



ALEDO ISD BOARD MEETING TEMPLATE

MEETING DATE: October 21, 2024

AGENDA ITEM: Consider Approval of Request for Proposal #2509-01 for Coder Elementary School Serving Line and Kitchen Equipment Replacement, Phase 2

PRESENTER: Earl Husfeld, Chief Financial Officer

BACKGROUND INFORMATION:

- Coder Elementary School and Vandagriff Elementary School are the two (2) remaining elementary schools where the kitchen serving line has not been replaced with a new serving line similar to the lines installed at the District's new elementary schools.
- As we discussed with the Board of Trustees during the June 17 board meeting, based on Child Nutrition funds currently available and projected over the next two (2) fiscal years, the District's current plan is to update the Coder Elementary School serving line during the 2024-2025 year and the Vandagriff Elementary School serving line during the 2025-2026 year.
- Due to the long lead time needed for fabrication of the new serving line (Phase 1), the Board of Trustees approved the serving line purchase at the June 17 board meeting.
- To provide for the replacement of certain kitchen equipment (Phase 2) at Coder Elementary School, the following steps were undertaken by the District: advertised for requests for proposal (RFP) on September 6 and September 13; opened RFPs on September 25; recommendation presented for consideration/approval on October 21; serving line and equipment replacement to start December 20; substantial completion on December 31; and final completion on January 5.
- After review, analysis, and scoring of the RFPs received, and taking into consideration service and experience with this type of project, the recommendation is to accept the proposal received from Mission Restaurant Supply in the amount of \$158,406.00.

FISCAL INFORMATION:

The cost of \$158,406.00 will be paid from available funds in Child Nutrition Fund 240.

ATTACHMENTS:

RFP #2509-01 Quote from Mission Restaurant Supply

ADMINISTRATIVE RECOMMENDATION:

The Administration recommends the Board of Trustees approve the request for proposal received from Mission Restaurant Supply in the amount of \$158,406.00 for the replacement of specified kitchen equipment at Coder Elementary School as presented.