



LINCOLNWOOD SCHOOL DISTRICT 74  
BOARD OF EDUCATION  
FACILITIES COMMITTEE MEETING MINUTES  
TUESDAY, AUGUST 17, 2021 AT **6:00 PM**

BOARD OF EDUCATION  
**Kevin Daly, President**  
**TBD, Vice President**  
**John P. Vranas, Secretary**  
**Myra A. Foutris**  
**Elaina Geraghty**  
**Rupal Shah Mandal**  
**Peter D. Theodore**

ADMINISTRATION  
**Dr. Kimberly A. Nasshan, Superintendent of Schools**  
**Dr. David Russo, Assistant Superintendent for Curriculum and Instruction**  
**Courtney Whited, Business Manager/CSBO**

*Minutes of the Facilities Committee Meeting of the Board of Education of Lincolnwood School District 74, Cook County, Illinois, was held in the Marvin Garlich Administration Building, 6950 N. East Prairie Road Lincolnwood, Illinois 60712, on Tuesday, August 17, 2021.*

1. CALL TO ORDER/ROLL CALL.

Chairman Vranas called the Facilities Committee meeting to order at 6:00 p.m.

FACILITIES COMMITTEE MEMBERS

John P. Vranas (BOE), Chair  
Elaina Geraghty (BOE), Co-Chair  
Wendy Grano, Community Member  
Emily McCall, Community Member  
Zade Tagani, Community Member

FACILITIES COMMITTEE MEMBERS NOT PRESENT

Rupal Shah Mandal (BOE)

ADMINISTRATORS/STAFF PRESENT

Dr. Kimberly A. Nasshan, Superintendent of Schools  
Dr. David L. Russo, Assistant Superintendent of Curriculum and Instruction  
Courtney Whited, Business Manager/CSBO  
Jim Caldwell, Director of Building and Grounds

OTHERS PRESENT

Athi Toufexis, StudioGC

2. AUDIENCE TO VISITORS

None

3. APPROVAL OF MINUTES

a. Facilities Committee Meeting Minutes - **JULY 20, 2021**

A motion was made, seconded and passed to approve the July 20, 2021 Facilities Committee meeting minutes.

4. DISTRICT ARCHITECT OF RECORD - STUDIOGC architecture+interiors

a. StudioGC architecture+interiors Project(s) Update

Rutledge Hall Stairwell Flooring - Completed August 16th with some punch list items outstanding.

Todd Hall Roofing - Completed with the exception of roof coating to be completed in October.

Rutledge Hall Library Classrooms - The Epoxy flooring is finished. The operable partition was delivered on August 18th. Estimated completion by August 20th.

Todd Hall and Rutledge Hall Fire Alarm Updates - Nearing completion of the project, working on installing duct detectors and controls with the existing rooftop units. The code governing CCDC requires 10 additional fire alarm units. The Committee gave approval to move forward using contingency funds on the project.

Todd Hall and Rutledge Hall Door Project - The main doors are set to be installed on August 23rd. There are a few punch list items, transom and door lock cores work will take place at the end.

Todd Hall Grades 1-2 Playground - The demolition and sub base work have been completed. The rain garden, pavers, and concrete will be completed by August 20th. The equipment and surface are estimated to arrive in mid-September.

Rutledge Hall Grade 5 and Specials Furniture - The majority of the furniture has arrived. The book bins have been delayed. Staff Lounge furniture and Lecterns are estimated to arrive in early September.

ROE Occupancy walk through for all projects, except the playground, took place on August 13: The District passed the inspection of all the projects.

HVAC Pumps at Lincoln Hall - Based on the recommendations and potential installation vendors with quotes, the Committee directed the Administration to go out for bid in the winter for a 2022 project completion.

Rutledge Hall IDF Door - The Committee recommended a core door for IT department access only.

Todd Hall Drinking Fountain in the CCDC Wing - Has been completed and is fully functional. CCDC is back at Todd Hall in their classrooms.

School Maintenance Project Grant - The District applied for and was awarded \$50,000 from this grant in FY20 for fire alarm work at Todd Hall and Rutledge Hall. Administration plans on applying again for an upcoming project.

Digitization of Architectural Drawings - The files for Administration, Todd Hall and Rutledge Hall have been received. Lincoln Hall is being sent to Cross Rhodes next. The District is working on organizing the electronic files.

Solar Panels - The District is working with vendors to obtain a proposal for Solar Panels to bring to the Committee.

## 5. OLD BUSINESS

None

## 6. NEW BUSINESS

None

7. ADJOURNMENT

A motion was made, seconded, and passed to adjourn the Facilities Committee meeting at 6:26 p.m.

The next Facilities Committee meeting will be held Tuesday, September 21, 2021 at 6:00 p.m. The public is welcome.

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John P. Vranas, Chairman

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Elaina Geraghty, Member