



**Medford 7-12 Schools  
School Board Report  
August 15, 2022**

- 1.) It's beginning to look a lot like school is starting!** Fall sports begin practice this week. Several clubs and groups have been in recently to start planning activities for the year including FFA and student council. Lots of parents calling and stopping in for enrollment paperwork and getting fees paid.
- 2.) All open teaching positions are filled!** Our latest addition is Mary Kelvie, for middle school math. Mary comes to us with 20+ years of experience teaching middle level math and sciences. She has most recently been a long term substitute in Owatonna, but we are happy to have her added to our team! The high school has 6 new teachers and 2 teachers/staff that have changed positions within the district. Our New Teacher Workshop will be held August 25th. I am looking forward to meeting some of these teachers for the first time, and working together as we acclimate and collaborate here at Medford.
- 3.) Letters to families and staff** went out in the past two weeks. Lots of great information was included including upcoming extracurricular activities, special events, and information on the beginning of the school year including picture day. Staff workshop will begin on August 29th-Sept. 1st, with Open house scheduled for August 31st.
- 4.) Open House and 7th Grade Orientation** changes- After consultation with staff, we decided to try something a bit different this year for these two events. 7th graders are invited to Open House from 6-7PM. We will have a presentation in the auditorium and time for them to explore their schedules and lockers before 8th-12 families come in from 7-8PM. If families have students from multiple grade levels we will accommodate whatever works best for them.
- 5.) Handbook updates:**
  - a.) **Faculty Handbook** - [https://docs.google.com/document/d/1NknPv34IRCPOa8-sosY3qZpt\\_8sJ2mxILnbI\\_6O4IF4/edit?usp=sharing](https://docs.google.com/document/d/1NknPv34IRCPOa8-sosY3qZpt_8sJ2mxILnbI_6O4IF4/edit?usp=sharing)
    - i.) Updated detention supervision list
    - ii.) Updated staff names/contact information
    - iii.) Added chain of command link
    - iv.) Updated chaperone list/detention supervision list
    - v.) Clarified teacher dress code language
  - b.) **Student Handbook** - [https://docs.google.com/document/d/1W4A2nWRT10kOSyA\\_iwuo3z722cGEoyXd0ZVqokZtfAE/edit?usp=sharing](https://docs.google.com/document/d/1W4A2nWRT10kOSyA_iwuo3z722cGEoyXd0ZVqokZtfAE/edit?usp=sharing)
    - i.) Updated all names and assignments, calendars, chain of command, etc.
    - ii.) Cleaned up **Attendance policy** to match practice-removed some wordiness in philosophy section, took out attendance email that is no longer used, updated time students needed to arrive at school or eligibility, took out information specific to forging notes and reworded final section that explains the district has final discretion as to whether absences are excused or unexcused, clarified unexcused absences to match policy/practice and be more understandable.
    - iii.) Updated the **Closed Campus policy** to include specifics related to outside lunches being delivered. The so-called "Doordash" policy explicitly explains the rules for students who chose to order lunch delivered to school. It reads as follows: *This policy also applies to lunch deliveries. Students have an assigned period to consume lunch. If they*

choose not to eat from the options provided by the school they are still responsible for completing their lunch within the specified period. Therefore, any orders from outside establishments will only be allowed during the students' assigned lunch period (A-lunch 11:10-11:40am or B-lunch 12:01-12:31pm) and consumption of those deliveries (or any lunch option) must be completed by the end of that assigned lunch period. Students will not be allowed to bring late deliveries and/or to finish their food in their next class.

- iv.) Updated **Dress Code policy**- condensed the policy so that it reflected what was currently being allowed.
- v.) No changes to the **Cell Phone policy** were made, however, this is an area that I will be revisiting with staff, parents, and students. It is a huge issue in many of our classrooms and the research supports our current policy, though enforcement of the policy was inconsistent. One of my goals for the upcoming school year is to rectify that inconsistency and enforce the current policy.