



Woodbridge School District

40 Beecher Road - South
Woodbridge, CT 06525

Robert F. Gilbert. – Superintendent
Cheryl Mammen – Special Services Director
Alfred Pullo, Jr. – Director of Business Services & Operations

TO: Robert F. Gilbert, Superintendent of Schools
FROM: Al Pullo Jr., Director of Business Services & Operations
DATE: February 13, 2020
SUBJECT: FY 19-20 Financial Report for Month Ended January 31, 2020

General Budget:

FY2020: We are currently projecting a surplus of \$34,689 through the month ended January 31, 2020. This represents a slight increase compared with the prior month projections. However, it contains expenditures for additional temporary staffing related to special education, as well as coverage costs for current staff leaves. Major budget drivers include a projected surplus in the area of special education outplacements totaling \$130,977 due to enrollment changes that occurred after budget submission. Other key drivers contributing to the projected surplus include \$48,000 savings on health insurance due to census changes as well as a combined savings of \$31,769 in the areas of non-public transportation and nursing services actual allocation of costs shared with Amity Region 5. These savings have enabled the district to offset losses arising in other program areas such as staffing coverage for unanticipated needs as well as staff leaves of absence. Our projection also factors in costs for additional temporary personnel hired to address unanticipated in-district special education student needs. These positions include two teaching assistants and one resource room teacher. Total staffing related cost overruns to date are \$82,432. Legal fees projected deficit of \$80,853 includes arbitration costs for the Woodbridge Education Association collective bargaining agreement. Earlier this month, we implemented a budgetary spending freeze in order to offset these unanticipated expenses. The budget spending freeze excludes wage-related accounts and also excludes all contractual obligations.

Special Funds:

School Lunch Program: Operations for the month of January generated a break even. Year to date net income is \$238 virtually unchanged from the prior month. As reported last month, our preparations for the upcoming Administrative Program Review are underway. An analysis of our free and reduced eligible students revealed a disconnect between the student (PowerSchool) and point of service (Horizon Meal Pay) databases. At this time the net result from under claiming students eligible for free or reduced meals is approximately \$3,000. We anticipate those adjustments flowing through to subsequent monthly reports in the form of refunds or additions to deferred revenue. We are working with the north office staff member on reviewing processing protocols and providing refresher training.

At their February meeting, the Board of Education will be asked to vote on participation in the Healthy Foods Certification program for the upcoming 2020-2021 school year. Participation in the Healthy Foods certification assures that all snacks served during the school day, including the vending machine, will comply with the federal standards nutrition requirements. Last year, the school lunch program received \$5,349 (approx. \$0.10 per eligible meal served) in revenues from this initiative. In the current school year, 93% participation rate among eligible districts. This program is separate and apart from the Healthy Hunger Free Kids Act of 2010 entitling participating districts to \$0.06 per meal served if compliance with federal nutrition standards are met. Last year the school lunch program received \$3,204 in revenues from this initiative.

The administration recommends the Woodbridge Board of Education renew its participation in the Healthy Foods Certification for the upcoming 2020-2021 school year.

Extended Day: Operations for the month of January generated net income of \$10,457 for the month, with year to date net income of \$33,458. Average daily enrollment remains constant and we do not anticipate any concerns with the program's operations.

Field Trips: No items to report

Summer Enrichment Program: Although the program will not begin until later this summer (FY2021), next month's financials will reflect an additional expense for FY2020, related to the replacement of the Director's computer.

Expendable Trust: No items to report

Student Activity: No items to report