

WESTWOOD INDEPENDENT SCHOOL DISTRICT
Authorization to Conduct Fund Raising Event

Organization: Westwood Elementary Campus: Elem Date submitted: 8/13/2025

Fundraising Event: Sweet and Savory Sales (Brochure)

Requested fundraising date/dates: Sept. 12 - Oct. 3rd

Vendor (if applicable) Integrity Promotion

Address _____ City/State _____ Telephone _____

List specific items that will be sold: Popcorn, Chocolates, etc.

Price per item: \$ 15-25 Will customer pay in advance? yes

Profit to organization should never be less than 50%; otherwise, explain ~~60%~~ 40%

What will money raised from this fundraiser be used for? Activity Fund

If **NO** vendor is involved; list location of event: _____

Estimated cost to organization to start fundraiser \$ _____

How much will you charge your customer? \$ _____ Will you accept donations? _____

I, Brooke Barnett, am submitting this fund raising request before my organization starts raising funds. I understand that I am held responsible for ordering and distributing merchandise and collecting all funds submitting funds to the office, to be deposited in my activity account. With the conclusion of this fund raiser, I will complete this form and return to the campus office.

PERMISSION IS GRANTED TO CONDUCT THIS EVENT:

Kayla Warren / _____
Campus Principal's Signature Date WISD Superintendent's Signature Date

Total Proceeds collected \$ _____

Total Deposited in activity account \$ _____ Total invoice from vendor \$ _____

Expenses incurred for a successful fundraiser \$ _____ (advertising, t-shirts, supplies, etc.)

Total Profit my organization benefitted from this fundraiser \$ _____

I, _____, understand that these funds will not be available until this form is completed and returned to the campus office