

## MINUTES OF THE WBOE AD HOC CAPITAL PLAN COMMITTEE

Thursday, October 14, 2021

Conducted via Google Meet

**I. CALL TO ORDER:** Dr. Jonathan Budd, Superintendent, called the meeting to order at 7:00 p.m.

**PRESENT:** Jonathan S. Budd, Ph.D., Superintendent; Richard Huot, Interim Director of Business Services & Operations; Vito Esparo, Facilities Manager; Anthony Billings, Information Technology Manager; Dr. Jay Dahya, BOE representative; Jeff Hughes, BOE representative; Sheila McCreven, Town of Woodbridge representative; Jeanne Ciarleglio, teacher representative; Stephen Francis, community representative.

**ABSENT:** Daniel Cowan, community representative.

1 additional member of the BOE was in attendance: Sarah Beth Del Prete.

**II. PUBLIC COMMENT:** There was no Public Comment.

**III. INTRODUCTIONS:** Each Committee member introduced himself/herself.

**IV. COMMITTEE CHARGE:** Dr. Budd reviewed the Charge of the Committee as approved by the Board of Education on September 15, 2021.

### **V. DISCUSSION OF PRIOR WORK AND POTENTIAL NEXT STEPS:**

Mr. Huot outlined a proposal to focus capital plan items on those costing more than \$25,000 and having a life expectancy of at least 10 years, often referred to as a building's infrastructure. Ms. McCreven presented three methods for considering a project: (a) clearly identifiable and being paid for by the district's annual operating budget; (b) semi-variable (e.g., tree trimming) and contracted over several years; and (c) capital, involving more risk and thus necessitating voting via the Town processes.

(a) HVAC: Mr. Esparo presented a narrative on HVAC developments over the past several years at Beecher, including the JACE replacement through the operating budget, and current retrocommissioning being accomplished through ESSER II funding.

(b) Hazardous Materials Abatement & Related Improvements: Mr. Esparo outlined needs for asbestos replacement, mostly in the south area of the school. Discussion centered on including this cost in the ongoing operating budget. Dr. Budd noted that some of the areas of the building are ones that could be developed more strategically via ARP ESSER funding.

Meeting Adjourned: 8:00 p.m.