses.
- Contract: Renewal for 1 Year starting on October 1, 2024.
- Value to the District: Total of \$34,328.68. Microsoft 365 provides essential cloud-based collaboration tools for staff and students, while SQL Server supports critical district applications.
- Alignment with Strategic Plan: Enhances operational efficiency and provides a robust IT infrastructure, supporting the district's long-term technology and resource goals.

5. Malwarebytes ThreatDown (SHI Quote-25401715)

- Product: Malwarebytes ThreatDown Site License and Endpoint Detection & Response for servers.
- Contract: Annual renewal for the 2024–2025 period.
- Value to the District: Total of \$27,297.63. Protects the district's network from malware and other cyber threats, ensuring secure operations.
- Alignment with Strategic Plan: Enhances cybersecurity, ensuring the operational stability of IT resources, which supports long-term financial and operational stewardship.





Funding Sources and Contract Amount:

Function	Account Code	Available Budget
SUPPLIES/MATERIALS/MEDIA	100.200.355.450	\$456,748.65
PURCHASED SERVICES	100.200.355.440	\$29,352.90

Grant Funds:

No grant funds are associated with the funding of the attached renewal quotes.

Compliance with BP 3311:

These are sole-source procurements due to the total cost of ownership and unique capability or compatibility justification. Even though alternative products exist, the total cost of transitioning to a new product (training, integration, maintenance, etc.) justifies staying with the existing provider.

Proposed Motion:

No motion is required. This is an informational Item as the purchases of supplies, materials, and equipment are within the discretion of the Chief School Administrator or designee.

Signature: *DsVadiveloo*
DsVadiveloo (Oct 19, 2024 11:57 AKDT)

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Signature: *Reginald Santos*
Reginald Santos (Oct 16, 2024 14:03 AKDT)

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