

**ROBSTOWN INDEPENDENT SCHOOL DISTRICT  
AGENDA ACTION SHEET**

Date: September 13, 2021

Subject: Discuss and Consider Approval of Revisions Made to the RISD  
Board Operating Procedures

Administrator Responsible: Dr. Jose H. Moreno

Position: Superintendent

A. Purpose of Agenda Item:

Information Only  Action Needed

B. Authority for this Action:

Local Policy \_\_\_\_\_  Law or Rule \_\_\_\_\_

C. Strategic Objective, Goal, or Need Addressed:

Approve the modifications/revisions to the RISD Board Operating Procedures as recommended at the August 23, 2021, Regular Board meeting.

D. Summary: Dr. Jose Moreno will present the updated Board Operating Procedures at the Board meeting. The Board asked to remove letter G on page 10, to add bereavement flowers for immediate family of board members. Dr. Moreno will look into who fell under the immediate family, and to add on Page 7 on item F the words *and or* the word superintendent.

E. Alternatives Considered: N/A

F. Comments Received: N/A

G. Administrative Recommendation: This item is for board approval.

H. Fiscal Impact and Cost: N/A

I. Monitoring and Reporting Time-Line: 2021-2022 School Year