

**Canyon-Owyhee School Service Agency**

109 Penny Lane  
Wilder, Idaho 83676

Dr. Harold Nevill, CEO  
Diana Zigars, Special Education Director  
Greg Hale, CRTEC Campus Director  
Dawnita Tincher, Business Manager  
(208) 482-6074

**DRAFT**

Minutes of the Regular Meeting of the Board of Trustees  
February 20, 2018

**CALL TO ORDER**

The regular meeting of the Board of Trustees of the Canyon-Owyhee School Service Agency was called to order at 6:02 p.m. by Chairman Robert Godina at the COSSA office board room. The following persons were in attendance:

Christy Tayler	Trustee	Wilder
Barbara Skogsberg	Trustee; Vice Chairman	Notus
Robert Godina	Trustee; Chairman	Parma
Jason Sevy	Trustee	Marsing
Dr. Harold Nevill	COSSA CEO	COSSA
Diana Zigars	Special Education Director	COSSA
Greg Hale	CA Principal/CTE Coordinator	COSSA
	CRTEC Campus Director	
Deborah Downing	Short-Term Training Coordinator	COSSA
Dawnita Tincher	Business Manager/Clerk	COSSA

Not Present: Jeff Dillon, Wilder Superintendent; Craig Woods, Notus Superintendent; Jim Norton, Parma Superintendent; Shelley Shenk, Homedale Trustee; and Rob Sauer, Homedale Superintendent.

Guests: Isaac Moffett, COSSA Academy Teacher/Administration Intern; "Student 2018-2" and parents; and "Student 2018-4" and parents.

**APPROVE AGENDA**

Diana Zigars asked the Board to add under J.1. the ratification of acceptance of resignation received on Sunday, February 18, 2018. Jason Sevy moved to approve the agenda with the addition as requested above. Barbara Skogsberg seconded the motion. Motion carried.

**EXECUTIVE SESSION**

Chairman Robert Godina announced that the next order of business would be Executive Session to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against a public officer, employee, staff member or individual agent, or public school student and the examination of records exempt from public disclosure as allowed by Idaho Code 74-206 (1)(b)&(d). After a full and complete discussion upon motion duly made by Jason Sevy and seconded by Barbara Skogsberg the following resolution was

presented:

Be it resolved that the Board of Trustees of the Canyon-Owyhee School Service Agency will recess from a public meeting into executive session pursuant to Section 74-206 Idaho Code, to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against a public officer, employee, staff member or individual agent, or public school student as allowed by Idaho Code 74-206 (1)(b) and the examination of records exempt from public disclosure as allowed by Idaho Code 74-206 (1)(d). Be it further resolved that following executive session the board will reconvene in public session for the purpose of conducting further business or for adjournment of the meeting. Roll call vote being conducted on the above and foregoing resolution and the same having been counted and found to be as follows: Wilder- Aye, Notus- Aye, Parma – Aye, Marsing- Aye, Homedale- Not Present, Chairman Godina declared said resolution adopted.

The minutes of the Executive Session of COSSA: The Board of Trustees having properly recessed from open session pursuant to Section 74-206 Idaho Code, directly thereupon convened into an executive session at 6:03 p.m. on the 20<sup>th</sup> day of February 2018 at the COSSA office board room, Wilder, Idaho to consider personnel and student issues as authorized by Section 74-206(1)(b) &(d), Christy Tayler, Barbara Skogsberg, Robert Godina, Jason Sevy, Dr. Harold Nevill, Diana Zigars, Greg Hale, Dawnita Tincher, Isaac Moffett, “Student 2018-2” and parents, and “Student 2018-4” and parents were present at the Executive Session. The Board then entered into discussion of the matter for which the Executive Session was held.

There being no further discussion concerning the subject matter of the Executive Session, at 7:44 p.m. Chairman Godina reconvened into open session

**EXECUTIVE SESSION  
ACTION(S)**

Jason Sevy moved to expel “Student 2018-2” from COSSA Academy effective February 20, 2018 and lasting until June 4, 2018 (the start of COSSA Academy Alternative Summer School). Upon returning, said student will be placed on a strict behavioral contract. Barbara Skogsberg seconded the motion. Motion carried.

Jason Sevy moved to expel “Student 2018-3” from COSSA Academy effective February 20, 2018 and lasting indefinitely. Christy Tayler seconded the motion. Motion carried.

Jason Sevy moved to expel “Student 2018-4” from COSSA Academy effective February 20, 2018 and lasting until March 12, 2018. Said student will then be able to return fourth quarter upon agreeing to an amendment to their IEP acknowledging daily searches through the end of the 2017-2018 school year. Barbara Skogsberg seconded the motion. Motion carried.

Jason Sevy moved to expel “Student 2018-5” from COSSA Academy effective February 20, 2018 and lasting until August, 2018 (the start of COSSA Academy Alternative School 2018-2019 school year). Barbara Skogsberg

seconded

the motion. Motion carried.

**APPROVE MINUTES**

Jason Sevy moved to approve the Regular Meeting Minutes of January 16, 2018 as presented. Brabara Skogsberg seconded the motion. Motion carried.

**BILL SCHEDULE**

Barbara Skogsberg moved to approve the bill schedule as presented. Christy Tayler seconded the motion. Motion carried.

**OLD BUSINESS**

Dr. Harold Nevill stated that the COSSA 17-18 Strategic Plan, as revised by the Board at the January, 2018 Board meeting, was approved by the Office of the State Board of Education.

Dr. Harold Nevill held a discussion with the Board during executive session in regards to two current lawsuits. No actions were taken in regards to these current lawsuits.

**NEW BUSINESS**

CEA

No additions to the submitted reports.

Business Office

Business Manager Dawnita Tincher stated to the Board that in researching why the fund balance line item in the Medicaid (238) account was showing activity in the year-to-date column she found that an audit adjustment from the auditor had not been reversed as needed. After processing the audit adjustment reversal the beginning fund balance now shows the correct beginning fund balance for the 2017-2018 budget year. No decisions were made.

Business Manager Dawnita Tincher passed out a preliminary budget formula projection for the 2018-2019 Special Education/Administration (100) budget and is in the process of pulling the numbers together for the Career/Technical Cooperative (259) budget and will email out both to the Board as soon as possible. No decisions were made.

Special Services Report

Special Education Director Diana Zigars stated that there has been a lot of concern regarding Non-Resident students being accepted into our COSSA-member districts that have impacted our special education programs and that she would be happy to pursue the creation of a procedure or memorandum of agreement to help ensure that we provide appropriate special education services to the patrons of the districts that we serve. The Board stated that they would support either a procedure or a memorandum of agreement as presented above.

Administrative Report

Dr. Nevill asked the Board to approve a calendar change for the fourth quarter (April) parent-teacher conferences. COSSA Academy had received a scholarship to send multiple members to the Idaho Prevention Conference and the dates of that conference interfered with the original parent-teacher conference date. Barbara Skogsberg moved to approve the revised calendar as presented. Jason Sevy seconded the motion. Motion carried.

Career & Technical/CRTEC Mr. Hale passed out a copy of the proposed COSSA Mastery Strategic Plan and asked the Board as to their recommendation for moving forward. Barbara Skogsberg made the motion that the Board allow Mr. Hale to send in the paperwork to the State Department of Education requesting a waiver to the 60 seat hours per credit. Christy Tayler seconded the motion. Motion carried.

Short-Term Training Report No additions to submitted reports.

### **COSSA BOARD POLICIES**

Policies – First Reading First Reading was held on Policy 421 – Students with Head Lice (New). Barbara Skogsberg moved to approve Policy 421 – Students with Head Lice (New) upon first reading. Jason Sevy seconded the motion. Motion carried.

Policies – Second Reading Second Reading was held on the Teacher-Student-Parent Handbook (Revision). Barbara Skogsberg moved to approve the Teacher-Student-Parent Handbook (Revision) as presented. Jason Sevy seconded the motion. Motion carried.

### **PERSONNEL**

Jason Sevy moved to ratify the acceptance of resignation from Shana Wendelsdorf , Special Education Assistant, by Special Education Director Diana Zigars as presented. Barbara Skogsberg seconded the motion. Motion carried.

### **BOARD REQUESTS TO ADMINISTRATION**

No further requests by the Board at this time.

### **ADJOURNMENT**

Jason Sevy moved to adjourn the meeting at 8:28 p.m. Barbara Skogsberg seconded the motion. Motion carried.

Respectfully submitted,

Dawnita Tincher, Clerk