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To: Board of Education
Dr. Ushma Shah, Superintendent
Dr. Sheila Johnson, Assistant Superintendent of Finance & Operations

From: Susan Mura, Washington Irving Elementary School

CC: Patrick Robinson, Assistant Superintendent of Elementary Schools

Re: Approval Request for Donation to District 97

Date: May 14, 2024

Purpose:

This memo corresponds with Policy 8:80 Gift Donation and includes submission of the acceptance form linked [here](#).

Request Details

It proposes that Washington Irving Elementary School accept a donation up to \$2,200 from the class of 2024 5th graders. This project was voted on by the 2024 5th grade students and will include indoor and outdoor recess materials, such as large group games (ex. Jenga & Connect Four). These items will provide structured activities for our students to engage in during lunch and class recess.

Motion

Administration will be seeking approval of this donation under consent agenda at its May 14, 2024 Board of Education meeting.