



To: Dr. Michael Favor
Superintendent

From: Dr. Melissa Schaller *ms*
Executive Director of Student Services

Re: 2025-2026 Lead Teacher Assignments

Date: March 18, 2025

The position of lead teacher provides assistance to the staff and to the administration in a variety of ways including:

- Providing resources, training, and support to staff
- Monitoring due process
- Attending team meetings as an administrative designee
- Completing intake meetings
- Serving as a mentor
- Assisting in crisis management
- Developing curriculum and supporting equipment needs

Based on a review of interested applicants, I am recommending that the following individuals be appointed as lead staff according to the ISD 917 Local 3904 contract for the 2025-2026 school year:

Assignment	Supervisor	Appointee
TEA-LEC and ECSE*	Boehmer	Christine Chessler
Nursing*	Budach/Betley	Melissa Ho
TESA	Budach/Betley	Emily Goodson Wendi Renken

Career Technical Education (CTE)*	Devine/TBD	Adam Ghormley
DCALS-Main*	Devine/TBD	Erin Hale-Sanford
DCALS-North*	Devine/TBD	Megan Shavers
DASH & SUN-Cedar	Hetland	Melanie Rix
Board Certified Behavior Analysts*	Hulse	Adrienne Turzynski
Blind/Visually Impaired*	Lovin	Sheri Frisque
Deaf/Hard of Hearing Itinerant*	Lovin	Sonia Tendrich
Deaf/Hard of Hearing Resource*	Lovin	Sarah Ideen
Physical/Health Disabilities*	Lovin	Jenna Nace
Physical Therapy (PT)*	Lovin	Shanyn Tuftee
CASE/IDEA/SUN-Alliance Education Center	Pauley	.5-Sharri McGibbon .5-Rachel Novy
MTSS and Testing	Peterson	Eve Thomas Brook
Navigator [Apprenticeship Program]	Peterson	.5-Sharri McGibbon .5-Rachel Novy
SUN-Concord Education Center	Swaney	Cathy Mattice

*These positions will provide direct services to students and/or have other job responsibilities.

These assignments are subject to an annual appointment by the school board.