

## Long-Range Facility Planning Recommendations

presented March 10, 2026

*The following recommendations by the superintendent and staff to the school board are based on the work of the Long-Range Facility Planning Committee and the facility planning recommendations it developed in 2025–26 and approved on January 14, 2026. The recommendations were reviewed and discussed with the school board on February 3 and February 24, then revised based on board feedback and presented for final consideration for approval on March 10.*

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### Annual Enrollment Trend Report

A. The superintendent should direct district staff to provide the board each fall with an annual enrollment trend report. The report should include but not be limited to:

- School utilization data
- Enrollment counts by grade level
- An evaluation of how current enrollment is tracking against the district's 10-year enrollment forecast

### Annual School Building Utilization Study

A. The superintendent should direct district staff to undertake an ~~establish an annual~~ administrative school building utilization study, to identify challenges and consider solutions for enrollment balancing. ~~be initiated after October 1 of each school year when:~~

B. The administrative study should identify schools where:

- Enrollment at an elementary school ~~falls~~ is below 350 students (or below 300 students at a school with a permanent capacity estimate under 350), or above 800 students.<sup>1</sup>

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<sup>1</sup> 350 is approximately 2 classrooms per grade plus 2 preschool classes. 800 is approximately 5 classrooms per grade plus 2 preschool classes.

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- Enrollment at any school ~~falls is~~ below 65% or above 95% of the building's permanent capacity.

C. B. ~~Where schools are identified as above or below these enrollment parameters,~~ ~~the~~ administrative study should be designed to:

- Determine whether enrollment levels reflect a consistent trend and are forecasted to continue, and
- Identify and evaluate potential solutions to balance enrollment and resources.

D. G. Where applicable, potential solutions identified through the administrative study may include, but are not limited to:

- Adjustments to resource allocation
- Implementation of blended classrooms
- Modifications to specials (e.g., art, music, physical education)
- Review of attendance boundaries
- Consolidation of schools
- Other strategies to increase or balance enrollment

E. D. The superintendent or school board should consider establishing an advisory committee if the outcome of the administrative study includes attendance boundary adjustments (pursuant to Policy JC) or school consolidation (pursuant to Policy FL).

F. The district should monitor enrollment trends and revisit the administrative school building utilization study as enrollment patterns change.

## **Attendance Boundaries & Feeder Patterns**

A. The school board and superintendent should direct staff to review Policy JC and report back to the school board within six months of initiating the review, to include:

- Whether the four existing factors used to consider attendance boundary adjustments remain applicable and relevant, and whether additional language is needed to ensure district equity goals are adequately addressed; and
- Whether to recommend amendments to discourage split feeder patterns and to clearly articulate the circumstances under which split feeders may be acceptable.

B. The district should evaluate existing examples of split feeder patterns, with the goal of increasing clean feeders and minimizing the use of noncontiguous attendance boundaries for different school levels.

C. Guiding principles for school feeder patterns should include:

- Split feeder patterns should be avoided whenever feasible.
- When a split is unavoidable, the following considerations should apply:
  - Splits should occur at the elementary-to-middle school level where possible.
  - Student cohorts should be split no more than once during a student's tenure.
  - Split cohorts should be generally equal in size.
  - Split feeder patterns should preserve access to programmatic opportunities, such as dual language programs.

## **School Condition Assessment**

The 2027 Long-Range Facilities Plan should:

A. Evaluate the merit of making long-term deferred maintenance capital investments in structures that:

- Are more than 75 years old; or
- Have a Facilities Condition Index (FCI) score greater than 0.3; or
- Have a seismic score below 51.

B. Evaluate the cost of replacing or updating existing structures that are more than 75 years old.

C. Include replacement or upgrade analyses based on a matrix of factors, including but not limited to:

- Facilities Condition Index (FCI) score
- Structure age
- Seismic condition
- Enrollment forecasts
- Quantitative community impact analysis
- District design specifications

## **Plan & Policy Review**

A. Prior to the next capital bond program, the superintendent should direct the Facilities Department to review and revise the 2014 Educational Specifications for district facilities to reflect current and future educational needs, standards, practices and student enrollment trends.

B. Prior to the next capital bond program or any boundary adjustment process, the school board should consider potential revisions to Policy JC School Attendance Areas as articulated above.