

Browning Public Schools
Board Agenda Request
Meeting To Be Held: August 8, 2023



Recognition: Students Staff Parents
Information: Building Report Old Business Superintendent's Report
Action: Resignations Hiring Contract Service Agreements
 Travel Out-of-State Travel In State Approvals
 Termination Legal Matters Other:
 This action request pertains to Elementary (only) High School/District Wide

Date: August 8, 2023

To: Corrina Guardipee-Hall
 Superintendent of Schools

From: Beverly Sinclair
Title: Director of Human Resources

Subject: Resignation

Description: The following resignation have been approved by the Superintendent:

🚩 William Lawrence, Custodian, Browning Elementary School, Effective 8/4/2023

Financial Impact: N/A

Attachment(s): Resignation Letter

Superintendent Action: Approved Denied Deferred Initial & date: _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to: _____

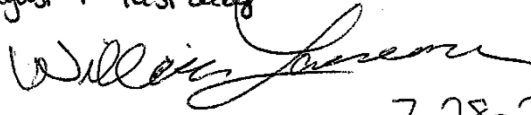
July 28, 2023

To whom it may concern/BPS HR Director

I would like to take this time to show appreciation of the opportunity to be a custodian at Browning Elementary School. My time here was a great experience. This is my resignation letter to you. My last day will be on August 8, 2023. Again, thank you for the chance you gave me.

Best regards, William Lawrence

August 4th last day



7-28-2023



7/31/23