

May 23, 2016

Dear Jen,

I am writing this letter to inform you that I am resigning from my position as reading tutor at the close of this school year. It was not a decision that came easily but one that I needed to make. I have been proud to have been a member of the Irving School staff for so many years. Transitioning from the kindergarten classroom to reading tutor allowed me an opportunity to still help the children that I so enjoyed!

*It is now time for me to help my own family. I recently became a grandmother and I am going to watch my grandson in the fall. In this way, my daughter can continue to teach and improve the education of the special children in her classroom in the same way that I did for many years.*

In addition, the state of Connecticut approved the Masters in Special Education and cross endorsement programs at Quinnipiac University. I have been asked to design a course in early childhood education, which has always been my passion. I will continue to teach my other three courses online which will afford me the opportunity to still be involved in education but the flexibility to work from home.

I want to thank you for all you did for me since your tenure at Irving! Perhaps at some point I can become a volunteer in the classrooms or even be a "guest" reader. I take with me fond memories of Irving School.

Sincerely,

A handwritten signature in cursive script that reads "Nancy DeFrancisco".

Nancy DeFrancisco

Cc: Dr. Matthew Conway

Superintendent