

LIVONIA PUBLIC SCHOOLS

Operations Department

Memorandum

TO: Phillip Francis, Director of Operations
FROM: Harry Lau, Administrator of Facilities and Operations
DATE: December 7, 2016
SUBJECT: Purchase Recommendation – (3) Band Shells

I am recommending and seeking approval to award the purchase of three band shells to Wenger Corporation, at a cost of \$118,283.00 each (one each High School), for a total of \$354,849.00. This pricing comes through a national purchasing consortium called TCPN (the cooperative purchasing network), in which, Livonia Public Schools is a member.

The district posted a public bid on the Buy4Michigan and LPS websites on October 21, 2016. Five vendors were also contacted via telephone apprising them of the posted bid, these vendors are listed below. On October 27, 2016, Livonia Public Schools, received one bid, from Wenger Corporation.

J.D. Clancy	Syracuse, NY
SECOA	Champlin, MN
Stage Right	Clare, MI.
Staging Concepts	Brooklyn Park, MN
Wenger Corporation	Owatonna, MN

Rational; Wenger Corporation has been working with LPS on all design aspects of the band rooms, orchestra rooms, music rooms and auditoriums. Plus Wenger Corporation has purchased two of the five companies on our suggested vendor list.

Funds for these Band Shells would be from the 2013 bond.

If you have any questions regarding this matter, please contact me.

Thank you.

Cc: Karen Oaks
Kathi Price
Barb Stoner