Administrative Services Contract 2015-2016

EDUCATION SERVICE CENTER REGION 11

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The Administrative and Business Services Division offers the following services and discounts to school districts/ charter schools that sign the **Administrative Services Contract**:

Services Included at No Additional Charge

- TEA/SBEC rules/regulations dissemination and interpretation, including individual district support and assistance
- Communication Networks
  - Campus Carousel (Campus Administration Network)
  - Superintendent Book Studies
- On-site Consultation/Technical Assistance Visits (on request)
  - Site-Based Decision Making Committee Effectiveness Evaluation
  - PDAS/ILD Teacher Appraisal Updates
  - Leadership Development/Professional Development Planning
  - Other district-identified areas of need
- PDAS/Teacher Appraisal Technical Assistance
  - T-TESS/T-PESS Teacher/Principal Appraisal Training (Pilot & Refinement Districts Only 2015-16)
  - T-TESS/T-PESS Teacher/Principal Appraisal Technical Assistance
- Superintendent/Principal Appraisal Technical Assistance

Services Included at a Reduced Fee

All trainings listed are available to contracting districts upon request, but not necessarily scheduled. All experiences are available for on-site, customized delivery.

- PDAS Certification Training and PDAS Refresher/Update Training
- Instructional Leadership Development (ILD) Training and Certification
- Leading District Transformation (Strategic Planning, Root Cause Analysis)
- Leadership 101 for District-Level Leadership
- Leading Campus Innovation Academy
- Advanced Administrator Academy — Experienced Principal Summit
- Assistant Principal Leadership Development Academy
- Teacher Leader Academy

- **Administrator Coaching Services**
- **New Teacher Induction Series**
- **School Business Systems Support Services (PEIMS, Data Quality, Business Services)**
- **Additional topics, including but not limited to**
  o Fierce Conversations
  o Crucial Conversations
  o Time Management
  o Walk-Through Training
  o Making Meetings Work
  o Delegation
  o Team/Culture Building
  o Change Process
  o Administrative Assistant/Secretary Conference
  o Bus Driver Training/Certification
  o Bus Driver "Classroom Management"
  o Substitute Training

- **Technology and Learning Analytics Evaluation Tool — BrightBytes Clarity for Schools**
  BrightBytes Clarity for Schools is an online platform that helps schools determine the impact of technology on student learning. The framework provides a medium for all stakeholders to establish a common understanding of technology use by examining the measurement of student and teacher access to technology at school and at home, teacher and student skills, and factors in the school environment, such as relevant policies and administrative support. All three areas converge to produce the results in the classroom, which closely examines both teacher and student use of specific technologies for various types of learning. The framework is used to drive all qualitative and quantitative analyses provided by the Clarity for Schools platform, helping educators determine the links between their school's technology use and student learning outcomes.

ESC Region 11 Contact

Director of Administrative Services
(817) 740-7543

EDUCATION SERVICE CENTER REGION 11

Administrative Services Contract

Price List — 2015-2016

School Type	Cost
Public Districts	$ .70 per enrollment
Non-Public Schools	$ .90 per enrollment

Application Consortium Contract
2015-2016

EDUCATION SERVICE CENTER REGION 11

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The Human Resources Department offers the following services and discounts to school districts/charter schools that sign the **Application Consortium Contract**:

Consortium Services

- Application system through AppliTrack
- Electronic application for all positions
- Assistance to districts with how to use the system, problems, questions
- Assistance to applicants via e-mail and phone
- Handling/reconciling billing
- Annual user meeting to make sure that application system still meets the needs of the districts
- Entering of job fair information into the system and assisting with e-recruiting
- Assisting with district's training needs
- Acting as a liaison between AppliTrack and school districts
- Providing fliers/open position information to pass out to applicants at NCTASPA job fair

Consortium Configuration Options

Consortium Model

Designated district personnel contact the Consortium manager to update or add information regarding job categories, positions listed, pipelines, extracurricular activities options, role names, etc. District can post jobs that are district-specific and may also search the general application pool. This model is generally chosen by small and medium-sized school districts.

Stand-Alone Consortium Model

This Consortium model provides customized training designed specifically for your school district. Designated district personnel have full control over all options, including job categories, positions listed, pipelines, extracurricular activities options, role names, etc. Jobs are posted at the district level and cross-posted onto the Region 11 system. Applicants who come to the Region 11 and/or the district site can see the jobs posted and can apply. The district is able to see all applicants who apply to the jobs posted by the district and will be given "Consortium Model" access in order to see general applicants who only applied to the Region 11 site without applying to the district-specific postings. This model is generally chosen by medium and large-size districts that prefer to customize their applications further.

Additional Products

Once a district has selected one of the configuration models above, it may also purchase one or more of the following AppliTract products:

AppliTrack Employee Center (formerly "HR Files") — HR Files is a web-based software that is designed to manage employees, and the paperwork associated with employee management, in an automated and paperless manner.

Project Management Services is made up of a team dedicated to AppliTrack Project Management clients in which we help consult, train, setup, implement, customize and integrate the system to incorporate best practices for your employee workflow processes. This team specializes in building out AppliTrack Employee Center to match the client's business rules and requirements.

AppliTrack Fit (formerly "Selection") — Selection is a set of research-based assessments that predict on-the-job performance of applicants by measuring personality, attitude, and skill characteristics.
- **Job Fit:** Identify the best candidates for your support positions (secretaries, clerical, custodians, bus drivers, cafeteria, instructional assistants, security, etc.)
- **Admin Fit:** Identify winning administrators
- **Teacher Fit:** Identify outstanding teachers
- **Teacher Fit Urban:** Identify great teachers for urban schools
- **Teacher Fit SE:** Identify qualified special education teachers

ESC Region 11 Contact

Human Resources Department
(817) 740-3626

Education Service Center Region 11

Application Consortium Contract

Price List — 2015-2016

<table>
<tr><td colspan="5" align="center">2015-2016 AppliTrack</td></tr>
<tr><td colspan="3" align="center">AppliTrack Recruiting</td><td align="center">AppliTrack Fit</td><td align="center">AppliTrack Employee Center</td></tr>
<tr><td align="center">District Size (# of FTEs)</td><td align="center">Recruiting Consortium Model</td><td align="center">Recruiting Stand-Alone Model</td><td align="center">Annual Subscription</td><td align="center">Annual Subscription</td></tr>
<tr><td align="center">0-40</td><td align="center">$400</td><td>$675 + $400 (one-time configuration fee)</td><td align="center">$300</td><td>$300 + $600 (one-time project mgmt. fee)</td></tr>
<tr><td align="center">41-100</td><td align="center">$750</td><td>$1,275 + $400 (one-time configuration fee)</td><td align="center">$720</td><td>$720 + $800 (one-time project mgmt. fee)</td></tr>
<tr><td align="center">101-300</td><td align="center">$1,250</td><td>$2,925 + $400 (one-time configuration fee)</td><td align="center">$1,520</td><td>$1,520 + $1,200 (one-time project mgmt. fee)</td></tr>
<tr><td align="center">301-500</td><td align="center">$2,000</td><td>$4,130 + $400 (one-time configuration fee)</td><td align="center">$2,400</td><td>$2,400 + $2,400 (one-time project mgmt. fee)</td></tr>
<tr><td align="center">501-800</td><td align="center">$3,000</td><td>$6,930 + $600 (one-time configuration fee)</td><td align="center">$4,800</td><td>$4,800 + $4,000 (one-time project mgmt. fee)</td></tr>
<tr><td align="center">801-1,200</td><td align="center">$4,000</td><td>$9,030 + $600 (one-time configuration fee)</td><td align="center">$6,400</td><td>$6,400 + $5,600 (one-time project mgmt. fee)</td></tr>
<tr><td align="center">1,201-1,500</td><td align="center">$5,000</td><td>11,130 + $800 (one-time configuration fee)</td><td align="center">$8,000</td><td>$8,000 + $7,500 (one-time project mgmt. fee)</td></tr>
<tr><td align="center">1,501-2,000</td><td align="center">$7,000</td><td>$14,630 + $800 (one-time configuration fee)</td><td align="center">$9,600</td><td>$9,600 + $7,500 (one-time project mgmt. fee)</td></tr>
<tr><td align="center">2,001+</td><td align="center">Call</td><td align="center">Call</td><td align="center">Call</td><td align="center">Call</td></tr>
</table>

Administration Fee: In addition to the configuration model and add-on fees, each district will pay an administrative fee of 10% of their total package price.

Comprehensive Services
Basic Contract
2015-2016

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School districts that sign up for one or more of the four major contracts (Administrative Services; Instructional Services; Educational Technology; or Management Information Systems) will will receive services in the following areas:

Services Included in Basic Contract

- Communication and dialogue with school district personnel on pertinent state and federal legislation
- Information dissemination of rules, regulations, standards, and other legislative and agency mandates
- Technical assistance regarding performance-based monitoring and accountability activities
- Telephone technical assistance
- On-site technical assistance at a reduced cost
- Other ESC Region 11 services such as
  - Textbook preview center
  - Online catalog
  - Registration for ESC Region 11 *Professional Development Opportunities*
  - Coordination of special interest networks
  - Annual report of ESC Region 11 workshops attended by district staff
- Reduction of fees for on-site training in your district/school
- TASA Study Group meetings quarterly
- Superintendent cluster meetings (quarterly)
- Human Resources meetings
- Technology Directors meetings
- Instructional Leaders meetings
- Principal cluster meetings
- Charter school meetings
- Compliance support for state and federal programs
- Technical assistance pertaining to highly qualified questions
- First point of contact for state and federal issues

ESC Region 11 Contact

Executive Director
(817) 740-3630

EDUCATION SERVICE CENTER REGION 11

Comprehensive Services
Basic Contract

Price List — 2015-2016

School Type	Annual Cost
Public Districts	$650
Non-Public Schools	$800

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DMAC Solutions consists of a suite of Web-based applications developed to assist educators with their assessment and curriculum needs. The Instructional Services Division offers the following services and discounts to school districts/charter schools that sign the **DMAC Solutions Contract**:

Services included at No Additional Charge

- A suite is inclusive multiple components, such as:
  - **State Assessment — Analysis of state assessment data.** STAAR or TELPAS results by district, campus, teacher, or student. Tracks federal and state accountability measures and provides data analysis to develop differentiated instruction.
  - **TEKScore — Local Assessments.** Incorporates a complete tool kit for scoring and analyzing local TEKS-based assessments. Make informed instructional decisions for district, campus, teacher, or student levels.
  - **TAG — TEKS Assessment Generator/Online Test Item Bank.** Allows users to create local assessments. Select from original content aligned to STAAR standards or create your own. TEA-released items and TEKS Resource System items also available.
  - **TPRI/Tejas LEE — Early Reading Performance.** Assists with Texas Primary Reading Inventory (TPRI) or Tejas LEE (Spanish) data collection, reporting, and analysis. State law requires schools to measure early reading abilities.
  - **lead4ward — Data Tools.** Allows schools to harness the power of DMAC to create digital versions of data tools recommended by lead4ward during statewide training on how to use state and local data to help students and improve instruction.
  - **FormWorks — Generate online forms.** Helps users create customized forms and collect data online. Forms can be stand-alone (e.g., district surveys, travel requests) or they may be linked to other DMAC applications (PDAS, RtI, etc.).
  - **PGP — Personal Graduation Plans (HS).**   Facilitates the development and maintenance of four-year plans for high school students allowing users to select assigned courses, graduation plans, endorsements, programs of study, and document credits. Meets all requirements of HB5.
  - **PGP Intervention — PGP Intervention (MS/JH).**   Permits users to develop state-mandated personal graduation plans to document intervention/monitoring plans and student/parent goals.
  - **RtI — Response to Intervention.** Assists users in creating and maintaining documentation for struggling students. Historical plans, progress monitoring, and assessment data complete the interactive Web-based plans.
  - **SIP — District/Campus Improvement Plans.**   Allows users to create and maintain customized improvement plans. Automatically reconcile expenses and upload custom pages if desired. Includes a Comprehensive Needs Assessment (CNA) module.

o **PDAS — Professional Development & Appraisal System.** Allows administrators to meet state-mandated requirements for teacher appraisals. Teachers are able to complete and electronically sign their Teacher Self Reports online.

o **CIA Alignment — Curriculum Instruction and Assessment.** Allows schools to align and map district-built curriculum. Users can connect planned instruction to performance on local and state assessments in order to increase student achievement. Print, export, and share documentation with ease.

o **SSI — Student Success Initiative.** Develop/maintain accelerated instruction plans for students in grades 5 and 8 who have failed the Reading and/or Math portion of state tests. Includes all state forms required for the Grade Placement Committee.

o **Class Notes — Online Assignment Posting.** Allows teachers to post class activities, assignments, and notes on the Internet for student and parent viewing. Can be used as an online lesson plan system.

Services Included At a Reduced Fee

• Customized/On-Site Trainings: Districts are charged a per-person fee according to the ESC Region 11 fee schedule, with a required minimum/maximum number of participants per trainer (plus cost of materials per participant, when applicable).

ESC Region 11 Contact

Coordinator of Teaching, Learning, and Federal Programs
(817) 740-3658

Price List — 2015-2016

Component	Fee per Entity
CIA (Curriculum, Instruction, Assessment)	$500.00 *District*
Class Notes	$500.00 *District*
lead4ward	$295.00 *Campus**
PGP & PGP Intervention	$400.00 *Middle & High School Campus**
RtI	$500.00 *Campus**
SIP (School Improvement Plan)	$500.00 *Campus**
State Assessment	$1,200.00 *District*
SSI (Student Success Initiative)	$500.00 *5th & 8th Campus**
TAG (TEKS Assessment Generator)	$250.00 *Campus**
TEKScore	$1,000.00 *District*
TPRI	$500.00 *District*
Tejas LEE	$500.00 *District*
PDAS	$250.00 *Campus**
FormWorks	$100.00 *Campus**

Class Roster Upload Options

Required service for TEKScore, TPRI, Tejas LEE, PGP, PGP Intervention, CAP, RtI, SSI, lead4ward & State Assessment.
Fees for all options will be assessed based on student enrollment according to *AskTED*.

Option 1	Option 2	Option 3
$0.65/student	$1.00/student	$1.50/student
(6 times per year)	(weekly)	(as needed – daily)

DMAC Technical Assistance & Support Pricing Structure

ESC Region 11 will apply appropriate fees according to chosen components from Component Pricing Structure.

Student Enrollment	1-2 Components	3-4 Components	5-6 Components	>6 Components
1-464	$575.00	$750.00	$1,500.00	$2,250.00
465-2,099	$1,125.00	$1,500.00	$2,250.00	$3,000.00
2,100-3,000	$1,875.00	$2,250.00	$3,000.00	$3,750.00
Districts w/ Multiple HS	$2,625.00	$3,000.00	$3,750.00	$4,500.00

Support Fee includes:

- 2 district technical assistance visits per year
- If additional technical assistance visits are needed, please contact the ESC Region 11 DMAC representative for fee structure
- Unlimited Phone/E-mail Assistance
- Unlimited ESC Region 11 Trainings (Three district representatives/session)

Customized/On-Site Trainings:

- Districts are charged a per-person fee according to the ESC Region 11 fee schedule, with a required minimum/maximum number of participants per trainer
- Plus cost of materials per participant, when applicable

*Campus components may now be purchased by either the district for all campuses or by individual campuses within a district.

Educational Technology Digital Learning Contract (public schools) 2015-2016

> Note: Due to various factors, including the volume of participation from districts, contract negotiations for products and services being purchased and delivered within this contract, possible funding changes for districts or ESC Region 11, and other factors, this contract is offered in good faith but does not become binding until September 1, 2015, on either the district or ESC Region 11. Until September 1, 2015, a district or ESC Region 11 can notify the other party of its wishes to void this contract, but early acceptance of this contract is necessary so that ESC Region 11 can plan and prepare to deliver these services. An alternative contract may be offered if this contract cannot be delivered as stated.

The Digital Learning Department offers the following services and discounts to public schools that sign the **Educational Technology Digital Learning Contract**:

Services included at No Additional Charge

Digital Learning Tools and Media Resources:

- **Cross-Curricular Instructional Digital Media — Discovery Education Streaming (base package)**
  Discovery Education Streaming is a rich, K-12 cross-curricular multimedia online resource that provides teachers and students access to a library of more than 115,000 standards-aligned digital resources that address multiple learning styles and inspire students to explore their world, as well as a collection of online instructional tools, interactive assessments and activities, and world-class professional development resources. Discovery Education Streaming enhances curricula and engages today's students in learning through instructional video, audio, images, writing prompts, interactive activities, multimedia simulations, encyclopedia articles, and much more.

- **English Language Arts Digital Media — TeachingBooks**
  TeachingBooks.net is a powerful, in-depth curricular media resource that provides thousands of digital media resources to teachers and students that are specifically designed to build literacy skills and support literary instruction at all levels across the curriculum.

- **Instructional Web Conferencing — Blackboard: Collaborate**
  Blackboard Collaborate Web Conferencing is a powerful synchronous and asynchronous teaching and collaboration tool that provides two-way audio, desktop and application sharing, and a host of communication and collaborative tools for live webinars, technical assistance, meetings, professional development and training, coursework, lessons, distance learning, conferences, recorded reuse of sessions, and more.

- **Interactive Media Collaboration — VoiceThread**
  VoiceThread is a device-neutral interactive sharing and communication tool that allows for verbal commentary around multimedia products, making it possible for teachers and students to collaborate digitally.

Services:

- **Professional Development**
  Relevant multi-platform professional development driven by the unique needs of Region 11 public schools, including, but not limited to:
  o BrightBytes data-driven professional development provided in regional clusters
  o Professional development to support the local administration and effective pedagogical use of the tools and resources provided within this contract, including BrightBytes Clarity for Schools, Discovery Education Streaming, TeachingBooks.net, Blackboard Collaborate, Canvas LMS, and VoiceThread.
  o Online professional learning provided through Canvas LMS
  o Digital Learning Conference
  o Destiny Library Automation System Symposium
  o Learning communities (instructional technology specialist, library media specialist)
- **Technical Planning Assistance** (including, but not limited to)
  o Implementation and technical support for the tools and resources provided within this contract, including BrightBytes Clarity for Schools, Discovery Education Streaming, TeachingBooks.net, Blackboard Collaborate, Canvas, and VoiceThread.
  o Development of library media programs based on state and national library standards
  o ePlan application and peer review
- **Technology Advisory Committee Membership**
  o Designated district staff members receive updates related to educational technology, telecommunications, and library and instructional media. Information regarding state and federal requirements and grants are discussed and shared. Members have the opportunity to provide feedback on programs and services and participate in training and technical assistance.

Services Included At a Reduced Fee

Products:

- Discovery Education Premium Resources
  o Discovery Streaming Plus Upgrade Pack
  o Discovery Science
  o Discovery Health

Services:

- Professional Development (face-to-face, coaching, online, webinars, and videoconferencing)
  ○ Scheduled Learning Experiences published on the ESC Region 11 professional development calendar
  ○ Contracted customized learning experiences
  ○ Academies
- District/Campus Library Specialist Services
  ○ Contracted certified librarian provided at the campus or district level

ESC Region 11 Contact

Director of Digital Learning
(817) 740-7611

Educational Technology
Digital Learning Contract
(public schools)

Price List — 2015-2016

Contract	School Type	Annual Cost
Digital Learning Contract	Public School District	$2.40 per enrollment

Educational Technology Digital Learning Contract (non-public schools) 2015-2016

EDUCATION SERVICE CENTER
REGION 11

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The Digital Learning Department offers the following services and discounts to non-public schools that sign the **Educational Technology Digital Learning Contract**:

Services included at No Additional Charge

Digital Learning Tools and Media Resources:

- **Cross-Curricular Instructional Digital Media — Discovery Education Streaming (base package)**
  Discovery Education Streaming is a rich, K-12 cross-curricular multimedia online resource that provides teachers and students access to a library of more than 115,000 standards-aligned digital resources that address multiple learning styles and inspire students to explore their world, as well as a collection of online instructional tools, interactive assessments and activities, and world-class professional development resources. Discovery Education Streaming enhances curricula and engages today's students in learning through instructional video, audio, images, writing prompts, interactive activities, multimedia simulations, encyclopedia articles, and much more.

- **English Language Arts Digital Media — TeachingBooks**
  TeachingBooks.net is a powerful, in-depth curricular media resource that provides thousands of digital media resources to teachers and students that are specifically designed to build literacy skills and support literary instruction at all levels across the curriculum.

- **Instructional Web Conferencing — Blackboard: Collaborate**
  Blackboard Collaborate Web Conferencing is a powerful synchronous and asynchronous teaching and collaboration tool that provides two-way audio, desktop and application sharing, and a host of communication and collaborative tools for live webinars, technical assistance, meetings, professional development and training, coursework, lessons, distance learning, conferences, recorded reuse of sessions, and more.

<u>Services:</u>
- **Professional Development**
  Relevant multi-platform professional development driven by the unique needs of Region 11 public schools, including, but not limited to:
  o BrightBytes data-driven professional development provided in regional clusters
  o Professional development to support the local administration and effective pedagogical use of the toolsand resources provided within this contract, including BrightBytes Clarity for Schools, Discovery Education Streaming, TeachingBooks.net, and Blackboard Collaborate.
  o Digital Learning Conference
  o Destiny Library Automation System Symposium
  o Learning communities (instructional technology specialist, library media specialist)
- **Technical Planning Assistance** (including, but not limited to)
  o Implementation and technical support for the tools and resources provided within this contract, including BrightBytes Clarity for Schools, Discovery Education Streaming, TeachingBooks.net, and Blackboard Collaborate.
  o Development of library media programs based on state and national library standards
  o ePlan application and peer review
- **Technology Advisory Committee Membership**
  o Designated district staff members receive updates related to educational technology, telecommunications, and library and instructional media. Information regarding state and federal requirements and grants are discussed and shared. Members have the opportunity to provide feedback on programs and services and participate in training and technical assistance.

Services Included At a Reduced Fee

<u>Products:</u>
- Discovery Education Premium Resources
  o Discovery Streaming Plus Upgrade Pack
  o Discovery Science
  o Discovery Health

<u>Services:</u>
- Professional Development (face-to-face, coaching, online, webinars, and videoconferencing)
  ○ Scheduled Learning Experiences published on the ESC Region 11 professional development calendar
  ○ Contracted customized learning experiences
  ○ Academies
- District/Campus Library Specialist Services
  ○ Contracted certified librarian provided at the campus or district level

ESC Region 11 Contact

Director of Digital Learning
(817) 740-7611

Educational Technology Contract (non-public schools)

Price List — 2015-2016

Contract	School Type	Annual Cost
Digital Learning Contract	Non-Public Schools	$2.75 per enrollment

Educational Technology Supplemental Professional Development Contract 2015-2016

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Districts that have joined the **Educational Technology Digital Learning Contract** may opt to contract for the following professional development services:

Services Included at No Additional Charge

The purpose of this Supplemental Professional Development Contract is to offer districts the option to provide **Digital Learning Professional Development** for free to participating districts' staff. All Region 11 districts have continued to participate each year in the Educational Technology Contract which provides, among other things, *discounted* educational technology-related professional development.

• All Educational Technology workshops placed in the published workshop catalog online will be available for free to participating districts and to all of the participating districts' staff, rather than at a discounted rate *(except for a few high-cost workshops that are designated)*.

• Districts will receive 12 hours of professional development to be provided at no cost to the district. These hours can be face-to-face, online, live Webinars, or blended format at the district's request.

ESC Region 11 Contact

Director of Educational Technology
(817) 740-7611

Educational Technology Supplemental Professional Development Contract

Price List — 2015-2016

Contract	School Type	Annual Cost
Supplemental Professional Development	Public and Non-Public Schools	$ .25 per enrollment

Human Resources Service Contract
2015-2016

EDUCATION SERVICE CENTER REGION 11

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The Human Resources Department offers the following services and discounts to school districts/charter schools that sign the **Human Resources Service Contract**:

Basic Services

The Human Resources Service contract provides practical advice and support with:

• Leaves of Absence (FMLA, sick leave, personal leave, assault leave)
• Disciplinary Actions
• Workers Compensation
• Policies and Procedures
• Fingerprinting
• Contracts
• NCLB/HQ
• Affordable Care Act (ACA)
• HR Administrative Responsibilities

In addition to the support provisions, the contract also provides the following professional development for two (2) staff members from each contracting district*:

• TASB Workshops (ESC Region 11 offers two TASB sessions each year from the options below):
    — Hiring Effective Teachers
    — Managing Overtime and Leave
    — Managing Employee Performance
    — Determining Employment Status
    — Managing Personnel Records
    — Job Descriptions That Work
• Fingerprinting Session by TEA/SBEC
• Notary Public Training
• Documentation
• Affordable Care Act

*Options for HR professional development may vary based on availability of third-party presenter and minimum enrollment requirements.

Optional Services Offered for an Additional Fee

• District membership in the DFW Area Application Consortium
• On-site Training for District/Campus Administrators/Personnel (Customized)
• Sexual Harassment Training
• Customer Service Training
• Dos and Don'ts of Social Media Training

ESC Region 11 Contact

Human Resources Department
(817) 740-3651

Human Resources Service Contract

Price List — 2015-2016

District Enrollment	Cost
0-500	$2,000
501-1,200	$2,500
1,201-2,000	$3,000
2,001-2,800	$3,500
2,801-3,600	$4,000
3,601-4,300	$4,500
4,301-5,000	$5,000

Instructional Services Contract 2015-2016

EDUCATION SERVICE CENTER REGION 11

Note: Due to various factors, including the volume of participation from districts, contract negotiations for products and services being purchased and delivered within this contract, possible funding changes for districts or ESC Region 11, and other factors, this contract is offered in good faith but does not become binding until September 1, 2015, on either the district or ESC Region 11. Until September 1, 2015, a district or ESC Region 11 can notify the other party of its wishes to void this contract, but early acceptance of this contract is necessary so that ESC Region 11 can plan and prepare to deliver these services. An alternative contract may be offered if this contract cannot be delivered as stated.

Instructional Areas Supported

- All Curriculum Content Areas PreK-12 (English language arts, math, science, social studies)
- TEKS-Based Curriculum Alignment and Implementation
- Instructional Strategies for All Students
- Integration of Technology into Instruction
- Texas Assessment Program
- Instructional Assessment
- Data Disaggregation and Analysis for Improvement Planning (including instructional supports, professional development planning, family involvement, etc.)
- State and Federal Accountability Systems
- Compliance with Federal and State Requirements (including NCLB, IDEA, Migrant, Bilingual, Title I-V, Performance-Based Monitoring Analysis System, Financial, Special Education, Dyslexia, Advanced Academics, Career and Technical Education, Early Childhood, Compensatory Education, Transition)
- Health, P.E., and Health-Related Support Services (e.g. vision/hearing screening, school nurses, etc.)
- Classroom Management/Behavior Management Systems
- Supports for All Special Populations (e.g., students with disabilities, bilingual/ESL, at-risk, etc.)
- School Improvement Support for Low-Performing Campuses/Districts/Charter Schools
- Parent Involvement
- Related and Support Services (speech/language pathology, counselors, diagnosticians, psychologists, OT/PT, assistive technology, etc.)

Services Included at No Cost or Reduced Fee

- **Learning Management System — Canvas by Instructure**
  Canvas is a cloud-based learning management system (LMS) that connects all of the digital tools and resources teachers use into one place. It provides a virtual learning space for supplementing instruction, flipped lessons, blended classrooms, and fully online courses and programs. It also allows for teachers to share and collaborate on resources that can be added to the course and customized to fit individual teaching and learning needs.

- **Other services include:**
  — Unlimited Telephone, E-mail, and On-site Technical Assistance at no cost
  — No Cost Informational Meetings for Job-Alike Groups
  — Regular Electronic Updates for Instructional Leaders and Other Specialized Groups
  — Customized On-site Training and Technical Assistance at a reduced fee
  — Reduced (half of non-contract fee) or No Cost Professional Development

ESC Region 11 Contact

Director of Teaching, Learning and Certification
(817) 740-3685

EDUCATION SERVICE CENTER REGION 11

Instructional Services Contract

Price List — 2015-2016

School Type	Annual Cost
Public Districts	$ 1.50 per enrollment
Non-Public Schools	$1.75 per enrollment

Instructional Services SSA
Title I, Part C
Migrant
2015-2016

The Instructional Services Division offers the following services and discounts to school districts/charter schools that sign the **Title I, Part C Migrant SSA Contract**:

Title I, Part C SSA

The purpose of these funds is to provide services for eligible ESC Region 11 migrant children in accordance with the Standard Application System (SAS) Title I, Part C Migrant application.

Budgeting and Accounting Conditions:
- All funds must be accounted for in the official accounting records of the Education Service Center Region 11.
- All funds must be budgeted, expended and reported in accordance with the Financial Accountability System Resource Guide. All funds will be maintained and accounted for through the Education Service Center Region 11.
- Financial records are to be maintained for 7 years from the end of the project and are subject to federal and state audit.
- In the event that the school district decides to withdraw from the Shared Services Arrangement (SSA) and provide professional development by conducting a program independently of the SSA, all federal roll forward funds will remain with the Education Service Center Region 11 as fiscal agent.
- Grievances, lawsuits, or any other legal action taken against the fiscal agent of a shared services arrangement by an employee, student, or parent may be cause against the school district. If so, the expenditures incurred might be the responsibility of the member district. If the cause is against the fiscal agent of an SSA, cost incurred might be paid by each member district on a pro rata basis determined by the ESC Region 11 Board.

Services included at No Additional Fee

- Serve as fiscal agent and will provide assistance in meeting the seven areas of focus for the migrant program;
- Conduct identification and recruitment of migrant students (ESC will provide recruiter);
- Encode student data into the New Generation System (NGS);
- Conduct migrant service coordination — Determine individual needs for instructional and support services, identify available resources to address needs, coordinate with entities to ensure access to appropriate services, follow up to monitor and document progress, and coordinate with district and TMIP to ensure summer TAKS remediation;
- For secondary students — Coordinate with available programs offering credit accrual and recovery to provide opportunities to earn needed credit and make up coursework due to late arrival and/or early withdrawal.

- Collaborate to ensure consolidation of partial secondary credits, proper course placement, and credit accrual for on-time graduation. Provide financial assistance for tuition to accrue credits;
- For middle school student — Coordinate with district to organize mentoring programs or support organizations to develop learning and study skills; coordinate resources to provide students and parents with information for homework assistance and tools when needed. Provide supplemental information to parents on how to collaborate with school staff and how to access resources to provide timely attention and appropriate intervention;
- For early childhood/school readiness — Within the first 60 days of the school year; collaborate with school district to determine individual educational needs, and coordinate or provide services to meet the identified needs;
- For Out-of-School Youth — Coordinate with district and other entities to provide services to out-of-school migrant student;
- Coordinate regional migrant Parent Advisory Committee (PAC);
- Complete the Migrant Education Program (MEP) Evaluation Report;
- Provide district with a list of migrant students to be encoded into PEIMS with the Migrant Indicator Code;
- Provide district with NGS Priority for Services report identifying youth who require priority access to MEP service;
- Develop a Priority for Services Plan that articulates criteria for defining student success;
- Provide district with the Priority for Services Plan to incorporate into the District Improvement Plan;
- Provide planned supplemental activities:
  o For all grade spans — Provide tutoring to address unmet academic needs and provide supplemental summer programming.
  o For secondary students — Provide graduation plan support. Facilitate accrual of partial and/or missing credits for on-time graduation by providing opportunities for earning credit by exam or distance learning coursework. Collaborate with district to use equipment, space and support staff necessary for successful completion of coursework.
  o For elementary schools — Collaborate with district to provide supplemental instructional support for first grade students performing below expected levels of development and collaborate with parents on ways to support skill development at home.
  o For early childhood/school readiness program — Provide a home-based Building Bridges Early Childhood program to migrant 3- and 4-year-old if child cannot be served by other resources. Collaborate with district to provide supplemental instructional support for pre-kindergarten or kindergarten students performing below expected levels of development and collaborate with parents on ways to support skill development at home;
- Provide supplemental services to address needs for academic and non-academic support services including: clothing, school supplies, vision and hearing screening (when not provided by the Foundation Program), or medical and dental services to eligible migrant students at no cost to the district (requires nurse referral) or parent;
- Provide presentation to school staff to increase awareness of student needs for timely attention and appropriate interventions for academic and nonacademic problems and concern, and directions for non-MEP staff to notify MEP staff of referrals and interventions;
- Collaborate with district to develop and implement a set of procedures that outline a variety of strategies for partial and full credit accrual, and save course slots in elective and core subject areas, based on district's history of student migration.

District Responsibilities

- Attend Education Service Center Migrant Education Program meetings (twice annually);
- Attend at least one migrant funded professional development activity provided by fiscal agent (preferably Secondary Counselor participation);
- Participate in at least one student specific activity provided by fiscal agent;

- Collaborate with ESC Region 11 to identify and recruit migrant students throughout the year;
- Collaborate with ESC Region 11 to determine individual educational needs, and to coordinate or provide services to meet the identified need for early childhood/school readiness students;
- Collaborate with ESC Region 11 to provide supplemental instructional support for migrant first-grade students performing below expected level of development;
- Notify ESC Region 11 of middle school students needing interventions to be successful;
- Identify a district summer contact person who will have access to student records and be available throughout the summer months;
- Encode list of migrant students into PEIMS with the Migrant Indicator Code;
- Review district policies and procedures concerning students with late entry and/or early withdrawal;
- Incorporate the Priority for Services Action Plan into the District Improvement Plan;
- Complete all required reports in accordance with state and federal timelines;
- Maintain Certificates of Eligibility (COE) on file for 10 years;
- In accordance with TEA timelines, submit the following to the New Generation System (NGS) specialist at the ESC:
  o Partial grades and clock hours for students withdrawing early in grades 6 through 12
  o All accumulated secondary credits accrued for students withdrawing early
  o Graduation plan for all secondary students
  o LEP code for migrant students on the Unique Student Count Report
  o Grades/credits for secondary migrant students each semester
  o Final grades for students in grades 6-8
  o When requested, submit Texas Assessment Program results; PEIMS information; and immunizations to ESC Region 11.
  o Appoint district contact person

Note: In order for districts to be eligible for each of these SSAs, they <u>must</u> meet the following criteria:

- **Title I, Part C Migrant**
  o Have identified migrant students
  o Have a migrant funding allotment
  o SSA participation is <u>not mandatory</u>

TEA Applicant Guidelines for Shared Services Arrangement Membership
- To become part of the ESC Region 11 Shared Services Arrangement(s) (SSA) all applicants applying for a grant permitting an SSA are required to complete the TEA Applicant Designation and Certification (ADC) form and submit it through eGrants before being allowed access to the automated application. On this form, district/charter must indicate how the district/charter will apply for that grant: apply as an independent project, apply as the financial agent for a SSA (Consortium), apply as a member of an SSA, or not apply at all.
- A district/charter response to the TEA Applicant Designation and Certification (ADC) form is required to set up your application in the eGrants system. The response eliminates the required signature of each member on the SSA (Certification for Consortium Projects) schedule in the application and the need to complete a Notice of Intent to Apply. The response to this form is binding for the entire project period. Districts/charters are advised to complete the process of obtaining local board approval before submitting the Applicant Designation and Certification (ADC) form.

ESC Region 11 Contact

Director of Teaching, Learning and Certification
(817) 740-3685

Instructional Services SSA Title III, Part A, Limited English Proficient
(District entitlement of $10,000 or less)

2015-2016

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The Instructional Services Division offers the following services and discounts to school districts/charter schools that sign the **Title III SSA Contract**:

Title III SSA

The purpose of these funds is to provide professional development and services in accordance with the Standard Application System (SAS) Title III, *Ensuring High Academic Standards for Limited English Proficient and Immigrant Students.*

Budgeting and Accounting Conditions:
- All funds must be accounted for in the official accounting records of the Education Service Center Region 11.
- All funds must be budgeted, expended and reported in accordance with the Financial Accountability System Resource Guide. All funds will be maintained and accounted for through the Education Service Center Region 11.
- Financial records are to be maintained for 7 years from the end of the project and are subject to federal and state audit.
- In the event that the school district decides to withdraw from the Shared Services Arrangement (SSA) and provide professional development by conducting a program independently of the SSA, all federal roll forward funds will remain with the Education Service Center Region 11 as fiscal agent.

Services included at No Additional Fee

- Online eGrant Consolidated Federal Program Application and Compliance Report training at no cost.
- Designated research-based staff development offerings in the ESC Region 11 *Opportunities for Professional Development* catalog at no cost or at a reduced fee for general education, ESL/Bilingual and/or special education teacher(s) who serve limited English proficient students.
- Substitute reimbursement based on LEP enrollment and number of SSA members.

District Responsibilities

- Comply with all federal Title III requirements
- Assist with the completion of the annual SSA evaluation report according to state and federal guidelines.
- Assist with dissemination of information regarding staff development opportunities for ISD staff and for private non-profit schools within the ISD boundaries who choose to participate in the SSA.
- Provide required notice of failure to meet Title III AMAOs to parents of LEP students.
- Develop, submit to TEA, and implement required improvement plan upon failure to meet Title III AMAOs for two consecutive years.
- Appoint district contact person

Note: In order for districts to be eligible for each of these SSAs, they __must__ meet the following criteria:

- **Title III, Limited English Proficient (LEP)**
  o Identify Limited English Proficient (LEP) Students
  o Have an allotment of less than $10,000
  o SSA participation is <u>mandatory</u> if district/charter takes the allotment

TEA Applicant Guidelines for Shared Services Arrangement Membership
- To become part of the ESC Region 11 Shared Services Arrangement(s) (SSA) all applicants applying for a grant permitting an SSA are required to complete the TEA Applicant Designation and Certification (ADC) form and submit it through eGrants before being allowed access to the automated application. On this form, district/charter must indicate how the district/charter will apply for that grant: apply as an independent project, apply as the financial agent for a SSA (Consortium), apply as a member of an SSA, or not apply at all.
- A district/charter response to the TEA Applicant Designation and Certification (ADC) form is required to set up your application in the eGrants system. The response eliminates the required signature of each member on the SSA (Certification for Consortium Projects) schedule in the application and the need to complete a Notice of Intent to Apply. The response to this form is binding for the entire project period. Districts/charters are advised to complete the process of obtaining local board approval before submitting the Applicant Designation and Certification (ADC) form.

ESC Region 11 Contact

Director of Instructional Support
(817) 740-7583

Management Information Systems Software & Support Service Contract (TxEIS Business and Student)
2015-2016

> Note: Due to various factors, including the volume of participation from districts, contract negotiations for products and services being purchased and delivered within this contract, possible funding changes for districts or ESC Region 11, and other factors, this contract is offered in good faith but does not become binding until September 1, 2015, on either the district or ESC Region 11. Until September 1, 2015, a district or ESC Region 11 can notify the other party of its wishes to void this contract, but early acceptance of this contract is necessary so that ESC Region 11 can plan and prepare to deliver these services. An alternative contract may be offered if this contract cannot be delivered as stated.

The Management Information Systems Department offers the following services and discounts to districts that sign the **MIS Software & Support Service Contract for TxEIS Business and Student**:

TxEIS Business System

The TxEIS Business System is a Windows, relational database system. It is ODBC (Open DataBase Connectivity) compliant and is powered by Sybase SQL (Structured Query Language). Districts can connect to the TxEIS Business database via any Windows ODBC application, such as Microsoft Excel and Microsoft Access, in order to run queries or develop any custom reports that the district may desire. The following applications are included in the system: Finance, Budget, Requisition, Human Resources (Payroll & Personnel), Asset Management, PEIMS Preparation, and Security.

TxEIS Business System is an integrated database system; therefore, a number of options are included within the applications, rather than operating as separate modules. Examples are the Bank Reconciliation and Budget Amendment functions. TxEIS Business System includes a comprehensive online Help module.

- **Finance:** The Finance application is in full compliance with the TEA Financial Accountability System Resource Guide (FASRG). The application includes functions for maintenance of vendors, posting, bank reconciliation, and budget amendments. Also, included is a user profile that defines accounts that users can access. Numerous standard reports are provided. In addition, Powersoft reports, PDF reports, user created reports, and many types of inquiries are available. A check signature function is available within the application. Historical information can be maintained by fiscal year within the database. Access to the fiscal years may be controlled at the user level. The TxEIS Finance application can also be used at the campus for Campus Activity Fund Accounting. The Campus Fund data would reside in the central financial database, but access to the Campus Fund data would be controlled through Security.
- **Budget:** The Budget application provides a flexible tool for use in preparing the district budget. The application includes three levels of use, which are Requestor, Recommended, and Approved Levels. A budget cut-off date may be established for each of the levels. Four types of historical data are available for comparison purposes. A flexible simulator can be used to develop "what-if" budgets. In addition, this application can accept payroll budget data from the Next Year process within the Human Resources application. Numerous inquires and reports are available.

- **Requisition:** The TxEIS Requisition application automates the purchasing and receiving functions for school districts. This application eliminates duplicate paperwork. A user profile defines budget control, account code access, approval path, and receiving location. An encumbrance is automatically posted when the requisition is approved by the final approver in the path.

This application also includes a Next Year option used for entering requisitions for the upcoming fiscal year. Numerous inquires and reports are provided. Purchase orders may be printed on plain paper or custom forms.

- **Human Resources:** This application offers great flexibility in posting leave, special pay transactions, and deductions by connecting transactions to pay dates. The application contains a school calendar as well as accrual calendars. Reports and files needed for all state and federal agencies are available. Many standard reports and inquiries are available. Biweekly, semimonthly, and monthly payroll frequencies are supported. Additionally, a Next Year section of the system makes it possible to build human resource data for the upcoming fiscal year in advance. Mass updating and mass calculation of salaries are available. Next year salaries and benefits can populate the Budget application. This application complies with the TEA Financial Accountability System Resource Guide, including accrual of salaries and benefits. Historical information is available, including a "drill-down" feature to an employee's paycheck information. The application meets all PEIMS requirements. A check signature function is available within the application.
- **Asset Management:** The Asset Management application complies with GASB 34 requirements. The system accommodates both capital assets and inventory assets, which are segregated within the system. Depreciation schedules can be calculated and depreciation historical records can be maintained.
- **PEIMS Preparation:** The PEIMS application is an excellent tool for managing and reporting PEIMS data. This central PEIMS database can easily be populated with all of the district's business and student PEIMS records; then changes or corrections can be made to this PEIMS database. All of the tables from the TEA PEIMS Data Standards are built into this application to ensure accuracy of PEIMS data. The application generates the PEIMS TEA Format File in the required ASCII file format to use with the TEA PEIMS Editor, EDIT+ through the Internet. A merge utility is also available in the application. This utility can be used to merge separate PEIMS TEA Format File ASCII files, such as campus student files, into this centralized PEIMS database.
- **Security:** The Security application included with the system controls each user's access to the system at the database, application, menu, and tab page levels. Full access, read only access, or no access is also available. Access is also further defined by means of user profiles within the Finance, Budget, and Requisition applications.

Services Included at No Additional Charge

- Provide hands-on training and implementation with first year installation.
- Provide the initial installation of the Business System software on school district's computer(s).
- Provide on-site visits as needed with the initial software installation.
- Provide unlimited telephone consultation.
- Provide user meetings, workdays, and training sessions throughout the year.
- Provide walk-in or on-site visits.
- Provide additional training sessions, if requested, at the price described in Price List, Article VIII.
- Maintain a backup of all software.
- Provide a backup processing site if school district experiences extended down time or loss of hardware.
- Insure that the Business System is in full compliance with TEA requirements.

TxEIS Student System

The TxEIS system is a real-time system, such that, when data is added or updated, the transaction is immediately updated to the database. When a report is run, it reflects the most current information including changes that were made only an instant before. There is no requirement to upload or merge files before running reports or to reconcile data afterwards. The following applications are available to meet the specific needs of elementary, middle and high schools:

- **Attendance:**
  - Record student absences by Date, Date/Code, Date/Course, Date/Control No., Date/Grade, or Individual
  - Excessive absence tracking
  - Multi-track attendance calendars
  - Perfect attendance tracking
  - User-defined absence reason codes
- **Discipline**
  - Complete discipline records are maintained on an individual student basis
  - Record incidents, offenses, actions taken, and comments
  - Deletion of discipline records for a specific school year
  - Digital photos saved in the database for evidence
  - Mass assignment of incident numbers
- **Grade Reporting**
  - Report cards consolidate demographic, attendance, and gradebook data to produce report cards
  - Capable of entering grades manually or transferred from teacher's gradebook
  - Calculate term, semester, annual and cumulative GPA
  - Full page transcript
  - Calculate class rank and honor roll, based on school-specific criteria
  - Blank/incomplete/failing grade tracking
- **Registration**
  - Enroll/withdraw students from campuses and special programs; transfer students; and export/import
  - Locker number assignment program
  - Track bus information
- **Scheduling**
  - An efficient scheduler that processes quickly and produces the best possible student schedules
  - Scanning or manual entry of student course requests
  - SOLSTAR Resource Allocator (a Master Schedule Builder) or MSALGO that provides information through charts for building sections
  - Use of section restrictions to limit or group specific populations
- **Health**
  - Manages school health data
  - Coordination of immunization schedules
  - Coordination of screening processes
  - Emergency management
  - Facilitating of physical exam procedures
  - Provisional enrollment management
  - Referral process coordination
  - Streamlining of Parent Information
  - Student profiling
- **Special Education**
  - Current year/next year data capability
  - Recording of special education transportation
  - Maintain student Individualized Education Program (IEP) goals and objectives

- **Test Scores**
  - o Maintenance of TAKS, SDAAII, TELPAS, PSAT, SAT, and ACT data, EOC, STAAR 3-8, AP, ITBS
  - o Importing of test score data
  - o Mass reset of specific test information
  - o Retrieval of students from directory by test score records
- **txGradebook**
  - o Web-based
  - o Secure and encrypted
  - o Utilizes the demographic data and student schedules to populate the teacher's gradebook
  - o Teacher maintains categories and assignments
  - o Teacher view of student information (i.e. contacts, student schedules, test information)
  - o Print Interim Progress Report and Report Cards by student/class
- **txAttendance**
  - o Web-based, online teacher attendance
  - o Secure and encrypted
  - o Point and click operation
- **txConnect**
  - o txConnect is a parent portal application that provides parents and guardians Web access to current school-related information about their students, including attendance, grades, and assignments. txConnect works in conjunction with txGradebook, a classroom management system used by teachers to maintain and post student data, which is integrated with the TxEIS student systems.
- **txMyZone**
  - o txMyZone is a student portal application that allows students Web access to school-related information, giving the student the ability to select and submit course requests for the upcoming school year.
- **Exports**
  - o Cafeteria Export
  - o Create PhoneMaster File
  - o Export Class Roster (ADM, AEIS-IT, TDAS)
  - o FitnessGram Export
  - o Online TAKS/EOC Extract
  - o PET Export
  - o PDA Export
  - o Special Ed/Student Export
  - o STAAR/TAKS Precoding (PASeries, Exit Level TAKS, Spring TELPAS, TAKS/TAKS-M/TAKS-Alt)
  - o TREx Export
  - o TSDS Unique Student ID
- **PEIMS Preparation**
  - o The PEIMS application is an excellent tool for managing and reporting PEIMS data. This central PEIMS database can easily be populated with all of the district's business and student PEIMS records; then changes or corrections can be made to this PEIMS database. All of the tables from the TEA PEIMS Data Standards are built into this application to ensure accuracy of PEIMS data. The application generates the PEIMS TEA Format File in the required ASCII file format to use with the TEA PEIMS Editor, EDIT+ through the Internet. A merge utility is also available in the application. This utility can be used to merge separate PEIMS TEA Format File ASCII files, such as campus student files, into this centralized PEIMS database.
- **Security**
  - o The Security application included with the system controls each user's access to the system at the database, application, menu, and tab page levels. Full access, read only access, or no access is also available. Access is also further defined by means of user profiles within the Campus or District hierarchy.

Services Included at No Additional Charge

- Provide hands-on training with first installation of TxEIS Student, SHARE, and eSped.com.
- Assist with the initial installation of all Student Systems software on school district's computer(s).
- Provide on-site visits as needed with the initial software installation.
- Provide telephone consultation at any time.
- Provide additional training sessions, if requested, at the price described in Pricing List, Article XIV.
- Provide walk-in or on-site visits.
- Provide a copy of all software updates with instructions for installation.
- Provide a copy of documentation to accompany software.
- Maintain a backup of all software.
- Provide a backup processing site if school district experiences extended down time or loss of hardware.
- Ensure that MIS Student Systems are in full compliance with TEA requirements at all times.

Services Included at a Reduced Fee

- Assist with all possible data file conversion from previous software vendor.

District Responsibilities

- Provide and maintain all hardware necessary to run the TxEIS software.
- Perform all data entry necessary to establish data files and operate the systems on a routine basis.
- Procure all necessary paper stock and other supplies.
- Perform, maintain, and verify all file backups, as instructed.
- Allow staff to attend all training sessions provided by ESC Region 11.
- Allow staff to attend all scheduled meetings at ESC Region 11 concerning upgrades and enhancements to the systems.
- Each school district shall designate a person to function as District Coordinator(s).
- Each campus shall designate person(s) to function as Campus Coordinator(s).

ESC Region 11 Contact

Director of Management Information Systems
(817) 740-7506

Management Information Systems Software & Support Service Contract (TxEIS Business and Student)

TxEIS Business Price List — 2015-2016

First-Year Set-up

Installation and training $2,500
Conversion of data from prior vendor $1,100

Business System

Annual license fee...$5,504.33
User fee ....$4 per employee

Requisition/Purchase Order System

Annual license fee...$580
User fee ....$20 per person

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TxEIS Student Price List — 2015-2016

First-Year Set-up

District installation...$360
Campus training... $1,340 per campus
Conversion of data from prior vendor .... $1,100 per campus

Student System License Fee

1 regular instructional campuses..$4,331.40
2 regular instructional campuses..$8,662.80
3 regular instructional campuses..$12,422.20
4 regular instructional campuses..$16,181.60
5 regular instructional campuses..$19,369.00
6 regular instructional campuses..$22,556.40
7 regular instructional campuses..$25,743.80
8 regular instructional campuses..$28,931.20
9 regular instructional campuses..$32,118.60
10 regular instructional campuses..$35,306.00
11 regular instructional campuses..$38,493.40
12 regular instructional campuses..$41,680.80
13 regular instructional campuses..$44,868.20
14 regular instructional campuses..$48,055.60
15 regular instructional campuses..$51,243.00
16 regular instructional campuses..$54,430.40
17 regular instructional campuses..$57,617.80
18 regular instructional campuses..$60,805.20
19 regular instructional campuses..$63,992.60
20 regular instructional campuses..$67,180.00

1-20 regular and/or registered alternative campuses .... $506 per campus

txGradebook and txAttendance Systems

Gradebook user fee ....$25 per person
Attendance user fee... $420 per campus

Health Application System

Health application campus fee.. $375 per campus

Superintendent & School Board Member Training Contract
2015-2016

EDUCATION SERVICE CENTER REGION 11

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Services included at No Additional Charge

- Technical Support from Administrative Services Staff
- Texas Education Code Updates at ESC Region 11, on RETN, and via videostreaming
- Texas Education Code Orientation for New Board Members at ESC Region 11

Services Included At a Reduced Fee

- Level I Training:
  o Texas Education Code (TEC) Orientation for New School Board Members
  o Texas Education Code (TEC) Update for Experienced School Board Members
- Level II "Team of Eight" Training
  o Roles and Responsibilities of the School Board and Superintendent
  o Accountability Systems That Affect the Team of 8
  o Goal Setting
  o Effective to Great
  o Self-Study
  o Customized Training for Individual Districts
  o Parent and Community Relations
- Level III Training*
  o Financial Integrity Rating System of Texas (FIRST)
  o Board Member Ethics
  o Instructional Accountability Systems
  o Customized Training for Individual Districts
- Charter School Training
  o School Law
  o Public Records
  o Public Meetings
  o Parent and Community Relations
  o Health and Safety
  o Public Funds/School Finance

Other ESC Region 11 departments offer opportunities that may qualify as additional Level III continuous education. These sessions are taught by other ESC Region 11 department staff. Board members interested in attending these sessions should contact Superintendent or School Board Training staff for information and costs.

ESC Region 11 Contact

Administrator Development Department
(817) 740-3692

Superintendent & School Board Member Training Contract

Price List — 2015-2016

School Type	Annual Cost
Public Districts	$800

Technology Resources Education Consortium (TREC) — Follett Contract 2015-2016

EDUCATION SERVICE CENTER REGION 11

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The Educational Technology Department offers the following services to school districts/charter schools that sign the **TREC Follett Contract**:

Services Included at No Additional Charge

- Library Automation Software (includes Web-based library catalog, circulation, reporting, inventory, and management functions)
- All centralized equipment costs, including servers, equipment replacement, management, and licensing
- Centralized support personnel time and effort for equipment setup, installation, upgrades, support, troubleshooting, and management of the library servers
- Centralized technical support for the library system
- Data management for the system as needed, including assistance with data cleanup and reconversion
- Cataloging new items as needed and free barcode labels
- Assistance with uploading and updating records in the system
- All updates, enhancements, and new versions
- All initial training, ongoing training, professional development opportunities, and listserv membership
- Nightly secure backup of all data and transactions, both on-site and off-site, and a continuity plan
- Automated patron updates
- Reduced costs for Follett add-on products and services
- Access to all additional resources provided by TREC, such as the e-book library

ESC Region 11 Contact

Director of Digital Learning
(817) 740-7611

Technology Resources Education Consortium (TREC) — Follett Contract

EDUCATION SERVICE CENTER REGION 11

First-Year
Price List — 2015-2016

Basic Membership

One-Time Licensing and First Year Membership	$2,800 per library

Data Services/Migration/Conversion (for sites with non-Follett systems or systems currently hosted by district or Follett)

One-Time Data Migration	$975 per district
One-Time Data Conversion from non-Follett system	$650 per database

Optional Products (Annual Cost)

WebPath Express	$350 per library
TitlePeek	$125 per library
Standards	$350 per library
Alliance AV (must be districtwide)	$100 per library
Reading Program Service Lexile (must be districtwide)	$300 per library
Reading Program Service AR/RC	$275 per library

Optional Products (1st Year Cost)

Resource Manager (combined Textbook and Asset and Manager)	$2,500 per campus

Renewal
Price List — 2015-2016

Basic Membership

Enrollment more than 300	$1,450 per campus
Enrollment less than 300	$1,050 per campus

One-Time Migration Fee to TREC	$975 per district

Optional Products (Annual Cost)

WebPath Express	$350 per library
TitlePeek	$125 per library
Standards	$350 per library
Alliance AV (must be districtwide)	$100 per library
Reading Program Service Lexile (must be districtwide)	$300 per library
Reading Program Service AR/RC	$275 per library
Resource Manager (combined Textbook and Asset Manager)	$850 per campus

TEKS Resource
System Contract
2015-2016

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The Instructional Services Division offers the following services to school districts/charter schools that sign the TEKS Resource System Contract:

Services Provided

- Assistance to districts in the design of a TEKS Resource System Deployment and Implementation Plan
- Technology access through a coordinated effort with 3rd Learning for the utilization of the TEKS Resource System
- Training and follow up to designated staff in the design and functionality of the TEKS Resource System for instructional planning:
  - Foundations 101
  - Introduction to Concept-Based Curriculum and Instruction
  - Instructional Leadership & Teachers Deployment and Implementation Training
    — TEKS Study
    — Vertical Alignment/TEKS Clarification Study
    — Understanding and Reconciling the Year at a Glance
    — TEKS Verification Document
    — Understanding the Instructional Focus Document
    — Evaluating and Calibrating District Resources
    — Assessment
  - TEKS Resource System Online Tools
  - Additional Learning Opportunities:
    — Purposeful Planning with the Instructional Focus Document
    — Online Learning Opportunities
    — Customized Trainings
- TEKS Resource System Advisory Council Quarterly Meetings
- Ongoing Technical Support and Assistance

Recommended Services at a Reduced Fee

- Concept-Based Curriculum and Instruction Training
- 5E Lesson Planning

District Responsibilities

In addition to the services provided, this contract stipulates that participating districts have the following responsibilities:

- Engage in a pre-planning process with ESC Region 11 staff to develop a TEKS Resource System implementation plan.
- Superintendent and school board shall ensure that resources and time are made available for the successful implementation of the TEKS Resource System.
- Designate a TEKS Resource System contact person to:
  - o attend professional development
  - o provide appropriate professional development to district staff
  - o participate in the TEKS Resource System Advisory Council meetings
  - o facilitate internal and external communication with ESC Region 11 and district/campus
- Provide time and opportunities for designated staff to attend professional development to ensure effective implementation of the TEKS Resource System.
- Provide the ESC Region 11 TEKS Resource System consultants with required information to implement the TEKS Resource System
- Abide by the copyright restrictions of the TEKS Resource System
- Provide opportunities for designated staff to attend supporting professional development

ESC Region 11 Contact

Director of Teaching, Learning and Certification
(817) 740-3685

TEKS Resource
System Contract

Price List — 2015-2016

The fee is based on technology fees and support fees.

- One-time set-up fee for new districts or additional campuses (see chart below)

- Annual subscription fee (see chart below)

- Annual Support & Development Fee — $5 x ADA
  Use the most recent 2014-15 enrollment data. Billing will occur after September 2015.

Technology Fee Structure

# Traditional Campuses	One-Time Set-Up Fee *(Year 1 Districts or addition of campuses)*	Annual Subscription Fee
<3 or 1A/2A	$1,000	$1,500
3	$3,250	$2,160
4	$3,500	$2,160
5	$3,750	$2,160
6	$4,000	$2,340
7	$4,250	$2,520
8	$4,500	$2,700
9	$4,750	$2,880
10	$5,000	$3,060
11	$5,250	$3,240
12	$5,500	$3,420
13	$5,750	$3,600
14	$6,000	$3,780
15	$6,250	$3,960
16	$6,500	$4,140
17	$6,750	$4,320
18	$7,000	$4,500
19	$7,250	$4,680
20	$7,500	$4,860
21	$7,750	$5,040
22	$8,000	$5,220
23	$8,250	$5,400
24	$8,500	$5,580
25	$8,750	$5,760
>25	*Contact ESC Region 11 for pricing structure.*	

In addition to the services offered through this TEKS Resource System contract, ESC Region 11 staff will also deliver on-site, customizable training sessions for school districts at an addition fee:

Optional Training	**Cost**
Custom, on-site professional development	Districts will be charged according to the ESC Region 11 fee schedule.

TSDS Contract
(PEIMS, studentGPS, Dashboard, TIMS, UID, ECDS)
2015-2016

EDUCATION SERVICE CENTER REGION 11

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Services Provided by TEA

- Explain the overall data requirements to ESC personnel
- Provide and maintain the *PEIMS DATA STANDARDS, the new Texas Education Data Standards (TEDS),* and the *STUDENT ATTENDANCE ACCOUNTING HANDBOOK*
- Provide the ESC and district with a standard editing and reporting system (EDIT+)

Services Provided by ESC Region 11

PEIMS EDIT+
- Send the data required (ACCEPT) by the current year legacy PEIMS Data Standards to TEA by the specified due dates for each submission/re-submission.
- Review the district data using edit rules and reports supplied by TEA, assuring all fatals are corrected.
- Assist the district with its data submission to TEA's EDIT+ server.
- Notify district when its data has been accepted by the ESC and made available for further processing by TEA.
- Facilitate the accuracy and timely delivery of data.
- Explain the overall data collection requirement to school district personnel.
- Train school district personnel to adequately meet the data submission requirement, covering:
  - o Overall data flow
  - o Delivery schedule
  - o Data element definitions
  - o Data submission formats
  - o Editing requirements
  - o Correction cycle
  - o Approval of the summary report and error listing
  - o Operation of the web-based PEIMS EDIT+ system
- Consult with districts to assist them in preparing the data submission and to ensure data quality and compliance to the schedules.
- ESC PEIMS staff will coordinate assistance by:
  - o Answering questions about the Data Standards and Student Attendance Accounting Handbook
  - o Organizing the data submission schedule
  - o Answering questions about the edit and summary reports
  - o Organizing the error correction schedule
  - o Initiating the final approval of the district's submission to TEA

Texas Education Agency Login (TEAL)/TSDS

- Send the data required (ACCEPT) by the current Texas Education Data Standards (TEDS) to TEA by the specified due dates for each submission/re-submission
- Review the district data using edit rules and reports supplied by TEA, assuring that all fatal errors are corrected.
- Assist the district with its data submission to TEA's TSDS server
- Notify district when its data has been accepted by te ESC and made available for further processing by TEA.
- Facilitate the accuracy and timely delivery of data
- Explain the overall data collection requirement to school district personnel
- Train school district personnel to adequately meet the data submission requirement, covering:
  o Overall data flow
  o Delivery schedule
  o Data element definitions
  o Data submission formats
  o Editing requirements
  o Correction cycle
  o Approval of summary report and error listing
  o Operation of the web-based TSDS system
- Consult with districts to assist them in preparing the data submission and to ensure data quality and compliance to schedules
- ESC TSDS staff will coordinate assistance by:
  o Answering questions about the Texas Education Data Standards (TEDS) and Student Attendance Accounting Handbook
  o Organizing the data submission schedule
  o Answering questions about the edit and summary reports
  o Organizing the error correction schedule
  o Initiating the final approval of the district's submission to TEA
  o Providing assistance for the option student GPS Dashboard by either hourly rate or contracted support
  o Providing assistance for the Early Childhood Data System (ECDS) by either hourly rate or contracted amount
  o Training and assistance on TEA Incident Management System (TIMS)
  o Providing assistance with the Unique Identification System (UID)
  o Assist with issues relating to TEA Login System (TEAL)

District Responsibilities

- Submit the data required by the current PEIMS Data Standards to the ESC in accordance with the specifications of the data standards.
- Approve the required data (along with the ESC) by the due dates.
- Follow the ESC-established deadlines to allow sufficient time for technical assistance by the ESC.
- Validate/edit the district data file using EDIT+.
- Get approval of data file by ESC.
- Correct errors found by the ESC during the editing/validation process in a timely manner.
- Approve the content of the data submission by completion of the SAF by the Superintendent, as available through EDIT+.

ESC Region 11 Contact

Student Services, Management and Information Systems
(817) 740-7602

TSDS Contract
(PEIMS, studentGPS, Dashboard, TIMS, UID, ECDS)

Price List — 2015-2016

PEIMS EDIT+	
Students in District	**Fee**
1-500	$1,000
501-1,000	$1,500
1,001-2,000	$2,000
2,001-4,000	$2,500
4,001-8,000	$3,000
8,001-16,000	$3,500
16,001-32,000	$4,000
32,001-64,000	$4,500
64,001-128,000	$5,000

PEIMS — TSDS (Data Standards, UID, TIMS, PEIMS)	
Students in District	**Fee**
1-500	$1,500
501-1,000	$2,250
1,001-2,000	$3,000
2,001-4,000	$3,750
4,001-8,000	$4,500
8,001-16,000	$5,250
16,001-32,000	$6,000
32,001-64,000	$6,750
64,001-128,000	$7,500

studentGPS Dashboards (Optional)	
Dashboard	**Fee**
New Training and Support	$2,000
Annual Maintenance Training and Support	$1,000

Core Collections (ECDS)	
Submission required, but support package optional	
Students in District	**Fee**
1-500	$100
501-1,000	$250
1,001-2,000	$400
2,001-4,000	$550
4,001-8,000	$700
8,001-16,000	$850
16,001-32,000	$1,000
32,001-64,000	$1,150
64,001-128,000	$1,300

TxEIS Service Fees Contract 2015-2016

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The Management Information Systems Department offers the following services to school districts/charter schools that sign the **TxEIS Service Fees Contract**:

TxEIS Extracts

ESC Region 11 provides extracts from TxEIS that populate third-party software products with data. ESC Region 11 will create the SQL statement based on the information needed out of TxEIS, automate the process to extract data daily, and forward the data to any location requested by the district. Extract pricing is detemined by the number of extracts per district per month.

TxEIS Hosting

Districts that sign the TxEIS License Contract may choose to receive TxEIS hosting services from ESC Region XI. If hosting services are selected, ESC Region 11 will do the following:

- Provide equipment to house the TxEIS database.
- Provide equipment for necessary application servers.
- Provide equipment necessary for gradebook and parent portal servers.
- Provide staff to monitor and maintain database and application servers.
- Perform the initial installation of the software.
- Install all software upgrades to the servers.
- Provide back-up of the district database.
- Assist in extracts of data to third-party applications.
- Provide data restoration as needed.

ESC Region 11 Contact

Director of Management Information Systems
(817) 740-7506

Education Service Center REGION 11

TxEIS Service Fees Contract

Price List — 2015-2016

Prices are as follows for self-hosted districts:

TxEIS Extracts

Number of Extracts	Cost per Year
1-50	$500
51-100	$1,000
101-150	$1,500
150+	$2,000

TxEIS Hosting

Tier	Cost
Tier 1: 1-30 users	$3,000 per application server
Tier 2: 31-50 users	$4,000 per application server
Tier 3: 50+ users	$5,000 per application server

Co-op District Membership
    *Annual TxEIS Co-op Fee $257.14

*Note: Districts must pay this co-op fee if they are signing up for the TxEIS Business and Student Contract.
They must only pay it one time per year, even if they contract for both the business and student options.*