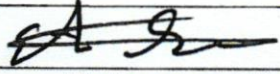


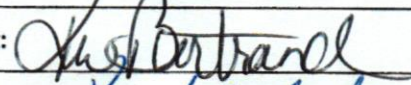
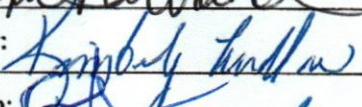
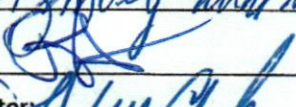
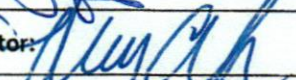
Contract / Leases / Agreements / Grants Form

This is	New		Renewal	<input checked="" type="checkbox"/>	Filling this out on a computer? Please type an X into the appropriate box.
This is a Grant	Yes	<input checked="" type="checkbox"/>	No		If you marked YES this needs to go through Grant Review.
This is an	Agreement ___ Contract ___ Lease ___ Other <input checked="" type="checkbox"/> : <u>Application</u>				
Name of Entity who Contract / Lease / Agreement / Grant is with	<u>MSP - Department of State of Police Office of Highway Safety Planning</u>				
Project Name	<u>Secondary Road Patrol (SRP)</u>				
Attorney Review	All Contracts / Leases / Agreements / Grants must have Attorney Review and approval through the Commissioner's Office.				
Insurance Review	All Contracts / Leases / Agreements / Grants must have appropriate insurance coverage per the attached list. It is the Department Heads responsibility to make sure that all requirements are met and listed on the insurance certificate.				
Total Amount	\$	<u>114,749.00</u>	\$	<u>115,125.00</u>	
Organization Match	\$	<u>35,836.00</u>	\$	<u>35,836.00</u>	
County Match	\$	<u>78,913.00</u>	\$	<u>79,289.00</u>	

I have reviewed and approved this Contract / Lease / Agreement / Grant and attached appropriate insurance:

	<u>8-31-2022</u>
The Department Head Requesting	Date Signed

GRANT REVIEW COMMITTEE APPROVAL:

County Clerk: 	Date Signed: <u>8-31-22</u>	I am requesting a meeting
County Treasurer: 	Date Signed: <u>8-31-22</u>	I am requesting a meeting
Finance Chairman: 	Date Signed: <u>9/21/22</u>	I am requesting a meeting
County Administrator: 	Date Signed: <u>8/31/22</u>	I am requesting a meeting

Please do NOT mark below this line

INTEROFFICE USE ONLY

Date Received:	Date Sent for Attorney Review:
Attorney Approval Received:	Insurance Received:



ALPENA COUNTY SHERIFF'S OFFICE

Sheriff Erik W. Smith · 4900 M32 W · Alpena, Michigan 49707
Phone (989) 354-9830 · Fax (989) 354-9868 · www.alpenasheriff.com

September 20, 2022

To: Alpena County Finance Committee

From: Erik Smith, Sheriff

Ref: SRP Grant

The Sheriff's Office has received our annual SRP grant allocation letter through the Office of Highway Safety Planning. Our allocation for the 2023 grant (Oct 2022-Sept 2023) is \$35,836. The total amount for the position is \$115,125, the county match would be \$79,289. The State has found an alternative funding source for this grant and we are expecting the allocation amount to increase, however we haven't received any additional notification. The total cost of this grant includes mileage, operating expenses, and wages.

I'm recommending that we move forward with this grant.

Respectfully,

A handwritten signature in blue ink, appearing to read "Erik Smith", with a horizontal line underneath.

Erik Smith, Sheriff



STATE OF MICHIGAN
DEPARTMENT OF STATE POLICE
LANSING

GRETCHEN WHITMER
GOVERNOR

COL. JOSEPH M. GASPER
DIRECTOR

July 28, 2022

Sheriff Steven Kieliszewski
Alpena County Sheriff's Office
320 Johnson Street
Alpena, Michigan 49707

Dear Sheriff Kieliszewski:

Enclosed is the Secondary Road Patrol and Traffic Accident Prevention Program (SRP) application for FY 2023 (October 1, 2022 through September 30, 2023). Appropriate forms to certify compliance are attached. The application, quarterly financial report, semi-annual program report, annual program report, and contract adjustment requests are also available on the Secondary Road Patrol website at www.michigan.gov/ohsp-srp; click on SRP Forms. Completed applications for participation in the program must be submitted to our office by **September 1, 2022**. Submit via email to MSP-SRP@michigan.gov. Applications received after September 1, 2022 may jeopardize the county's eligibility for funding.

Estimated program funding for fiscal year 2023 is \$6,200,000 from the Secondary Road Patrol and Training Fund.

Based upon our projections, your county's total allocation for FY 2023 is **\$35,836**. Your reimbursement from the fund may not exceed this amount. The amount being allocated to each county for FY 2023 is based on the best estimates of revenue at this time.

P.A. 416, as amended, requires a "Maintenance of Effort" by the county. Your attention is directed to Section 77(1), which states, in part:

"An agreement entered into under this section shall be void if the county reduces its expenditures or level of road patrol below that which the county was expending or providing immediately before October 1, 1978, unless the county is required to reduce general services because of economic conditions and is not merely reducing law enforcement services."

Alpena County's required maintenance of effort level is **1**. Maintenance of effort must not include positions and expenditures funded from the SRP. If the level of county funded road patrol is less than your maintenance of effort requirement, your application cannot be processed. Should this occur, and you subsequently come into compliance during the year, a partial year application will be processed at that time.

Sincerely,

Alicia Sledge
Division Director, Acting

Attachments
By email

VI. Budget Detail

INSTRUCTIONS: The budget must be completed in detail and shall only cover the period for which this application is made.

Note: Round to whole dollar amounts (except in rates and calculations).

A. PERSONNEL

SALARIES AND WAGES			
POSITION TITLE	SALARY RATE	% OF TIME ON P.A. 416 ACTIVITIES	COST
Deputy Ryan Hendricks			\$
2022 Hourly Rate of Pay 530 hrs.	\$26.50	530	\$14,045
2023 Hourly Rate of Pay 1550 hrs.	\$28.09	1550	\$43,540
Holiday Pay Worked 2022-2023 3 days 2022 3 days 2023 10 hrs. 2 1/2 times		6 Days	\$4,084
Holiday Pay Not Worked 2022-2023 2 days 2022 4 days 2023 10 hrs.		6 Days	\$1854
OVERTIME			\$
LONGEVITY			\$600.00
SUBTOTAL			\$63,933.00

FRINGE BENEFITS on 63,932.35		
FICA	PERCENT 7.65%	\$4,890.82
RETIREMENT	PERCENT 31.15%	\$19,914.83
HOSPITALIZATION	\$400 In Lieu Of AVG/EMPLOYEE/MONTH.	\$4,800
WORKERS COMPENSATION	\$3.11/\$100 RATE/\$100 IN WAGES	\$1,830.30
OTHER INSURANCE (please identify) \$5.00 Per Month	Life Insurance	\$60.00
\$566.00	Sick & Accident \$46.33/mo.	\$556.00
		\$
		\$
		\$
SUBTOTAL		\$32,210.05
TOTAL PERSONNEL		\$96,143.00

96,143

Ed St...
 9-6-22

B. AUTOMOTIVE EXPENSES

INSTRUCTIONS: The County may choose to account for Automotive Expenses using ONE of the two following methods: Actual Automotive Expenses OR Mileage Reimbursement. The same method must be used to account for the costs in the SRP general ledger accounts.

ACTUAL AUTOMOTIVE EXPENSES		
DESCRIPTION OF EXPENSE (Include fuel, maintenance, insurance, etc.)	RATE	COST
4.50 gal @ 2mpg		\$.22
20,000 Annual Miles/\$2,800.00		\$.14
\$500 Annual Insurance		\$.03
\$37,000/160,000 Miles Exp. Life		\$.23
Total Per Mile	X 20,000=12,400	\$.062
TOTAL AUTOMOTIVE EXPENSES		\$12,400

↓
OR

MILEAGE REIMBURSEMENT		
COUNTY COST PER MILE OF PATROL OPERATION	ESTIMATED MILES	COST
62¢	20,000	\$ 12,400 ✓
		\$
		\$
		\$
		\$
TOTAL AUTOMOTIVE EXPENSES		\$ 12,400

1

C. EQUIPMENT

Must include detailed description of equipment to be purchased

DESCRIPTION	QUANTITY	PURCHASE PRICE	COST
			\$0
			\$0
			\$0
TOTAL EQUIPMENT			\$0

D. OPERATING EXPENSES

DESCRIPTION OF EXPENSE	RATE	COST
PRINTING/SUPPLIES		\$0
CLEANING/CLOTHING ALLOWANCE		\$1,100.00
TRAINING		\$0
RADIO MAINTENANCE CONTRACTS		\$0
MISCELLANEOUS (describe)		\$0
TOTAL OPERATING EXPENSES		\$1,100.00

TOTAL DIRECT COSTS (Personnel, Automotive, Equipment, and Operating)	109,285.00
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109,643

E. INDIRECT COSTS

NOT TO EXCEED 5% OF TOTAL DIRECT COSTS	5482 \$5,484.00
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TOTAL PROJECT COSTS (Direct + Indirect)	115,125 \$114,749.00
STATE ALLOCATION	\$35,836.00

cl 200
 9-6-22