

**BOARD OF TRUSTEES
JARRELL INDEPENDENT SCHOOL DISTRICT
JARRELL, TEXAS**

Date: October 15, 2025

Reported by: Bob Mabry

Subject: Consideration and Possible Approval to Designate Non-Business Days for Public Information Act for the 2025-2026 School Year presented by Bob Mabry

Discussion/Action

Background Information:

The Texas Legislature enacted House Bill 3033, which requires school districts to designate up to ten business days per calendar year—excluding Saturdays, Sundays, national holidays, and state holidays—during which the district will be closed for purposes of the Texas Public Information Act (TPIA), as outlined in Chapter 552 of the Texas Government Code.

Under the TPIA, governmental entities are required to respond to public information requests within ten business days. House Bill 3033 allows a school district's Board of Trustees to designate up to ten additional non-business days each calendar year when administrative offices are closed or operating with minimal staff. These designated days are not national or state holidays.

Item Addressed:

Request to respond to House Bill 3033 to designate the following dates as non-business days.

2025 Fall Semester:

November 24th, 25th, and 26th (Thanksgiving Break)

December 22nd, 23rd, 29th, and 30th (Winter Break)

2026 Spring Semester:

March 16th, 17th, and 18th (Spring Break)

Budget Information:

N/A

Recommended Action:

Staff recommends the approval of non-business days for the 2025-2026 academic year as presented.

I make a motion to approve the non-business days as presented for the Jarrell ISD 2025-2026 school year as presented.