

School Board of Trustees

Monthly Session Meeting Minutes

April 18, 2016

The regular monthly board meeting held at the District Service Center, 310 10th St., Rupert, Idaho was called to order by Chairman, Tammy Stevenson at 5:05 p.m. A roll call was taken and the Board Clerk reported a quorum was present.

Board Meeting Agenda Summary (Exhibit #1).

Board Members Present

The following trustees were present: Chairman, Tammy Stevenson; Trustee Bonnie Heins, Rick Stimpson and Jeff Gibson

New trustee, Jeff Gibson, was sworn in by the Board Clerk.

Work Session

A. Classified Voice:

Classified members submitted a letter expressing their thanks to Dr. Cox and the Board for their dedication and hard work. They requested the classified staff be included with other district employees for any increase to salary or benefits for the 2016-2017 school year.

- B. Student Body Account Review:** The Board reviewed the activity funds report. Amounts with class fees should be close to a zero balance at the end of the school year. There are some exceptions with certain categories due to having to buy uniforms, equipment, etc. for the new school year. The Board recommended that we look at the policy from the State. The Board will discuss further as to whether or not core academics will not be charged fees.

Pay to Play: Dr. Cox will develop a framework for this option to be considered. The Board asked for more details as to where the money goes that the District gives each sport.

C. Executive Session

A motion was made by Trustee Stimpson to go into Executive Session. Chairman Stevenson called the Executive Session to order at 6:15 p.m. for the purpose of Idaho Code 74-206 (1) (a) personnel, (f) legal questions.

The poll of the trustees follows: Stevenson - Yes; Gibson – Yes; Heins – Yes; and Stimpson - Yes.

Trustee Heins moved to close the Executive Session and move to the Open Session. The motion was approved. Chairman Stevenson declared the Executive Session closed at 7:03 p.m.

Others Attending

The following were also present: Superintendent, Dr. Kenneth Cox; Legal Counsel, Michael Tribe; Board Clerk, Kerri Tibbitts; Business Manager, Michelle DeLuna; Principals, Sanie Baker, Michele Widmier, Colleen Johnson, Laurie Copmann, Bryan McKinney, Suzette Miller; Assistant Principals, Kelly Arritt, Ellen Austin; Director of Special Programs, Dyann Blood; D Special Services Director, Sherry Bingham; Student; Maintenance Supervisor, Theo Schut; IT Director, Kent Jackson; Parents, Patrons, Students and Staff.

Open Session

Chairman Stevenson called the Regular Board Meeting to order at 7:10 p.m.

Poll of the Board

A poll of the trustees was taken by the Board Clerk: Stevenson – Yes; Gibson – Yes; Heins – Yes; Stimpson – Yes. The Board Clerk reported a quorum was present.

Prayer, Pledge of Allegiance and Welcome to Meeting

Chairman Stevenson welcomed everyone and Trustee Heins led the group in prayer. The Pledge of Allegiance was led by Alyssa Walton.

Agenda Approved

A motion to approve the Agenda was made by Trustee Heins. The motion carried.

Good News Reports

A. Minico Piano Donation:

Jeff Collier expressed his appreciation to the Don Royster Foundation for the rental of a grand piano to the school for \$1 a year. A box was specially made to protect the piano. He thanked the many businesses who donated materials for building the box.

B. Minico High School:

Kelly Arritt honored the Dance Force, wrestling and boys' basketball for their many achievements. The Dance Force qualified for state and thanked the Board for approving the opportunity to perform in the Liberty Bowl in December.

Brad Cooper was recognized for his induction into the National Wrestling Hall of Fame. His wrestling team had 21 members qualify for State.

Boys' Basketball had a 22 – 5 season. They placed fourth in the State. Many players received honors along with their coach, Ty Shippen, receiving Great Basin Coach of the Year.

C. Acequia: Sanie Baker recognized Julie Posyluzny for receiving BSU's award of Mentor of the Year.

- D. Skills USA/FFA:** Justin Tate congratulated Alyssa Walton for receiving her State FFA degree. Many FFA members received gold medals in various categories. Hunter Fife was recognized for placing first in the State in Diesel Technology. This is the first time any student has placed in this category at Minico High School

Student Representative Report

Allison Rasmussen, the Minico Student Representative, reported on events at Minico High School

There was no representative from Mt. Harrison this month.

Accountability & Student Achievement Report

Mt. Harrison High School:

Shanna Lindsey reported to the Board updates on credits completed and courses taught so far in the year. STAR test scores were reviewed.

Data Report

The student enrollment report is attached (Exhibit #7).

A. Parent Teacher Conference Report:

Schools are progressing with parent/teacher contact and conferences.

Patron Comments

There were no patron comments.

Consent Agenda

Chairman Stevenson called for any objections to the Consent Agenda. Hearing none, the Consent Agenda was adopted by Unanimous Consent.

Minutes of Previous Board Meetings Approved

Minutes of previous board meeting were unanimously approved for:

- March 18, 2016, Regular Board Meeting

The minutes noted above are herein incorporated into the board minutes by reference to the date of the board meeting.

Bills and Payroll Were Approved

The School Board approved bills, with addendum, and payroll for payment.

Accounts Payable: \$434,352.26

Payroll: \$1,797,877.64

The monthly reports are herein incorporated into these minutes by reference to Exhibits: "Board Revenue Report", and "Accounts Payable Runs".

Discussion Items

A. Administrator/Department/Committee Reports:

Written reports are attached.

B. Emergency Closure Form:

This certificate was submitted for Board information. This will be sent to the State in order to receive funding for the two snow days.

C. Summer School Update:

John Kontos reviewed summer school updates. It will go from June 6th to July 14th. A proposal was made to increase the fee of those students who do not qualify and want to take classes from \$50 to \$75. Motion was made by Trustee Stimpson for approval. Motion carried.

D. Policy Discussion

1. Volunteer Policy #D1008.00:

Dr. Cox received input from administrators. Changes were made from recommendations from the State. An orientation and background check for volunteers will only apply to those who volunteer often or at times left alone with students.

E. Superintendent's Report:

The facilities committee met and discussed the need for a population growth study. Dr. Cox will present a proposal next month with costs.

Chartwells will be asked to do an evaluation of the food service program and will present recommendations to Dr. Cox.

Business

A. Senior Celebration:

Minico High School asked for \$2,000 to fund the Senior Celebration. The District approved \$1,000 and Minico will match that amount.

B. Budget Hearing Dates:

There were no objections to Budget Hearing Dates.

C. Modular Bid Recommendation:

Dr. Cox recommended to the Board to approve and move forward with the modular at Rupert Elementary. Motion was made by Trustee Heins. Motion carried.

D. Indoor Hitting Facility:

A proposal was submitted for an indoor facility to be used by baseball and softball. It would be where the current batting cages are located. The teams asked permission to build on the property and to move forward, so fund raising can begin. The district approved the location and fundraising. Further discussion will continue as building specs are turned in and also bid information if over \$50,000.

E. New/Amended/Deleted Policies

1. Policy #204.01 “Board Meetings”:

Motion was made by Trustee Heins to adopt policy. Motion carried.

2. Policy #204.02 and 204.02F “Public Participation in Board Meeting”

A duplicated sentence was in the second part of the policy. With the deletion of this sentence a motion by Trustee Heins was made and motion was to approve the policy. Motion carried.

3. 2nd Reading Policy #D400.01 “Records Management”

This policy will be held for a second reading.

4. 2nd Policy #504.75 and #504.75P “Incident Management System Reporting:

The procedure was reviewed by the Board but the policy will be held for second reading.

5. Policy #807.30 “Insurance Committee”

This will be held for 2nd reading.

6. Policy #808.50 “Records Management”

Motion was made by Trustee Heins to adopt this policy, motion carried.

F. Disposition of District Property/Fixed Assets

There were no disposition sheets.

G. Travel Approval

A motion to approve travel requests #1, 2, 3, and 4 was made by Trustee Heins. The motion carried

H. Personnel Recommendations

Personnel recommendations were approved. Trustee Stimpson made a motion to proceed with administrative recommendation on employee #041816-01. Motion carried.

Meeting Adjourned

A motion to adjourn the regular board meeting was made by Trustee Heins at 9:00 p.m. Chairman Stevenson declared the meeting adjourned.

Attest: April 18, 2016, kt

Tammy Stevenson, Chairman of School Board

Kerri Tibbitts, Board Clerk