
BOARD AGENDA ITEM

Information/Discussion
Future Action
Action

Item: Early Childhood Specialist Position (2)

Date: 7/6/2023

Submitted by: Ashley Karsten

Board Meeting Date: 7/24/2023

Recommended by: Dave Rodgers

RECOMMENDATION:

It is recommended that the board approve the addition of two Early Childhood Specialist Positions for the Great Start Readiness Program.

BACKGROUND:

As the Great Start Readiness Program continues to grow and the number of classrooms supported in Kent County increases, it is essential that we increase the classroom coaching for teachers. In order to continue to provide high quality learning for all GSRP children, teachers need access to professional learning, one-on-one coaching, professional learning communities, and classroom assessments; all of which are provided by the Early Childhood Specialist team.

APPROVED

By Ashley Karsten at 1:21 pm, Jul 06, 2023



Early Childhood Specialist- GREAT START READINESS PROGRAM (GSRP)

Title: GSRP Supervisor

Kent ISD
Multiple Program Sites
Salary Position – Non-Union Professional: Grade 5
Full-Time, 200 Days

Reports To: Director of Early Childhood

Positions Supervised: none

Broad Summary Statement of General Responsibilities:

Ensure the implementation of high-quality preschool programs and compliance of the Great Start Readiness Program across Kent County programs through regular, ongoing classroom support to GSRP classroom staff.

Minimum Job Qualifications:

1. Master's Degree in Early Childhood, plus minimum five (5) years' experience in early childhood
2. teaching/coaching/administration
3. Demonstrated knowledge of best practices for preschool curriculum, instruction and programing
4. Ability to plan and facilitate professional development for adult learners
5. Experience with Connect4Learning, COR, CLASS, Ages and Stages and other early childhood assessments.
6. Requires high level of communication and interpersonal skills to interact effectively
7. with teachers, administrators, peers, constituent district staff and the general public.
8. Ability to meet deadlines, strong attention details, to effective time management,
9. prioritize and work independently and cooperatively as well as schedule and produce
10. work in a timely manner
11. Continual learning and practice that reflects the latest research in the early childhood field.
12. Commitment to equity, social justice and inclusion in all practices and position responsibilities.
13. Advocacy of the importance of Early Childhood Education and advancement of the profession of Early Childhood Education.
14. Self-motivated team player who is able to mutli-task and prioritize.
15. Strong problem-solving skills with an ability to investigate and respond to concerns
16. Must be able to maintain flexible scheduling for workshops and conferences and to make related travel arrangements.

Specific Duties & Responsibilities:

1. Partner with teaching teams to ensure grant compliance, fidelity to curriculum, and a high-quality preschool experience for children.
2. Observe and provide both written and verbal feedback to teaching teams on an ongoing basis.
3. Provide monthly coaching to teaching teams, based on the professional growth plan, which may include offering support by observing to provide feedback on techniques or interactions, modeling strategies with children, attending home visits/conferences, offering classroom or professional learning resources, meeting with teaching teams to discuss feedback, strengths and needs, plans, etc.
4. Monitor quantity and quality of evidence entered into the child assessment tool by each teaching team. Support the continuous analysis of child progress to inform parent partnerships and teaching through lesson planning for meaningful, intentional whole group instruction, as well as respond to small group and individual child needs.
5. Plan, facilitate, and/or engage in early childhood Professional Learning Committees (PLCs), Professional Development (PD), and other training experiences for childhood program staff based on identified needs.
6. Partner with teachers, families, and auxiliary staff to provide appropriate and research-based behavior support.
7. Liaison between Kent ISD, local school districts, Community Based Organizations and early childhood community stakeholders.
8. Provide or assist in training or professional development
9. Support local school districts with Great Start Readiness Programing, recruitment, and data
10. Provide assistance with LARA Licensing, MiRegistry, and Professional Learning for each Great Start Readiness Program classroom.
11. Complete and submit accurate compliance reporting as required by grants, state or other requirements
12. Attend and/or serve on pertinent committees at the county, regional and/or state level, as approved
13. Comply with applicable school policy, regulations and laws.
14. Regularly attends all (types of meetings), as required
15. Maintain regular and consistent employee attendance
16. Perform other duties and responsibilities as assigned

The above is intended to describe the general content of and requirements for the performance of this position. It is not to be construed as an exhaustive statement of duties, responsibilities or requirements. To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. Alternative requirements that may be appropriate and acceptable to the School Board may be considered. The requirements listed above are representative of the knowledge, skill and/or ability required. Reasonable accommodation may be made to enable individuals with disabilities to perform the essential functions.