# SUPERINTENDENT EVALUATION

BJCD (LOCAL)

## **Evaluation Instrument**

The instrument used to evaluate the Superintendent shall be based on the Superintendent's job description [see BJA(LOCAL)] and performance goals and shall be adopted by the Board.

#### Written Evaluation

The Board shall prepare a written evaluation of the Superintendent at annual or more frequent intervals.

The Board shall furnish the Superintendent with a copy of the completed evaluation and shall discuss its conclusions with the Superintendent in <u>a closed meeting, unless the Superintendent requests that the discussion be open.</u>

## **Objectives**

The Board shall strive to accomplish the following objectives in conducting the Superintendent's written evaluation:

- 1. Clarify to the Superintendent his or her role, as seen by the Board.
- Clarify to Board members the Superintendent's role, according to the Board's written criteria, as expressed in the Superintendent's job description and the District's goals and objectives.
- 3. Foster an early understanding among new Board members of the evaluation process and the Superintendent's current performance objectives and priorities.
- 4. Develop and sustain a harmonious working relationship between the Board and the Superintendent.
- Ensure administrative leadership for excellence in the District.

### **Informal Evaluation**

The Board may at any time conduct and communicate oral evaluations to augment its written evaluations.

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