

TO:	District 97 Board of Education Dr. Carol Kelley, Superintendent
FROM:	Steve Cummins, Senior Director of Human Resources
DATE:	March 15, 2016
RE:	Staffing Recommendation for the 2016-2017 School Year

Below is a synopsis of the recommendations and rationale for anticipated 2016-2017 school year staffing needs. Overall the projected certified staffing trends resulting in FTE changes when comparing the 2016-2017 staffing levels to the 2015-2016 staffing levels can be summarized as follows:

Category	Approximate FTE Change							
Elementary Classrooms	-2.0 FTE							
Elementary Specials	-0.1 FTE							
Middle School Core Classrooms	0 FTE (no change)							
Middle School Specials	0.5-1.0 FTE (3-6 class sections)							
Other Certified Roles	No FTE change							
(Instructional Coaches/ LAS / GTD / IB Coordinator / Student Support Specialist etc)								
Special Education Classrooms	No FTE change							
Special Education Related Services								
Physical Therapist	-0.8 FTE (occurred during15-16 following resignation)							
School Nurse	1.5 FTE (1.0 FTE occurred during the 2015-16 year)							
• FTE approved by Board during the 1	• FTE approved by Board during the 2015-16 year (1.0 FTE)							
• Hatch in FY17 possibly staffed by FT Nurse who is a non-retiree for all 182 days (0.5 FTE)								

OVERALL FTE IMPACT

Approximately -0.9 to -0.4 FTE

The aggregate FTE change falls under projections in the financial model.

* This model incorporates the decision to increase the FTE for school nurse by 1.0 FTE that occurred during the 2015-16 school year.

Elementary School (K-5) Staffing

K-5 regular education classroom teaching sections will be reduced by two positions overall during the 2016-2017 school year. The preliminary 2016-2017 staffing pattern was derived by matriculating all current students to the next grade level, analyzing the recent demographer study figures, and assessing the grade level cohort survival figures within the demographer's report. The demographer's anticipated Kindergarten enrollment figures that are based upon birth patterns along with historic data were utilized to estimate the anticipated Kindergarten sections. In the 2016-17 school year there will be fewer regular classroom sections at Hatch (-1), Irving (-2) and Mann (-2) Schools in the 2016-2017 school year relative to the 2015-2016 school year. Beye, Holmes and Longfellow Schools will in increase by one additional K-5 regular classroom section in the 2016-2017 school year. Additionally, as cohorts larger/smaller in size move through a school building, teams and grade level reassignments will occur to mirror the student grade level needs.

K-5 REGULAR CLASSROOM TEACHING SECTIONS 2016-17											
									Reg Class		
							Total		FTE		
	К	1	2	3	4	5	Sections		Change		
Веуе	4	3	3	3	3	3	19	Веуе	1		
Hatch	3	3	4	3	2	3	18	Hatch	-1		
Holmes	5	5	5	4	4	4	27	Holmes	1		
Irving	4	4	3	<u>3</u>	4	4	22	Irving	-2		
Lincoln	5	4	5	5	5	5	29	Lincoln	0		
Longfellow	5	5	4	5	4	5	28	Longfellow	1		
Mann	4	4	4	4	3	3	22	Mann	-2		
Whittier	4	3	2	3	3	3	18	Whittier	0		
		183		-2							
Change from prior year		B	= - 2 F	R = -1	B = 0	G = +1		-			

As of March 1, 2016

K-5 REGULAR CLASSROOM TEACHING SECTIONS 2016-17

The K-5 Specials areas (Art, FLES, Music, PE) will decrease slightly. Having two less homeroom sections across the K-5 schools means that slightly fewer meeting times within a week for each specials curricular area. Staffing alternatives to address these specials decreases include adjusting the FTE of our part-time department members. In the 2015-16 school year, part time specials areas teachers were hired in two departments (and a part time teacher existed in a third department). For 2016-17, we will re-employ part-time teachers at the appropriate levels as staffing levels and master schedules are finalized.

Middle School (6-8) Staffing

Effective in 2015-2016 as part of a two-year phase in for all grade levels at both middle school buildings occurred. Teams were comprised of three (3) four-person teams per grade level for the core subject areas (humanities, language arts, mathematics, science). The recommendation presented and accepted by the Board in 2014 was based upon the desire to transition to uniform grade level team structures at both middle schools. This structure will accommodate anticipated student numbers for the next 6-8 school years as future current cohorts move to the middle school.

The increases to specials classroom teaching sections (0.5-1.0 FTE) primarily will result from an overall number of students at the middle school. An increase of approximately 20 students at Brooks and 40 students at Julian is currently projected for the 2016-17 school year. as the incoming 6th grade cohorts are larger than the outgoing 8th grade cohorts. This may have the effect of additional section(s) needed for design, foreign language, and art electives. The number of elective middle school sections will be finalized in the coming weeks when student choices are all know and master schedules are developed.

One notable regarding the specials electives should be noted. In 2015-16 The Board authorized sections at Brooks to seek a part-time speech, drama and debate teacher, so that this program offering would exist at both middle schools at levels responsive to student choice. The Brooks teacher in this new role has generated student interest in the program and Brooks will have additional sections and a full-time speech, drama and debate teacher in the 2016-17 school year.

Administration will continue to assess and monitor student levels throughout the reminder of the school year and into the summer. Please let me know if you have any questions or comments.