

Exhibit – Record of Agency and Outside Law Enforcement Agent Requests

105 ILCS 5/22-105, added by P.A. 104-0288, eff. July 1, 2026, places restrictions on agency and outside law enforcement agents' access to district property. Use this form to document all interactions with outside law enforcement agents while they are on the District's premises, as required by 105 ILCS 5/22-105(c)(4)(B). The Attorney for the District must review outside law enforcement agent requests to enter a school, including judicial warrants, nonjudicial warrants, and subpoenas. 105 ILCS 5/22-105(c)(4)(A). This form also documents that review. Consult the Attorney for the District regarding the use and maintenance of this form and marking of any attorney-client privileged information.

To be completed by Building Principal or Administrator:

Name of Building Principal or Administrator
(Please print)

Title

School Building

Name of Outside Law Enforcement Agent(s)
(Please print)

Name of Agency or Law Enforcement Unit

Contact Name

Contact Number

Badge Number or Identification Number
(Hand written only, no photocopies)

Title of Outside Law Enforcement Agent

School Visit Location

Date and Time of Visit

Authorization Presented by Outside Law Enforcement Agent (Make photocopies and attach to form):

- ☐ Warrant
☐ Subpoena
☐ Exigent Circumstances (Please be specific):

☐ Other (Please be specific): _____

Describe the Request from the Outside Law Enforcement Agent to access the above-listed school:

Request to access the school for the following reason(s) relating to immigration status of a student, students' family members, or employee:

- ☐ To obtain student or employment records.

Adopted:

Reviewed: October 2025

Amended:

- ☐ To question a student or employee.
☐ To take a student or employee into custody.
☐ Other (*Please be specific*): _____

The following is to be completed by the Attorney for the District only:

☐ **Permission Granted** ☐ **Permission Denied**

Date

Signature (*Attorney for the District*)

Access Granted to the following:

(Please be specific)

Visit Supervision (*To be completed by the school personnel monitoring or accompanying the outside law enforcement agent*)

Supervisor's Name (*Please print*) _____

Visitor's Time In _____ Visitors Time Out _____

Date

Supervisor's Signature

Adopted:
Reviewed: October 2025
Amended: