



Facilities Committee

January 23, 2023 – In-Person Meeting
11:15 am, Board Room, ELHS

DRAFT Minutes

I. Call to Order: 11:13 AM

II. Roll Call

Present: Tali Faris-Hylen, Liz Lyons, Rich Pugh, Billy Hastings, Debbie Walton

Absent: Mike Stahlmann, Nikki Norris

Public: Karin Polischuk

III. Approval of Agenda

Approved 3-0

IV. Public Comment

None

V. Agenda Topics/Action Items

a. Introduction of Billy Hastings

b. Custodial Services - staffing update

Bringing the custodial services in-house has been very successful. Many positions have been hired. Daytime supervisor has been excellent. Still have 5 vacancies. Great feedback from staff, and particularly Green Elementary has been looking wonderful.

c. Updates on current/upcoming projects

i. Outdoor Learning Centers / drainage areas

Billy and Mike came up with a potential solution for the pooling water. By adding a secondary drain that will handle any overflow, they believe that they can prevent a pool of water from forming and can keep the areas safe for the kids. Also, vegetation will be

planted so that in the summer and fall the ponds should fully drain within 72 hours of precipitation.

Additionally, Don Manke has been hired as a grounds person to get grass growing on all playgrounds. He has experience as a golf course manager.

ii. Fencing at Donley

There are a couple of items left on the punch list: adding some missing caps and removing debris. Finishing those items will complete the project.

iii. Auditorium lighting

Project involves replacing all auditorium lighting at ELHS and MMS. RFP went out 1/9. There was a walk-through with four contractors on 1/13. Proposals are due 1/27. Assuming that supply chains work as necessary, the project should be completed before the beginning of school in fall of '23.

iv. Roofing

Project was approved by the Board at the last meeting. Assuming all goes according to schedule, the roof will be completed before the start of school in fall of '23. Project should not interfere with usage of the pool over the summer.

Written update from Mike Stahlmann, because he could not attend the meeting:

I am sure Rich will cover all the staffing we have done and the pool roofing project. I will add a hand out from our punch list on the ODLC's. If puddling at Whitehills and Glencarin rain gardens is still an issue we have a fix for that. We have moved staff around and we now have a former head grounds keeper from a local golf course to help get grass established at the elementary buildings. We will still probably need to do some hard surfacing or wood chips in an area at Whitehills by the playground.

Sound panels went up at Whitehills on MLK day and the ones for Glencarin are due to be shipped on the 25th of this month.

I want to extoll on how well our new in house custodians are doing. My self and Rich are receiving nice feedback from staff. We still have a few people to hire and due some more training.

The incident at Macdonald on the 18th was a true testament on what it means to have our own staff and quality equipment.

I want to personally thank the board and everyone else involved for making that happen, because every day of learning begins and ends with support staff.

Lastly I want to welcome Billy Hastings To ELPS. I look forward to working with him over the next 2 months. I believe he will be a great asset to the district and he has already shared with me how impressed he is with what he has seen so far. Welcome Billy, and I don't think it will take long for you to see what a truly amazing place ELPS is.

Thank you.
Michael

d. Safe Routes to School Update

The following is a written update provided by Ginger Ogilvie, the SRTS volunteer:

I'm sorry that none of our team members are able to attend the upcoming Facilities Committee meeting on January 23rd.

If you are able to share the following update at or following the meeting, that would be much appreciated!

1. Our Community Coordinator, Andrew Arbaugh (cc'd here), and I have been visiting our K-8 schools over the past few weeks to observe morning drop off. We currently have a couple more to go, but for the most part the elementary schools seem to be doing well. The middle school is still experiencing unsafe driver behavior on Burcham.

We did notice at Robert L. Green Elementary that it might be helpful to extend the concrete curb in the car line further back. It's a pretty short

distance between the start of the curb and the parking lot crosswalk, which is slowing the drop-off process. We are also still interested in following up on the addition of a path in the back of that school, as previously discussed with Brian Reeve. We'll follow up with Billy Hastings once he's settled in (Welcome Billy and wishing Mike a happy retirement!).

2. We heard at the recent Red Cedar Family Council that they could use another bike rack at the front entrance of the school and wanted to pass that along.

3. As reported previously, we have been working with the city to pull together a second Safe Routes to School Major Grant application for the following schools: Green, Whitehills, Glencairn, and Red Cedar. We're hoping to submit the application in October, so you'll be hearing more over the next few months. We can apply for up to \$300,000 per school for infrastructure improvements outside of school property and up to \$15,000 per school for programming, which can include things like signs on school property. We're getting close to finalizing a list of prioritized projects and should be able to bring that to the next Facilities Meeting. If you have any suggestions or questions please let me know as soon as possible.

4. The work for our previous Major Grant for Marble and MacDonald should be starting this summer after last year's delay. We will be seeing two pedestrian islands with flashing RRFBs (rectangular rapid-flashing beacons) going in on Burcham at John R and Lexington, as well as new sidewalk in the Bailey neighborhood (on Snyder, between Gunson and Stoddard).

(There will be additional work happening with that project that is not funded by our grant. One more pedestrian island with RRFB at the high school on Burcham near the bus stop/stadium, as well as new sidewalks along the north side of Burcham between MacDonald and Timberlane.)

Please see this link for more information:
<https://elsrts.weebly.com/major-grant.html>

5. Just fyi, our city really needs crossing guards. Please share: [Crossing Guard Job Posting](#)

6. We're looking forward to our next Safe Routes to School stakeholder meeting planned for March 16th at 9:30am. Our next monthly team meeting will be Feb. 9th at 6:30pm.

All the best,

Ginger Ogilvie
East Lansing Safe Routes to School Volunteer

VI. **Announcements**

Next meetings: 2/22 - 8 AM,
4/11 - 11:15 AM

VII. **Adjournment: 11:43 AM**