

**CONSENT AGENDA – ITEM FOR ACTION****PUBLIC CONTRACTS AUTHORIZATION****SUMMARY**

School board action is required to authorize the attached public contract items. The authorization of contracts for expenditures above the threshold of delegated authority is a routine board action that appears under the consent grouping of the board agenda.

**BACKGROUND**

Board action is required to authorize the superintendent or a designee to obligate the district for the attached public contract items. The table contains summary information and the following sheets provide additional details about each of the contracts for which authorization is sought.

Board policies DJ District Purchasing, DJCA Personal Services Contracts, and DJC Bidding Requirements and administrative regulations DJ-AR, DJCA-AR, and DJC-AR articulate the school district's public contracting rules in accordance with state recommended model rules.

Appropriate public contracting rules and bidding procedures have been complied with before recommending the attached contracts for board approval.

**RECOMMENDATION**

The superintendent recommends the board authorize the superintendent or a designee to obligate the district for the public contract items listed herein.

**Belong. Believe. Achieve.**

Contract Name	Recommended By	Contract Selection Process	Contractor/Vendor	Contract Amount	Contract Timeline		Recommendation
					Start	End	
Secondary Music Program Equipment	Veronica Galvan, Administrator for Curriculum, Instruction and Assessment	OMNIA Partners Region 4 Education Service Center Cooperative Contract #R191204	Wenger Corporation	\$228,035.28	11/2023	06/2024	Authorization to Award Contract
Architectural & Engineering (A/E) Services for Substantial Building Renovations and/or Additions to Allen Transportation Facility	Aaron Boyle, Administrator for Facilities Development	Request for Proposal (RFP) 21-0025E	Opsis Architecture LLP	\$162,633.00	01/2024	06/2024	Authorization to Award Contract
Key Box Installation for District-Wide Rekey Project	Ron Umali, Administrator for Maintenance Services	State of Minnesota SWIFT Cooperative Contract #221500	Paladin Technologies (USA), Inc.	\$361,004.50	01/2024	04/2024	Authorization to Award Contract

**PUBLIC CONTRACT AUTHORIZATION**

**CONTRACT NAME:** Secondary Music Program Equipment

- **Contract Scope:** Procurement of secondary music program equipment
- **Contract Timeline:** 11/2023 – 06/2024
- **Contract Amount:** \$228,035.28
- **Contractor/Vendor:** Wenger Corporation
- **Funding Source:** 2022 Bond; Music Program Critical Equipment
- **Solicitation Method:** OMNIA Partners Region 4 Education Service Center Cooperative Contract #R191204
- **Recommended By:** Veronica Galvan, Administrator for Curriculum, Instruction and Assessment

**ASSOCIATED PROJECT:** Secondary Music Program Equipment

- **Project Scope:** Procurement of district-wide fine arts program equipment
- **Project Budget:** \$2,500,000
- **Project Timeline:** 11/2023 – 06/2024

**BACKGROUND:** Secondary music program equipment is included in the 2022 bond program for the purchase of equipment and furniture based on current inventory, condition and need. Purchases are planned for 16 secondary schools to include workstations, music and instrument storage, chairs and chair carts, choral risers, podiums, acoustic shells and additional equipment.

**RECOMMENDATION:** It is recommended that the board authorize the superintendent or designee to execute the contract described herein with Wenger Corporation, subject to obtaining terms acceptable to district administration.

**PUBLIC CONTRACT AUTHORIZATION**

**CONTRACT NAME:** Architectural and Engineering (A/E) Services for Substantial Building Renovations and/or Additions for Allen Transportation Facility

- **Contract Scope:** Architectural and Engineering (A/E) Services for Substantial Building Renovations and/or Additions for Allen Transportation Facility
- **Contract Timeline:** 01/2024 – 06/2024
- **Contract Amount:** \$162,633
- **Contractor/Vendor:** Opsis Architecture LLP
- **Funding Source:** 2022 Bond; Allen Transportation Replacement
- **Solicitation Method:** Request for Proposal (RFP) 21-0025E
- **Recommended By:** Aaron Boyle, Administrator for Facilities Development

**ASSOCIATED PROJECT:** Allen Transportation Replacement

- **Project Scope:** Allen Transportation Facility Replacement
- **Project Budget:** \$11,000,000
- **Project Timeline:** 01/2024 – 07/2027

**BACKGROUND:** The 2022 bond measure approved by voters included funds for the replacement or substantial renovation to the Allen Transportation Facility. This contract will provide site analysis, programming, conceptual plan options and cost opinions for the project. After this initial phase of design is complete, it is anticipated that this contract will be amended to add the full scope A/E services for a total contract value of approximately \$1.3 million.

**RECOMMENDATION:** It is recommended that the board authorize the superintendent or designee to execute the contract described herein with Opsis Architecture LLP, subject to obtaining terms acceptable to district administration.

**PUBLIC CONTRACT AUTHORIZATION**

**CONTRACT NAME:** Key Box Installation for District-Wide Rekey Project

- **Contract Scope:** Key box installation and key card access system (Lenel) integration
- **Contract Timeline:** 01/2024 – 04/2024
- **Contract Amount:** \$361,004.50
- **Contractor/Vendor:** Paladin Technologies (USA) Inc.
- **Funding Source:** 2014 Bond
- **Solicitation Method:** State of Minnesota SWIFT Cooperative Contract #221500
- **Recommended By:** Ron Umali, Administrator for Maintenance Services

**ASSOCIATED PROJECT:** District-Wide Rekeying

- **Project Scope:** Rekey doors and upgrade key storage/access district-wide
- **Project Budget:** \$2,979,666
- **Project Timeline:** 07/2023 – 08/2024

**BACKGROUND:** To support the district rekeying project, we are installing key boxes with card reader access (rather than assigned pin-code access) in order to provide the same level of security as our existing Lenel system. Key boxes will need power and network access along with the ability to interface with the Lenel access control system.

**RECOMMENDATION:** It is recommended that the board authorize the superintendent or designee to execute the contract described herein with Paladin Technologies (USA) Inc., subject to obtaining terms acceptable to district administration.