

September 30, 2015

JBHM Architects, PA
105 Court Street
Tupelo, Mississippi 38804

662 844 1822
FAX 662 844 0971
EMAIL info@jbhm.com

Dr. Gearl Loden
Tupelo Public School District
72 South Green Street
Tupelo, MS 38804

Re: Security Improvements to Tupelo Public School District, Security Film, Contract B

Dear Owner Representative:

Attached are the close-out documents (as listed on the attached transmittal) on the above referenced project.

All punch list items have been completed on this project. I recommend final approval of this project and payment to the Contractor.

If you have any questions, please advise.

Sincerely,



William M. Lewis, AIA

Attachments

pc: JBHM File# 15027.01.15

ARCHITECTURE
PLANNING
LANDSCAPE ARCHITECTURE
INTERIOR DESIGN
GRAPHIC DESIGN
PROGRAM MANAGEMENT

OFFICES
Biloxi, (C.A.)
Columbus
Jackson
Tupelo

PRINCIPALS
JOSEPH S. HENDERSON, AIA
WILLIAM M. LEWIS, AIA
RICHARD H. MCNEEL, AIA

Please acknowledge receipt of these documents by signing below and returning a copy for our files.

Received by: _____ Date: _____



JBHM Architects, PA
105 Court Street
Tupelo, Mississippi 38804

662 844 1822
FAX 662 844 0971
EMAIL info@jbhm.com

September 30, 2015

Dr. Gearl Loden, Superintendent
Tupelo Public School District
72 South Green Street
Tupelo, MS 38804

**Re: Security Improvements to Tupelo Public School District, Security Film,
Contract B**

Dear Dr. Loden,

This is to advise that no asbestos containing materials were specified for the above captioned project. Accordingly, to the best of our knowledge no asbestos containing materials were used in the construction of this project.

ARCHITECTURE
PLANNING
LANDSCAPE ARCHITECTURE
INTERIOR DESIGN
GRAPHIC DESIGN
PROGRAM MANAGEMENT

Should you require additional information, please advise.

Sincerely,



William Lewis, AIA

pc: file - JBHM #15027.01.15

OFFICES
Biloxi, (C.A.)
Columbus
Jackson
Tupelo

PRINCIPALS
JOSEPH S. HENDERSON, AIA
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RICHARD H. MCNEEL, AIA



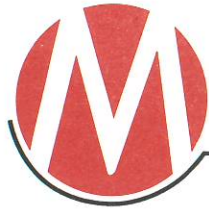


Tupelo Public School District
Security Improvements
Security Glazing
Contract B
15027.01

CLOSEOUT DOCUMENTS

"Experience Is The Difference"

P.O. Box 896 • 711 Robert E. Lee Drive • Tupelo, Mississippi 38802
Phone (662) 844-4540 • Fax (662) 620-7754 • Website: maloneyglassanddoor.com



MALONEY

Glass & Overhead Door

Serving Tupelo for 3 Generations

To: Tupelo Public School District
PO Box 1366
Tupelo, MS 38802

WARRANTY- GUARANTEE

Date: 8/26/15

Project: TPSD, Security Improvements, Security Film Contract B

We, Maloney Glass and Overhead Door, hereby Warranty and Guarantee all work, performed within our scope of work, at the above mentioned project for (1) one year from the date of substantial completion (August 10, 2015). We agree to repair or replace any or all such work, that may be proven defective in workmanship within the period of one year from the date of substantial completion without expense whatsoever to the owner.

PETER J. MALONEY, INC.
D/b/a Maloney Glass and Overhead Door

Mark Simpson, Project Manager

"Experience Is The Difference"

P.O. Box 896 • 711 Robert E. Lee Drive • Tupelo, Mississippi 38802
Phone (662) 844-4540 • Fax (662) 620-7754 • Website: maloneyglassanddoor.com



Warranty Number

037100

**RESIDENTIAL LIFETIME LIMITED PRODUCT WARRANTY
COMMERCIAL TEN-YEAR LIMITED PRODUCT WARRANTY**Certificate of Limited Warranty and Installation Record for Madico
Window Film Products Installed on Buildings/Homes**SEE REVERSE SIDE FOR PRODUCTS COVERED UNDER THIS WARRANTY CERTIFICATE**

- For residential applications, this limited lifetime warranty is extended to the original purchaser for as long as they own and live in the home in which the film was installed. This limited lifetime warranty is extended only to the original purchaser and is non-transferable.
- For Commercial applications, this warranty is limited to a period of ten (10) years.

LIMITED WARRANTY

Madico, Inc. warrants its window film products, for the duration of this warranty, against window film defects causing peeling, adhesive failure, bubbling, cracking, crazing, demetalizing, or delaminating, when the film is properly installed by a Madico dealer on the interior surface of glass windows and doors. In the event that the Madico film is defective, Madico will provide replacement film and will pay the reasonable and customary labor costs for the removal of the defective film and installation of the replacement film, provided that said work is performed by a reputable independent film installer, except that in no event shall such installation cost and film value exceed the cost of the original film installation. Installation of replacement film under this warranty shall not extend this warranty or create a new warranty for the replacement film.

This warranty DOES NOT cover glass breakage or insulated glass unit seal failure. This warranty DOES NOT cover improper installation of Madico film. Window film installers are independent contractors and are not agents or representatives of Madico, and no window film installer is authorized to represent that he is an agent or representative of Madico. Madico shall not be liable for any loss, damage, expense or cost caused in whole or in part by improper film installation, improper care or maintenance of the window film, non-conforming applications or uses, or any problem other than defects in the Madico window film.

The benefits under this warranty shall be the sole and exclusive remedy against Madico for any loss arising out of the sale, application, and/or use of Madico window film. Other than replacement of any defective window film, as set forth herein, Madico shall not under any circumstances be responsible for, or liable to any party for, any economic loss or physical harm, or any incidental or consequential damages, or special damages. Some states do not allow the limitations of liability set forth herein, so some or all of these limitations may not apply to you.

This warranty may not be modified in any respect except by a written document signed by Madico. In order to be effective, this warranty must be filled out by the customer and forwarded to Madico for registration, with a copy of the installation invoice, within 30 days of the installation of the Madico film to be covered by this warranty. All warranty claims must be sent to Madico in writing within the time period that warranty coverage is in effect. Madico's address for warranty registration and for claims is: Madico, Inc., Warranty Department, 64 Industrial Parkway, Woburn, MA, 01801.

CUSTOMER INFORMATIONNAME: Tupelo Public Schools
(If COMMERCIAL GIVE AUTHORIZING INDIVIDUAL)BUSINESS NAME: _____
(COMMERCIAL ONLY)

INSTALLATION ADDRESS: _____

Tupelo, MS

Customer Phone: _____

Location in Building: Entry Access multiple
(AREA OR ROOMS FILM INSTALLED)Areas

CUSTOMER SIGNATURE: _____

FILM INFORMATIONSQUARE FOOTAGE: 10,000
(TOTAL SQUARE FOOTAGE INSTALLED)FILM TYPE(S): 12 mil Clear Security FilmROLL NUMBERS: 1503600 311074 308160,
(ATTACH ADDITIONAL SHEETS IF NECESSARY)311074, 140740, 311605☒ COMMERCIAL BUILDING ☐ SINGLE HOME☐ APT. OR CONDO ☐ OTHERINSTALLATION DATE: 8/10/2015 Completion date**DEALER INFORMATION**DEALER NAME: Tupelo TintADDRESS: 1512 W. Main St.CITY & STATE: Tupelo MS 38801SIGNATURE: [Signature]

CONTINUED ON REVERSE SIDE

Send completed yellow copy to: Madico, Inc. • Warranty Department • 64 Industrial Parkway • Woburn, MA 01801

WHITE: CUSTOMER • YELLOW: MADICO, INC. • PINK: DEALER

V-0624

Cleaning and General Care Instructions for Madico Solar Control and Safety Films

Madico window film is a robust, durable product installed by trained professionals. If you observe some changes over the first 2 weeks, they are a natural part of the bonding process. Please note the following:

1. **Do not clean the glass during the drying period.** The sun acts as a catalyst, ensuring that the adhesive thoroughly bonds the film to the glass. The adhesive withstands condensation, high humidity, and window flexing. Window surfaces with a northern exposure may require longer drying times.
2. **Water bubbles will disappear.** A few small particles or "points" may remain. They are generally visible only from the outside. Inherent to film adhesives, these points are light reflections.
3. **A slightly hazy or milky appearance** caused by water between the film and the glass at the outset sometimes appears. Don't be concerned, it will disappear.
4. **The barely visible, clear border around the edges** ensures that the film is properly bonded to the glass.
5. **An almost invisible extra fine butt splice** appears on very wide windows that require two sections of film to be completely covered.
6. **For best cleaning results,** do not clean the film for 30 days after installation. Do not use brushes, pure ammonia, industrial strength cleaners, or solutions that contain abrasive materials. Always use a soft clean cloth to wash and dry your windows. Avoid coarse paper towels. Windex® or similar window cleaning solutions may be safely used. A rubber squeegee may also be used. *Windex is a registered trademark of SC Johnson

Should Safety and Security films inadvertently receive deep scratches or cuts, contact your dealer for immediate replacement.

V0845

**AIA**[®]**Document G706™ – 1994****Contractor's Affidavit of Payment of Debts and Claims****PROJECT:** *(Name and address)*Tupelo Public School District
Security Improvements
Security Film Contract B
Tupelo, MS**ARCHITECT'S PROJECT NUMBER:**

15027.01

OWNER: ☒ARCHITECT: ☒CONTRACTOR: ☒SURETY: ☐OTHER: ☐**TO OWNER:** *(Name and address)*Tupelo Public School District
72 South Green Street
Tupelo, MS 38801**CONTRACT FOR:** Security Film Contract
B**CONTRACT DATED:** 6/19/15**STATE OF:** Mississippi**COUNTY OF:** Lee

The undersigned hereby certifies that, except as listed below, payment has been made in full and all obligations have otherwise been satisfied for all materials and equipment furnished, for all work, labor, and services performed, and for all known indebtedness and claims against the Contractor for damages arising in any manner in connection with the performance of the Contract referenced above for which the Owner or Owner's property might in any way be held responsible or encumbered.

EXCEPTIONS:**SUPPORTING DOCUMENTS ATTACHED HERETO:**

- Consent of Surety to Final Payment. Whenever Surety is involved, Consent of Surety is required. AIA Document G707, Consent of Surety, may be used for this purpose

Indicate Attachment ☒ Yes ☐ No

The following supporting documents should be attached hereto if required by the Owner:

- Contractor's Release or Waiver of Liens, conditional upon receipt of final payment.
- Separate Releases or Waivers of Liens from Subcontractors and material and equipment suppliers, to the extent required by the Owner, accompanied by a list thereof.
- Contractor's Affidavit of Release of Liens (AIA Document G706A).

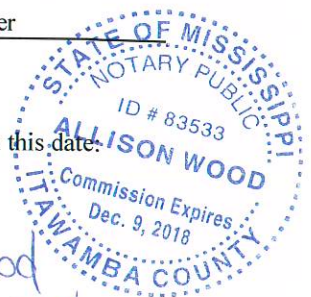
CONTRACTOR: *(Name and address)*Maloney Glass and Overhead Door
P.O. Box 896
Tupelo, MS 38802

BY:

*(Signature of authorized representative)*Mark Simpson, Project Manager
(Printed name and title)

Subscribed and sworn to before me on this date:

September 29, 2015

Notary Public: Allison Wood
My Commission Expires: Dec. 9, 2018

Bond No. 929610395

CONSENT OF SURETY TO FINAL PAYMENT

Conforms with the American Institute of
Architects, AIA Document G707

OWNER
ARCHITECT
CONTRACTOR
SURETY
OTHER

☐
☐
☐
☐
☐

TO OWNER:
(Name and address)
Tupelo Public School District
72 South Green Street
Tupelo, MS 38804

ARCHITECT'S PROJECT NO.:

CONTRACT FOR:
General Construction

PROJECT:
(Name and address)
15027.00/15027.02 - TPSD Security
Improvements

CONTRACT DATED:
June 19, 2015

In accordance with the provisions of the Contract between the Owner and the Contractor as indicated above, the
(Insert name and address of Surety)
Western Surety Company

on bond of
(Insert name and address of Contractor)
Maloney Glass and Overhead Door

, SURETY,

hereby approves of the final payment to the Contractor, and agrees that final payment to the Contractor shall not relieve the Surety of any
of its obligations to
(Insert name and address of Owner)
Tupelo Public School District

72 South Green Street
Tupelo, MS 38804

, OWNER,

as set forth in said Surety's bond.

IN WITNESS WHEREOF, the Surety has hereunto set its hand on this date: September 11, 2015
(Insert in writing the month followed by the numeric date and year.)

Attest:

Janice McCoy

Western Surety Company

(Surety)

Ric Stallings
(Signature of authorized representative)

Ric Stallings, Attorney-In-Fact

(Printed name and title)

Western Surety Company

POWER OF ATTORNEY APPOINTING INDIVIDUAL ATTORNEY-IN-FACT

Know All Men By These Presents, That WESTERN SURETY COMPANY, a South Dakota corporation, is a duly organized and existing corporation having its principal office in the City of Sioux Falls, and State of South Dakota, and that it does by virtue of the signature and seal herein affixed hereby make, constitute and appoint

Mark E Harris, Keith W Brown, W W Jones II, Joseph Madden III, Richard L Powell, Ric Stallings, Tona J Hunter, Cooper W Permenter, Individually

of Memphis, TN, its true and lawful Attorney(s)-in-Fact with full power and authority hereby conferred to sign, seal and execute for and on its behalf bonds, undertakings and other obligatory instruments of similar nature

- In Unlimited Amounts -

and to bind it thereby as fully and to the same extent as if such instruments were signed by a duly authorized officer of the corporation and all the acts of said Attorney, pursuant to the authority hereby given, are hereby ratified and confirmed.

This Power of Attorney is made and executed pursuant to and by authority of the By-Law printed on the reverse hereof, duly adopted, as indicated, by the shareholders of the corporation.

In Witness Whereof, WESTERN SURETY COMPANY has caused these presents to be signed by its Vice President and its corporate seal to be hereto affixed on this 20th day of May, 2014.



WESTERN SURETY COMPANY

A handwritten signature in black ink, appearing to read "Paul T. Bruflat".

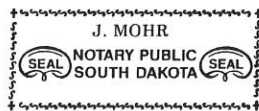
Paul T. Bruflat, Vice President

State of South Dakota }
County of Minnehaha } ss

On this 20th day of May, 2014, before me personally came Paul T. Bruflat, to me known, who, being by me duly sworn, did depose and say: that he resides in the City of Sioux Falls, State of South Dakota; that he is the Vice President of WESTERN SURETY COMPANY described in and which executed the above instrument; that he knows the seal of said corporation; that the seal affixed to the said instrument is such corporate seal; that it was so affixed pursuant to authority given by the Board of Directors of said corporation and that he signed his name thereto pursuant to like authority, and acknowledges same to be the act and deed of said corporation.

My commission expires

June 23, 2015



A handwritten signature in black ink, appearing to read "J. Mohr".

J. Mohr, Notary Public

CERTIFICATE

I, L. Nelson, Assistant Secretary of WESTERN SURETY COMPANY do hereby certify that the Power of Attorney hereinabove set forth is still in force, and further certify that the By-Law of the corporation printed on the reverse hereof is still in force. In testimony whereof I have hereunto subscribed my name and affixed the seal of the said corporation this 11th day of September, 2015.



WESTERN SURETY COMPANY

A handwritten signature in black ink, appearing to read "L. Nelson".

L. Nelson, Assistant Secretary



AIA[®] Document G706A[™] – 1994

Contractor's Affidavit of Release of Liens

PROJECT: *(Name and address)*
Tupelo Public School District
Security Improvements
Security Film Contract B
Tupelo, MS

ARCHITECT'S PROJECT NUMBER:
15027.01

OWNER: ☐

ARCHITECT: ☐

CONTRACTOR: ☐

SURETY: ☐

OTHER: ☐

CONTRACT FOR: Security Film
Contract B

CONTRACT DATED: 6/19/15

TO OWNER: *(Name and address)*
Tupelo Public School District
72 South Green Street
Tupelo, MS 38801

STATE OF: Mississippi
COUNTY OF: Lee

The undersigned hereby certifies that to the best of the undersigned's knowledge, information and belief, except as listed below, the Releases or Waivers of Lien attached hereto include the Contractor, all Subcontractors, all suppliers of materials and equipment, and all performers of Work, labor or services who have or may have liens or encumbrances or the right to assert liens or encumbrances against any property of the Owner arising in any manner out of the performance of the Contract referenced above.

EXCEPTIONS:

SUPPORTING DOCUMENTS ATTACHED HERETO:

1. Contractor's Release or Waiver of Liens, conditional upon receipt of final payment.
2. Separate Releases or Waivers of Liens from Subcontractors and material and equipment suppliers, to the extent required by the Owner, accompanied by a list thereof.

CONTRACTOR: *(Name and address)*
Maloney Glass and Overhead Door
P.O. Box 896
Tupelo, MS 38802

BY:

(Signature of authorized representative)

Mark Simpson, Project
Manager

(Printed name and title)

Subscribed and sworn to before me on this date:

Notary Public:

My Commission Expires:

September 29, 2015

December 9, 2018





MALONEY

Glass & Overhead Door

Serving Tupelo for 3 Generations

To: Tupelo Public School District
PO Box 1366
Tupelo, MS 38802

Certification of Non-Use of Asbestos Containing Materials

Date: 8/26/15

Project: TPSD, Security Improvements, Security Film Contract B

This letter is to inform you that Maloney Glass and Overhead Door did not use any asbestos containing materials during this project. Let us know if you have any questions.

PETER J. MALONEY, INC.
D/b/a Maloney Glass and Overhead Door

Mark Simpson, Project Manager

"Experience Is The Difference"

P.O. Box 896 • 711 Robert E. Lee Drive • Tupelo, Mississippi 38802
Phone (662) 844-4540 • Fax (662) 620-7754 • Website: maloneyglassanddoor.com



MALONEY
Glass & Overhead Door
Serving Tupelo for 3 Generations

9/7/15

Charles Laney
JBHM Architects, PA
105 Court Street
Tupelo, MS 38801

Re: TPSD Security Improvements, Security Glazing, Contract B-15027.01

Mr. Laney:

This letter shall certify that all work associated with the TPSD Security Glazing project is complete including punch list items from the Substantial Completion Inspection.

Sincerely,

Mark Simpson
Estimator/ Project Manager
662-844-4540

"Experience Is The Difference"

P.O. Box 896 • 711 Robert E. Lee Drive • Tupelo, Mississippi 38802
Phone (662) 844-4540 • Fax (662) 620-7754 • Website: maloneyglassanddoor.com

TPSD, Security Improvements, Security Film Contract B

Contractor's Punch list

Attendees- Mark Simpson, Maloney Glass

Lawhon

- Sidelight in cafeteria missing tint (south end)
- Main Building, north door- caulking is white and black- need consistency
- North Building 3rd grade- use black caulk (south and east doors)
- Building A- West Doors- used white trim and caulk- not consistent with everything else
- General Note- remove excess caulk and check for loose trim

Carver

- (2) Main hallway 1st Floor double doors leading to back of building- top glass not tinted, needs trim
- Bottom Basement double doors need attention- (1) door is ok, the other is terrible

Milam

- Basement steel windows tinted but not caulked
- Basement exit doors- tinted, no caulk
- Wood windows @ basement need a lot of work- caulking is horrible
- Rear double doors- caulking needs attention
- General note- check doors, majority of caulking needs addressed

Church Street

- Rear double doors caulking needs cleaned up
- General Note- check doors caulking, clean up

King Street

- Media Center- sloppy caulk on doors- trim on windows but no caulk
- Exit Door #5- replace or caulk trim on doors- sharp edges
- Photo #6 on plans- sharp trim edges
- General Note- check all trim for sharp edges

Joyner

- Front Entrance- clean up caulk
- No film on photo #2 @ both locations
- Cafeteria- clean up caulking on doors
- Middle Hallway rear door- white caulking smeared needs cleaned up

Parkway

- Mark #3- caulk instead of trim?
- Courtyard doors- no trim?
- General Note- caulk on doors is poor quality
- Cafeteria #7 left middle window- redo tint- tint doesn't cover entire glass- can see edges of tint
- Photo #3- poor caulk job- use trim on door sidelights

Thomas Street

- Check all doors for loose trim
- Gym doors- sharp trim edge
- General note- no consistency with trim colors and caulking throughout school?

Pierce Street

- General Notes- Check for sharp edges, clean up caulking and check for loose trim.

Rankin

- Front Door- white caulk with black trim)
- Downstairs building- photo #3 missing bottom trim
- Lower wing girl's restroom- white caulk on black door???
- General note- check for loose trim and sharp edges

Tupelo Middle-

- General Note- Check for loose trim, sharp edges and caulking- otherwise looks pretty good

Lawndale-

- General Note- Check for loose trim, sharp edges and caulking- otherwise looks pretty good

Tupelo High School

- Band Hall- redo trim and caulking
- Band Hall Hallway- Hollow metal windows- redo trim and caulking
- Cafeteria- redo trim and caulking
- Old Cafeteria (art room windows) check caulk and sharp edges
- General Note- clean up caulking, check loose trim, check and clean up caulking

Central Office

- General Notes- Check for sharp edges, clean up caulking and check for loose trim.

ARCHITECTS OBSERVATION REPORT

JBHM Architects, P.A. ▪ 105 Court Street, Tupelo MS 38804 ▪ Phone 662 844 1822 ▪ Fax 662 844 0971

Project: Tupelo Public School District, Security Improvements, Security Film Contract B, Tupelo, MS
PN: 15027.01

Date/Time: August 10, 2015 / 10:00 am

Weather: Sunny / 96°

Owner: Tupelo Public School District, 72 South Green Street, Tupelo, MS

Contractor: Maloney Glass and Overhead Door, 705 Robert E. Lee Drive, Tupelo, MS

Present: Andy Cantrell - Tupelo Public School District; Mark Simpson - Maloney Glass; Charles Laney - JBHM

The purpose of this observation is to determine if the project is substantially complete and make a punch list if needed. Punch list follows:

1. MS Finish trim needs to be adjusted in several areas
2. MS Clean sealant around windows
3. MS Uniform sealant in all areas must be achieved
4. MS High school sealant needs to be reworked
5. MS Trim needs to be uniform and same color in all locations
6. MS White sealant needs to be removed and replaced with black
7. MS Sealant needs to be installed at Church Street Elementary

This project may be considered substantially complete as of 3:00 pm on Monday, August 10, 2015 with owner approval. Owner's insurance shall take effect at this time.

All punch list items, close out requirements, and warranty information is to be completed/approved within 30 days of the date of Substantial Completion. Therefore, Contractor is strongly urged to submit all required items as soon as possible for review. See Articles 9.8.2.1 and 9.8.5 in Section 00 22 13 Supplementary Conditions.

By: Charles Laney
Charles Laney, Assoc. AIA - Project Manager

pc: JBHM File # 15027.01.15



Request for Substantial Completion Inspection
 Date 7/31/15 Project Number 15027.01
 Project Name TPSP Security Improvements - Security Glazing - Contract B
 Contractor Maloney Glass & Overhead Door

As the Contractor's representative for the referenced project I certify that I have completed the following:

Item	Date Completed	Initials
1. Prepare a list of items to be completed and corrected (Contractor's punch list), the value of items on the list, and reasons why the Work is not complete.	<u>7/31/15</u>	<u>MS</u>
2. Advise Owner of pending insurance changeover requirements.	<u>9/7/15</u>	<u>MS</u>
3. Submit specific warranties, workmanship bonds, maintenance service agreements, final certifications, and similar documents.	<u>9/15/15</u>	<u>MS</u>
4. Obtain and submit releases permitting Owner unrestricted use of the Work and access to services and utilities. Include occupancy permits, operating certificates, and similar releases.	<u>9/15/15</u>	<u>MS</u>
5. Prepare and submit Project Record Documents (AS BUILTS), operation and maintenance manuals, final completion construction photographic documentation, damage or settlement surveys, property surveys, and similar final record information.	<u>9/15/15</u>	<u>MS</u>
6. Deliver tools, spare parts, extra materials, and similar items to location designated by Owner. Label with manufacturer's name and model number where applicable.	<u>N/A</u>	<u>MS</u>
7. Make final changeover of permanent locks and deliver keys to Owner. Advise Owner's personnel of changeover in security provisions.	<u>9/15/15</u>	<u>MS</u>
8. Complete startup testing of systems.	<u>N/A</u>	<u>MS</u>
9. Submit test/adjust/balance records.	<u>N/A</u>	<u>MS</u>
10. Terminate and remove temporary facilities from Project Site, along with mockups, construction tools, and similar elements.	<u>9/2/15</u>	<u>MS</u>
11. Advise Owner of changeover in heat and other utilities.	<u>N/A</u>	<u>MS</u>
12. Submit changeover information related to Owner's occupancy, use, operation, and maintenance.	<u>N/A</u>	<u>MS</u>
13. Complete final cleaning requirements, including touchup painting.	<u>9/7/15</u>	<u>MS</u>
14. Touch up and otherwise repair and restore marred exposed finishes to eliminate visual defects.	<u>9/7/15</u>	<u>MS</u>
15. Establish and notify all parties of closeout conference date and time (preferably immediately following the Substantial Completion In-	<u>9/4/15</u>	<u>MS</u>

As the Contractor's representative for the referenced project I certify that I **understand** the following:

- Final completion must be reached within 30 days of substantial completion or the Owner has the option to have remaining Work completed and to deduct reasonable costs from the amount due. (Section 002213)
- The Owner may deduct from the final pay application for payment to the Architect for additional services required due to the Contractor's failure to achieve final completion within 30 days.

Certified by _____

CONTRACT CLOSEOUT

017700 - 1

Request for Final Completion Inspection

Date 9/15/15 Project Number 15027.01
 Project Name TPSD Security Improvement, Security Blazing - Contract B-15027.01
 Contractor Maloney Glass + Overhead Door

As the Contractor's representative for the referenced project I certify that I have completed the following:

Item	Date Completed	Initials
1. Submit a final Application for Payment according to Division 01 Section "Payment Procedures."	9/15/15	WS
2. Submit certified copy of Architect's Substantial Completion inspection list of items to be completed or corrected (punch list), endorsed and dated by Architect. The certified copy of the list shall state that each item has been completed or otherwise resolved for acceptance.	9/7/15	WS
3. Submit evidence of final, continuing insurance coverage complying with insurance requirements.	9/15/15	WS
4. Submit pest-control final inspection report and warranty.	N/A	WS
5. Instruct Owner's personnel in operation, adjustment, and maintenance of products, equipment, and systems. Submit demonstration and training video recordings.	N/A 9/15/15	WS

As the Contractor's representative for the referenced project I certify that I **understand** the following:

1. Final completion is established as the date indicated on the Certificate of Final Completion.
2. As per Section 002213 **all** warranties commence at substantial completion.
3. Final pay application, Consent of Surety to Final Payment, the Release of Liens and certification of Payments of Debts and Claims cannot be submitted until **all** items listed above are complete.

Certified by _____





MALONEY

Glass & Overhead Door
Serving Tupelo for 3 Generations

September 7, 2015

Andy Cantrell
TPSD
72 South Green Street
Tupelo, MS 38801

Re: TPSD- Security Improvements, Security Glazing, Contract B- 15027.01

Mr. Cantrell:

Maloney Glass and Overhead Door has reached substantial completion on the above referenced project as of August 10, 2015. Upon final completion, our insurance coverage on the above referenced project will expire. Please take the proper measures to ensure that your insurance coverage is in place at your earliest convenience. Thank you for all your help in this most important matter. Please feel free to contact me with any questions.

Sincerely,

Mark Simpson
Project Manager/Estimator

Cc: Charles Laney, JBHM Architects

"Experience Is The Difference"

P.O. Box 896 • 711 Robert E. Lee Drive • Tupelo, Mississippi 38802
Phone (662) 844-4540 • Fax (662) 620-7754 • Website: maloneyglassanddoor.com