

MDSD Employee Housing Fund History & Policy/Goals

May 28,2024

Executive Summary

- During the May 13, 2024 Monthly Meeting, the housing update provided by Superintendent Pingrey formally confirmed that Phase 1 of MDSD Employee Housing cannot be completed within the established \$4MM budget currently approved by the MDSD Board of Trustees. (September 12, 2022 Board Meeting)
- It is requested that MDSD Employee Housing, Fund 230, be placed as an action item on the June 3, 2024 monthly meeting agenda for the board of trustees to discuss and act upon next steps for establishing a new/revised budget for Phase One of the Housing Project. To date, the board has not actioned to exceed \$4MM for Phase one, and action needs to be taken before Summer construction continues if we are to stay within policy. (Financial Management Policies 7000 “Goals” 7141 “Budget Implementation and Adjustments” and Policy 7142 “Expenditures in Excess of Budget”)
- It is requested that an action item be placed on the June 3, 2024 agenda for the board to vote on moving proceeds from the Stibnite/Mission property sale to the Housing Fund. Precedent was set for doing so during the October 9, 2023 Board meeting, when the board voted via action item to move the \$400,000 proceeds from the sale of the Hwy 55 project back to the General Fund Reserve. However, during the February 12, 2024 meeting it was only on reports that the \$900,000 from the sale of the Mission/Stibnite property sale be “earmarked” for employee housing.
- It is requested an action item be placed on the June 3, 2024 agenda for any interest earned that must go towards capital constructions projects that is intended to be applied to the Housing Fund.
- During the October 9, 2023 Board Meeting, the board voted to begin building up the General Fund Reserve to 3 months after fund transfers from the general fund reserve for Employee Housing and the purchase of the District Office had brought the general fund reserve below goal. In the Board of Trustees Strategic Plan posted on the MDSD website, under Goals, Continuous Improvement, #3 “Manage the Budget”, the second bullet point states “Maintain a fund balance equal to or greater than four months operating expenses.”
- It is requested that the board re-visit the General Fund Reserve goal during the 2024/2025 goal setting process and create actionable steps to restore to goal level OR formally establish a new goal, potentially policy, on General Fund Reserve amount.
- A historical timeline of board approvals and respective financial implications is included in the following pages pertaining to the Employee Housing efforts. The dates and dollar amounts were gathered from past meeting minutes on Board Book but should be validated by the Board Treasurer/Director of Finance and Director of Operations & Maintenance for accurate and current estimates for the board to review and action against during the June 3, 2024 meeting.

MDSD Employee Housing Financial Timeline

MDSD EMPLOYEE HOUSING FINANCIAL TIMELINE			
Date	Dollar Amount	Activity Description	Fund Balance
3.14.22	1,750,000.00	Board Approves transfer from General Fund Reserves to address housing crisis. No formal Housing Fund yet	
10.10.22	1,700,000.00	Board Approves transfer from Capital Construction Fund to begin MDSD Employee Housing Fund	1,700,000.00
10.10.22	1,700,000.00	Board Approves transfer in from Forest Fund to Housing Fund	3,400,000.00
10.10.22	330,000.00	Board Approves transfer in from Capital Improvement to Housing Fund	3,730,000.00
06.30.23	(323,712.00)	YE total Expenses incurred in Housing Fund per district financial audit report given at 10/9/23 board meeting	3,406,288.00
4.30.24	(2,708,274.50)	FYTD Expense Activity per the "Other Fund Summary Report" Fund 230 MDSD Employee Housing Fund provided in May Board Meeting Packet	698,013.50
TBD	TBD	All interest earned that must be applied to a construction project and actioning funds from sale of Mission Property	TBD

11.8.2021 – Board approves construction of a new district office. Budget not to exceed \$2 million dollars. Superintendent Pingrey states the funds will “be from Capital Construction Funds, Capital Improvement funds and Forest Funds.” On 9/12/22 the board PURCHASED the District office for \$1.93MM and the funds came from the General Fund Reserve. The funds earmarked to BUILD a district office more or less went to Employee Housing as approved on 10/10/22

03.14.2022 – Board approves to transfer \$1,750,000 from the General Fund Reserves to address the housing crisis. Housing Fund not formally established at this time. Superintendent Pingrey stated in memo “district will still meet the requirement per policy to sustain a three-month operating cost in districts reserve account.”

Board approves selling the Stibnite/Mission Street parcel and the Highway 55 parcel.

9.12.2022 – Board approves Employee Housing project to be completed in phases. Phase one not to exceed 4 million dollars. Hires Pivot North as architect. Board also approved the purchase of the District office at \$1.93 million dollars.

10.10.22 – Board approves the transfer of funds to the Housing Fund. Forest Funds - \$1.7 million; Capital Construction Fund-\$1.7 million Capital Improvement - \$330,000; Totaling \$3.73MM

4.10.23 – Appraisals of land parcels shared at Board Meeting: Mission/Stibnite Parcel - \$944,000; Hwy 55 parcel - \$400,000.

6.5.23 – Board approves sale of Highway 55 parcel at \$430,000.

10.9.23 – After presentation of Audit, board approves to transfer Sale proceeds of the Hwy 55 land sale \$400,000 to the General Fund Reserve and also to move \$217,000 of Federal Funds to the General Fund Reserve to begin building up that fund again to three months.

2.12.24 – Sale of Mission Street Parcell closes on 2.9.24. Property sold for \$903,273. All proceeds designated to go towards Staff Housing. Only found as a report in meeting minutes. Nor formal vote found in public record to move \$900k proceeds to Housing Fund.

4.30.24 –Other Fund Summary Report In May Board Packet notes FYTD Expenses for Employee Housing as \$2,708,274.50 for Fund 230. It also notes that the remaining balance of the \$4MM Phase 1 budget is \$1,292,725.50

TBD- Action needed from Board to move all interest earned that must be applied to a construction project to Housing Fund. Total amount TBD

TBD- Action needed from Board to move Mission Street Proceeds of \$900k to Housing Fund

Minutes from November 8,2021 approving District Office Construction

MCCALL-DONNELLY JT SCHOOL DISTRICT #421

November 8, 2021

The Regular Meeting of the Board of Trustees of McCall-Donnelly Joint School District No. 421, Valley and Adams Counties, Idaho, was convened on Monday, November 8, 2021 at 6:00 p.m. at the McCall-Donnelly High School Commons, 401 N Mission, McCall, Idaho, in said District, as provided in Section 33-510, Idaho Code.

1. CALL TO ORDER

Trustee Erektion convened the regular meeting with the Call to Order at 6:08 pm.

Trustees present:	Jenny Ruemmele	Zone 1
	Jon Walker	Zone 2
	Laurie Erikson	Zone 4
	Lewis McLin	Zone 5

Absent:

Heidi Galyardt	Zone 3
----------------	--------

Also present:
Eric Pingrey, Superintendent
Bianca Imel, Clerk
Penny Lancaster, Treasurer

8. ACTION ITEMS

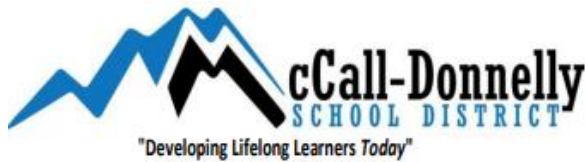
b. Approve moving forward with District Office construction

Superintendent Pingrey provided the Board with a preliminary rendering and site plan for a new district office, if approved. Per the request of the Board from last spring, the plan provides additional space for the IT department, bathrooms, and additional offices. A new board meeting room is included in the proposed plan. Mr. Pingrey stated the estimated cost to build the facility is 1.9 million dollars. Funding to support the new building would be distributed between the following district accounts: Capital Construction funds, Capital Improvement, and Forest Funds.

Upon a motion by Trustee McLin, and a second by Trustee Walker, the Board unanimously voted to approve the construction of a new district office with the caveat the building costs may not exceed 2 million dollars. Motion passed. No further discussion.

Minutes & Memo from March 14,2022 approving \$1.75 transfer from General Reserve Fund for Housing

MCCALL-DONNELLY JT SCHOOL DISTRICT #421
The Regular Meeting of the Board of Trustees of McCall-Donnelly Joint School District No. 421, Valley and Adams Counties, Idaho, was convened on Monday, March 14, 2022 at 6:00 p.m. at the McCall-Donnelly High School Commons, 401 N Mission, McCall, Idaho, in said District, as provided in Section 33-510, Idaho Code.



McCall-Donnelly Joint School District No. 421
120 Idaho Street, McCall, ID 83638
Phone: (208) 634-2161 Fax: (208) 634-4075

1. CALL TO ORDER

Trustee Erikson convened the regular meeting with the Call to Order at 6:00 pm.
Trustees present: Jenny Ruemmele Zone 1
Jeremy Griffin Zone 3
Laurie Erikson Zone 4
Lewis McLin Zone 5

Also present:
Eric Pingrey, Superintendent
Bianca Imel, Clerk

Not able to attend:
Jon Walker Zone 2
Penny Lancaster, Treasurer

10. ACTION ITEMS

c. Transfer of Funds/ Employee Housing/ Enrollment Growth Needs

Superintendent Pingrey shared he is requesting a transfer of funds to address the housing crisis of the district to help with staff recruitment and retention. The transfer of funds will also be used to help prepare for future enrollment growth needs. He stated per the transfer, the district will still mee the requirement per policy to sustain a three-month operating cost in the district’s reserve account.

Upon a motion by Trustee Ruemmele, and a second by Trustee McLin, the Board unanimously voted to approve the transfer amount of \$1,750,000 to be used to address the staff housing crisis and future enrollment growth needs. Motion passed. No further discussion.

Date: March 14, 2022
To: Board of Trustees
From: Eric Pingrey
Subject: Transfer of Funds/Employee Housing/ Enrollment Growth Needs

The following recommendations are in relationship to the ability to address the staff housing crisis and future enrollment growth needs of the district:

FY 21 Audit which shows the ending General Fund balance as of 06/30/2021:

Total Expenditures - \$14,677,833/12 months = \$1,223,153/operating costs per month.

Ending fund balance - \$5,839,982/\$1,223,153 = 4.78 months of operating expense.

Three months operating expenses = \$1,223,153 x 3 = \$3,669,459

Additional fund balance over three months = \$5,839,982 - \$3,669,459 = \$2,170,523

Based on the above audit numbers I am requesting that \$1,750,000 be placed in a reserve fund to address the staff housing crisis and future enrollment growth needs.

Minutes & Memo from September 12, 2022 Approving Staff Housing to be Completed in Phases and Phase One Not to Exceed \$4MM



McCall-Donnelly Joint School District No. 421
120 Idaho Street, McCall, ID 83638
Phone: (208) 634-2161 Fax: (208) 634-4075

Date: September 12, 2022

To: Board of Trustees

From: Eric Pingrey, Superintendent

Memo: Budget for Staff Housing Project

I recommend that the staff housing project be completed in phases based on staff needs, as well as financial considerations. The phases to be determined with guidance by the Land Group and the chosen Architectural firm. Budget considerations for phase one not to exceed 4 million dollars.

MCCALL-DONNELLY JT SCHOOL DISTRICT #421
September 12, 2022
The Regular Meeting of the Board of Trustees of McCall-Donnelly Joint School District No. 421, Valley and Adams Counties, Idaho, was convened on Monday, September 12, 2022, at 6:00 p.m. at the McCall-Donnelly High School Commons, 401 N Mission, McCall, Idaho, in said District, as provided in Section 33-510, Idaho Code.

1. CALL TO ORDER
- Trustee Erikson convened the regular meeting with the Call to Order at 6:00 pm.
- Trustees present:
- | | |
|----------------|--------|
| Jim Cole | Zone 1 |
| Jeremy Griffin | Zone 3 |
| Laurie Erikson | Zone 4 |
| Jill Wright | Zone 5 |

Also present:

Eric Pingrey, Superintendent

Bianca Imel, Clerk

Penny Lancaster, Treasurer

Absent:

Jon Walker Zone 2

- b. Recruitment and Retainment
1. Staff Housing Projects-Architects Pivot North
- Upon a motion by Trustee Cole, and a second by Trustee Griffin, the Board unanimously voted the approval of Pivot North to be selected as the architectural firm for the staff housing project. Motion passed. No further discussion.
2. Housing Budget
- Upon a motion by Trustee Griffin, and a second by Trustee Cole, the Board unanimously voted to approve staff housing which will be completed in phases. Phase one not to exceed four million dollars. Motion passed. No further discussion.
3. Early Childhood/ District Office
- Upon a motion by Trustee Griffin, and a second by Trustee Cole, the Board unanimously voted to approve the purchase of property at 299 S. 3rd Street, McCall, ID at the market value rate of 1.93 million dollars. Motion passed. No further discussion.

Minutes & Memo from October 10,2022 approving \$3.73MM transfer from Funds noted below to Employee Housing Fund



McCall-Donnelly Joint School District No. 421
120 Idaho Street, McCall, ID 83638
Phone: (208) 634-2161 Fax: (208) 634-4075

MCCALL-DONNELLY JT SCHOOL DISTRICT #421 **October 10,2022**

The Regular Meeting of the Board of Trustees of McCall-Donnelly Joint School District No. 421, Valley and Adams Counties, Idaho, was convened on Monday, October 10, 2022, at 6:00 p.m. at the McCall-Donnelly High School Commons, 401 N Mission, McCall, Idaho, in said District, as provided in Section 33-510, Idaho Code.

Date: October 10, 2022
To: Board of Trustees
From: Eric Pingrey
Subject: Transfer of Funds for Employee Housing

The purpose of this request is to transfer a total of \$3,730,000 to the Employee Housing Fund from the following accounts:

Forest Funds - \$1.7 million
Capital Improvement Fund - \$330,000
Capital Construction Fund - \$1.7 million

Eric Pingrey
Superintendent

1. CALL TO ORDER

Trustee Walker convened the Regular Meeting with the Call to Order at 6:01 p.m.

Trustees Present:	Jim Cole	Zone 1
	Jon Walker	Zone 2
	Jeremy Griffin	Zone 3
	Jill Wright	Zone 5

Also present:
Eric Pingrey, Superintendent
Bianca Imel, Board Clerk
Rachel Shrope, Board Clerk

Absent:
Laurie Ereksen Zone 4

8. ACTION ITEMS

a. Transfer of funds

Upon a motion by Trustee Cole and a second by Trustee Wright, the Board unanimously voted to approve the transfer of funds. Motion passed. No further discussion.

Minutes from June 5,2023 approving Highway 55 Land sale for \$430k

MCCALL-DONNELLY JT SCHOOL DISTRICT #421

June 5, 2023

The Regular Meeting of the Board of Trustees of McCall-Donnelly Joint School District No. 421, Valley and Adams Counties, Idaho, was convened on Monday, June 5, 2023, at 5:00 p.m. at the McCall-Donnelly High School Commons, 401 N. Mission, McCall, Idaho, in said District, as provided in Section 33-51-, Idaho Code.

1. PUBLIC HEARING

Budget Hearing for the Proposed 2023-2024 Maintenance and Operation Budget

2. EXECUTIVE SESSION

5:30 p.m. Roll call into Executive Session

- a. IC 74-206A (j). To consider labor contract matters authorized under section 74-206A

3. CALL TO ORDER

Trustee Erikson convened the Regular Meeting with the Call to Order at 6:05 p.m.

Trustees Present:	Jim Cole	Zone 1
	Jon Walker	Zone 2
	Jeremy Griffin	Zone 3
	Laurie Erikson	Zone 4
	Jill Wright	Zone 5

Also present:

Eric Pingrey, Superintendent

Tina Trulove, Board Clerk

Penny Lancaster, Treasurer

10. Action Items

g. Land Sale

1. Highway 55

Upon a motion by Trustee Griffin, and a second by Trustee Cole, the board unanimously voted to approve Highway 55 to the highest bidder at \$430,000. Motion passed. No further discussion.

2. Mission/Stibnite St.

Mission/Stibnite St. high bid came in around \$550,000. Currently the property is zoned R8 but may have the possibility to be rezoned to R16 which then could potentially bring in about \$1.1 million. It was recommended to remove the property from the market and do a sewer feasibility study and then put it back on the market. If the sewer feasibility study shows it can be rezoned to R16 the price it could sell at would increase greatly.

Upon a motion by Trustee Cole, and a second by Trustee Griffin, the Board unanimously voted to approve to take Mission/Stibnite St. off the market and to do a sewer feasibility study. Motion passed. No further discussion.

Minutes from October 9, 2023 Meeting unanimously approving transfer of Hwy 55 sale funds to General Reserve Fund



McCall-Donnelly Joint School District No. 421
299 S. Third Street, McCall, ID 83638
Phone: (208) 634-2161 Fax: (208) 634-4075

Date: October 9, 2023
To: Board of Trustees
From: Eric Pingrey
Subject: Staff Housing Committee Update

Work will continue with the establishment of the parameters for using staff housing.

Eric Pingrey
Ed.S. Superintendent of Schools

MCCALL-DONNELLY JT SCHOOL DISTRICT #421

October 9, 2023

The Regular Meeting of the Board of Trustees of McCall-Donnelly Joint School District No. 421, Valley and Adams Counties, Idaho, was convened on Monday, October 9, 2023, at 6:00 p.m. at the McCall-Donnelly School District Boardroom, 299 S 3rd St, McCall, Idaho, in said District, as provided in Section 33-510, Idaho Code.

1. CALL TO ORDER – 6:00 pm

Trustee Erikson convened the Regular Meeting with the Call to Order at 6:00 p.m.

Trustees Present:	Jim Cole	Zone 1
	Jon Walker	Zone 2
	Jeremy Griffin	Zone 3
	Laurie Erikson	Zone 4
	Jill Wright	Zone 5

Also present:

Eric Pingrey, Superintendent
Christine Butler, Board Clerk
Penny Lancaster, Treasurer

8. ACTION ITEMS

a. Transfer of District Funds to General Reserve

Upon a motion by Trustee Cole, and a second by Trustee Griffin, the board unanimously voted to approve the transfer of \$400,000 of property proceeds and \$217,000 of Forest Fund balance to the General Fund. Motion passed. No further discussion.

Report from February 12,2024 Board Meeting stating proceeds will go toward staff housing, but no Action taken by Board to vote on this designation.



McCall-Donnelly Joint School District No. 421
299 S. Third Street, McCall, ID 83638
Phone: (208) 634-2161 Fax: (208) 634-4075

MCCALL-DONNELLY JT SCHOOL DISTRICT #421

February 12, 2024

The Regular Meeting of the Board of Trustees of McCall-Donnelly Joint School District No. 421, Valley and Adams Counties, Idaho, was convened on Monday, January 8, 2024, at 6:00 p.m. at the McCall-Donnelly School District Boardroom, 299 S 3rd St, McCall, Idaho, in said District, as provided in Section 33-510, Idaho Code.

Date: February 12, 2024
To: Board of Trustees
From: Eric Pingrey
Subject: Sale of Land

Dear Members of the Board,

The sale of land at TBD Mission St., McCall, ID 83638, is scheduled to close on February 9, 2024. However, as of the board packet submission, the transaction had not yet finalized. I will provide a brief verbal update during the board meeting.

Eric Pingrey, Ed.S.
Superintendent of Schools

1. WORK SESSION: 3:00 pm – 5:59 pm

Governance training

2. CALL TO ORDER – 6:06 pm

Trustee Erikson convened the Regular Meeting with the Call to Order at 6:06 p.m.

Trustees Present:	Laura McGeorge	Zone 1
	Kelly Miller	Zone 2
	Jeremy Griffin	Zone 3
	Laurie Erikson	Zone 4
	Jill Wright	Zone 5

Also present:

Eric Pingrey, Superintendent
Christine Butler, Board Clerk
Penny Lancaster, Treasurer

7. REPORTS

c. Sale of Land

- i. The sale of land at TBD Mission St., McCall, ID 83638, closed on February 9, 2024. All proceeds will go towards staff housing.

Housing Update Memo at 5/13/24 Board Meeting

- Memo states that cost for initial state of construction, covering infrastructure and one eight-unit building is estimated at \$4,659,691 which exceeds the \$4MM budget for Phase One.
- Other discussion in meeting referenced \$700,000 in soft cost not outlined in memo. Need to understand if that was for 35-unit project, or still applies to Phase 1, 8-unit project.
- Original Bid for Phase 1 was requested during the meeting. Still needed
- A break down of expenses for Phase 1 totaling current estimate for move in ready completion from the Director of Operations & Maintenance would be appreciated for June 3rd discussion. This detail is needed to Action a new budget for Phase 1.
- Even though additional monies have been earmarked for the Housing Fund, there are no public records found with board approval to exceed the \$4MM budget for Phase 1. Per Financial policy 7141, requests to increase or decrease the amount budgeted in any revenue or expense account must be approved by the Board of Trustees prior to any changes being made or any encumbrance or obligation being incurred.



McCall-Donnelly Joint School District No. 421
299 S. 3rd St., McCall, ID 83638
Phone: (208) 634-2161 Fax: (208) 634-4075

Date: May 13, 2024
To: Board of Trustees
From: Eric Pingrey
Subject: Staff Housing Update

Dear Members of the Board,

I would like to provide an update on the latest cost estimates and timelines for the MDSD staff housing project.

Construction Costs and Bond Information

- The cost for the initial stage of construction, covering infrastructure and one eight-unit building, is estimated at \$4,659,691.
- The total projected cost to complete the entire project, including the remaining 35 homes, is now estimated at \$16,346,272.
- The proposed bond amount is \$14 million, leaving a difference of \$2.3 million to be covered by the district.

Cost Breakdown

- The cost per housing unit is approximately \$467,036.
- The cost per square foot is approximately \$478.

Project Timelines

- We have secured the building permit for the first eight units, with an estimated completion in the winter of 2024.
- If the bond is approved and we can begin construction this summer, we expect to complete the remaining 35 homes in about 10 months, by late spring or early summer of 2025.

Eric Pingrey, Ed.S.
Superintendent of Schools

Barbara R Morgan Elementary School Donnelly Elementary School
Payette Lakes Middle School Heartland High School McCall-Donnelly High School

Other Fund Summary Report from May 13,2024 Board Meeting outlining current revenue and expense activity for Housing Fund

OTHER FUND SUMMARY REPORT						
McCall Donnelly School District #421						
Ending April 30, 2024						
Summary Statement --Other Funds --Revenue and Expense						
FUND	Account	Budget	Monthly Activity	FY to Date Activity	Unexpended Balance	FY to Date Percent
220 - Federal Forest Fund	Revenue	1,500.00	-	1,753.47	(253.47)	116.90%
	Expense	387,000.00	4,667.60	91,394.58	295,605.42	23.62%
230 - MDSD Employee Housing Fund	Revenue	-	10,029.74	999,035.83	(999,035.83)	0.00%
	Expense	4,000,000.00	86,315.00	2,708,274.50	1,291,725.50	67.71%

- FY to Date Activity as of 4/30/24 for the Employee Housing shows \$2,708,274 in expenses and remaining balance is \$1,291,725.50 of the \$4MM Budget this fiscal year
- There were \$323,712 in FY 22/23 expenses that went towards Employee Housing and should be applied to the Phase 1 budget of \$4MM.
- The FY to Date Activity for Revenue is the \$900,000 from the sale of the Mission/Stibnite Street Property. Board action is needed to formally move funds to Housing Fund.
- This is just a snapshot for this year. Need all Phase 1 financials to reset budget.

Financial Management Policies Justifying an Action Item for June 3rd regarding Resetting a Phase 1 Budget for Employee Housing

Policy — 7141

Financial Management

Budget Implementation and Adjustments

- B. Requests to increase or decrease the amount budgeted in any revenue or expense account must be approved by the Board of Trustees prior to any changes being made or any encumbrance or obligation being incurred. Prior to the final vote on a budget amendment proposal, notice shall be posted and published once in the manner prescribed by Idaho law. The meeting to adopt a budget amendment shall be open and shall provide opportunity for any taxpayer to appear and be heard. Budget procedures shall be consistent with statutory requirements.

With timely notice of a public meeting, trustees, by sixty percent (60%) of the members of the Board of Trustees, may declare by resolution that a budget amendment is necessary to reflect the availability of funds and the requirements of the District. Budget amendments are specifically authorized by I.C. § 33-701.

Policy — 7142

Financial Management

Expenditures in Excess of Budget

Total budget expenditures for each fund as adopted by the Board shall constitute the appropriations of the district for the fiscal year.

The budget is the District's best estimate of revenues and expenditures for the fiscal year and it is the Board's intent to operate the District within the adopted budget. It is the responsibility of the Board to periodically review the budget and make appropriate budget adjustments to reflect the availability of funds and the requirements of the school district as advised by the Superintendent and Business Manager as defined in Policy 7141.

- Per policy 7141 requests to increase or decrease the amount budgeted in any revenue or expense account must be approved by the Board of Trustees prior to any changes being made or any encumbrance or obligation being incurred.
- Per policy 7142 it is the Boards intent to operate the District within the adopted budget and it is the Boards responsibility to review the budget and make appropriate budget adjustments to reflect the availability of funds.

Financial Management Policy 7000 “Goals” and Strategic Plan Goals “Manage the Budget” – updated goals and/or policy may be needed for General Fund Reserve

Policy — 7000

Financial Management

Goals

The quantity and quality of learning programs are directly dependent on funding and the effective and efficient management of funds. It follows that the District goals can best be achieved through sound fiscal management.

As trustees of local, state, and federal funds allocated for public education, the Board shall be vigilant in fulfilling its responsibility to see that funds are used wisely for the purposes to which they are allocated.

In the fiscal management, the trustees seek to achieve these goals by:

A. Thorough advance planning, with staff and community involvement, so as to develop budgets and guide expenditures to achieve the greatest educational returns in relation to dollars expended.

- Before the Summer construction season continues with Phase 1, it’s important the Board understand the exact financial implications of exceeding the established \$4MM budget and how that impacts the budget as a whole for FY 24/25

Goals

Academic Achievement

Communication

School Climate

Continuous Improvement

1. Execute the strategic plan
 - Review and update annually
2. Comply with state and federal laws
 - Review and update policies and procedures periodically
3. Manage the budget
 - Annual expenditures shall not exceed annual revenues
 - Maintain a fund balance equal to or greater than four months operating expenses

Appendix

McCALL-DONNELLY JOINT SCHOOL DISTRICT NO. 421
Balance Sheet - Governmental Funds
June 30, 2022

Page 1 of 3

	General Fund	Forest Reserve Fund	Child Nutrition Fund	Bond R & I Fund
Assets				
Cash & Investments	\$3,860,196	\$1,681,793	\$236,258	\$1,910,366
Receivables:				
Local Sources	1,606,565			668,077
State Sources	66,327			
Federal Sources				
Due From Other Funds	147,781			
Total Assets	<u>\$5,680,869</u>	<u>\$1,681,793</u>	<u>\$236,258</u>	<u>\$2,578,443</u>
Liabilities				
Accounts Payable				
Due To Other Funds				
Salaries & Benefits Payable	\$1,544,307		\$32,520	
Unspent Grant Allocation				
Total Liabilities	<u>1,544,307</u>	<u>\$0</u>	<u>32,520</u>	<u>\$0</u>
Deferred Inflows of Resources				
Unavailable Tax Revenues	164,361			68,364
Total Deferred Inflows of Resources	<u>164,361</u>	<u>0</u>	<u>0</u>	<u>68,364</u>
Fund Balances				
Restricted:				
Special Programs		1,681,793	203,738	
Debt Service				2,510,079
Capital Projects				
Unassigned	3,972,201			
Total Fund Balances	<u>3,972,201</u>	<u>1,681,793</u>	<u>203,738</u>	<u>2,510,079</u>
Total Liabilities and Deferred Inflows of Resources and Fund Balances	<u>\$5,680,869</u>	<u>\$1,681,793</u>	<u>\$236,258</u>	<u>\$2,578,443</u>

McCall-Donnelly Joint School District No. 421
Year Ended June 30, 2022

Audited Financial Statements



www.qcpas.com

Quest CPAs PLLC

- In the 2021/2022 Audit, there wasn't a Housing fund established yet. The \$1.75MM moved from the General Reserve Fund this year was earmarked for housing

McCALL-DONNELLY JOINT SCHOOL DISTRICT NO. 421

Balance Sheet - Governmental Funds

June 30, 2023

Page 1 of 3

	General Fund	Forest Reserve Fund	Employee Housing Fund	Child Nutrition Fund
Assets				
Cash & Investments	\$1,692,293	\$604,807	\$3,230,801	\$164,022
Receivables:				
Local Sources	1,637,141			
State Sources	222,272			
Federal Sources				
Due From Other Funds	193,300			
Total Assets	<u>\$3,745,006</u>	<u>\$604,807</u>	<u>\$3,230,801</u>	<u>\$164,022</u>
Liabilities				
Accounts Payable			\$44,267	
Due To Other Funds				
Salaries & Benefits Payable	\$1,745,615			\$29,199
Unspent Grant Allocation				
Total Liabilities	<u>1,745,615</u>	<u>\$0</u>	<u>44,267</u>	<u>29,199</u>
Deferred Inflows of Resources				
Unavailable Tax Revenues	194,317			
Total Deferred Inflows of Resources	<u>194,317</u>	<u>0</u>	<u>0</u>	<u>0</u>
Fund Balances				
Restricted:				
Special Programs		604,807	3,186,534	134,823
Debt Service				
Capital Projects				
Unassigned	1,805,074			
Total Fund Balances	<u>1,805,074</u>	<u>604,807</u>	<u>3,186,534</u>	<u>134,823</u>
Total Liabilities and Deferred Inflows of Resources and Fund Balances	<u>\$3,745,006</u>	<u>\$604,807</u>	<u>\$3,230,801</u>	<u>\$164,022</u>

McCall-Donnelly Joint School District No. 421

Year Ended June 30, 2023

Audited Financial Statements



www.qcpas.com

Quest CPAs PLLC

Clips from Board Meeting Notes 10.9.23 when Year End 2022/2023 Audit
Provided

McCALL-DONNELLY JOINT SCHOOL DISTRICT NO. 421
Statement of Revenues, Expenditures, and Changes in
Fund Balances - Governmental Funds
Year Ended June 30, 2023

Page 1 of 3

	General Fund	Forest Reserve Fund	Employee Housing Fund	Child Nutrition Fund
Revenues				
Local Taxes	\$5,685,961			
Other Local Revenue	191,589	\$2,605	\$74,765	\$224,523
State Revenue	10,792,901			
Federal Revenue		415,219		310,188
Total Revenues	<u>16,670,451</u>	<u>417,824</u>	<u>74,765</u>	<u>534,711</u>
Expenditures				
Instructional Programs				
Elementary School	3,399,779			
Secondary School	4,543,760			
Alternative School	312,382			
Special Education	1,017,837			
Special Education Preschool				
Gifted & Talented	106,254			
Interscholastic	356,715			
School Activity	39,729			
Detention Center				
Support Service Programs				
Attendance - Guidance - Health	482,471			
Special Education Support Services	268,986			
Instruction Improvement	373,711			
Educational Media	212,085			
Instruction-Related Technology	106,602			
Board of Education	90,666			
District Administration	461,470	136,353		
School Administration	1,091,106			
Business Operation	157,242			
Central Service	87,396			
Administrative Technology	673,755			
Buildings - Care	1,100,261			
Maintenance - Non-Student Occupied	91,932	4,500		
Maintenance - Student Occupied	389,507			
Maintenance - Grounds	434,895			
Pupil-To-School Transportation	711,057			
Pupil-Activity Transportation	216,596			
General Transportation	29,528			
Other Support Services	42,852			
Non-Instructional Programs				
Child Nutrition	108,290			603,626
Community Services				
Capital Assets - Student Occupied				
Capital Assets - Non-Student Occupied			323,712	
Debt Service - Principal				
Debt Service - Interest				
Total Expenditures	<u>16,906,864</u>	<u>140,853</u>	<u>323,712</u>	<u>603,626</u>

7. REPORTS

a. Fiscal Year 2023 District Financials Audit – Quest CPAs PLLC

- i. Kurt Folke with Quest CPAs PLLC, spoke on the fiscal year 2023 district financials audit. The audit went very well. It was a busy and successful year for MDSD with all of the building projects. The General Fund did take a drop, but with a purpose behind it. MDSD will work on building this fund back up over the next few years.
- ii. Report on the Audit of the Financial Statements – The financial statements present fairly, in all material respects.
- iii. Report on Internal Control Over Financial Reporting – No findings here this year.
- iv. Report on Compliance for Each Major Federal Program – MDSD has spent over \$750,000 of federal monies.
- v. Statement of Revenues, Expenditures, and Changes in Fund Balances, Governmental Funds
 - 1. Net decrease in general fund of \$2,167,127.
 - 2. Forest Reserve Fund net decrease of \$1,076,986, due to MDSD transferring money to the employee housing project fund.
 - 3. Employee Housing Fund net income of \$1,435,009. MDSD is building this fund up for future expenditures.
 - 4. Child Nutrition Fund net decrease of \$68,915. MDSD had enough of a fund balance to absorb this.

d. Staff Housing Construction Update – Eric Pingrey (Recruit & Retain)

- i. Stibnite St will be closed from October 2-13 from the bike path to Mission St. This is for sewer work. As for the remaining construction, we have not received much communication from the city regarding our request.

f. Staff Housing Committee Update

- i. Work will continue with the establishment of the parameters for using staff housing. The committee is currently researching other school districts who offer staff housing.

B8 - THE STAR-NEWS - THURSDAY, MAY 23, 2024

NOTICE OF BUDGET HEARING McCall-Donnelly Joint School District No. 421 Valley & Adams Counties

NOTICE IS HEREBY GIVEN, that a regular meeting of the Board of Trustees of McCall-Donnelly Jt. School District No. 421, Adams and Valley Counties Idaho, will be held on June 3, 2024, at 5:30 p.m. at McCall-Donnelly District Office, 299 S. Third Street, McCall, Idaho, at which meeting there shall be a public hearing on the 2024 - 2025 maintenance and operation budget for the upcoming school year.

SUMMARY STATEMENT 2024-2025 SCHOOL BUDGET ALL FUNDS

***** General M & O Fund *****

***** All Other Funds *****

	Prior Year Actual 2020-2021	Prior Year Actual 2021-2022	Prior Year Actual 2022-2023	Approved Budget 2023-2024	Proposed Budget 2024-2025	Prior Year Actual 2020-2021	Prior Year Actual 2021-2022	Prior Year Actual 2022-2023	Approved Budget 2023-2024	Proposed Budget 2024-2025
REVENUES										
Beginning Balances	5,512,515	5,839,982	3,972,200	1,805,074	1,900,000	5,461,534	28,606,686	29,481,623	22,794,320	14,508,697
Local Revenues	5,857,243	5,839,151	5,877,550	5,868,132	5,855,824	2,654,960	2,865,627	3,802,713	3,268,034	3,328,851
State Revenues	8,811,328	9,671,754	10,792,902	12,097,270	11,659,469	219,792	219,771	203,631	226,605	767,500
Federal Revenues	418,675					1,207,336	2,922,848	2,047,314	1,510,841	926,344
Other Revenues										
Transfers						21,882	1,775,646	3,894,117	50,000	50,000
TOTALS	20,599,761	21,350,887	20,642,652	19,770,476	19,415,293	9,565,504	36,390,578	39,429,398	27,849,800	19,583,392
EXPENDITURES										
Salaries	8,519,667	9,179,468	10,033,607	10,668,024	10,637,544	476,480	798,942	772,592	793,250	849,262
Benefits	2,957,383	3,205,784	3,535,408	3,899,174	4,044,502	215,360	234,695	297,492	293,785	335,548
Purchased Services	2,477,066	2,367,264	2,428,619	3,021,264	3,035,236	224,110	517,373	526,815	400,866	372,392
Supplies & Materials	442,768	513,528	485,824	641,700	732,550	309,228	993,012	1,073,140	1,425,672	732,120
Capital Outlay	215,731	268,847	344,132	312,619	228,000	376,380	1,636,983	11,615,564	8,075,105	6,651,869
Debt Retirement						2,340,700	2,727,950	2,349,475	2,352,425	2,850,878
Insurance	65,219	68,150	79,274	147,000	170,000					
Transfers	81,945	1,775,646	1,930,714	50,000	50,000					
Contingency Reserve			0	25,000	25,000					
Reserve Balances	5,839,982	3,972,200	1,805,074	1,005,695	492,461	5,623,246	29,481,623	22,794,320	14,508,697	7,791,323
TOTALS	20,599,761	21,350,887	20,642,652	19,770,476	19,415,293	9,565,504	36,390,578	39,429,398	27,849,800	19,583,392

A copy of the proposed budget as determined by the Board of Trustees is available for public inspection at the School District Office at 299 S. 3rd Street, McCall, Idaho between the hours of 8:00 a.m. and 4:30 p.m. from the date of this notice until the date of the hearing. This budget hearing is called pursuant to Section 33-801, Idaho Code as amended.

Dated this 23rd day of May, 2024

Christine Butler, Clerk
Joint School District #421
Valley & Adams Counties, Idaho