



RTSD26

To: Elementary ELA Teachers; School Admin; Coaches
From: Kristy Seifert
Date: Fall/Winter 2025
Subject: 2025-26 ELA Curriculum Audit Timeline and Key Dates

Dear Team,

I would like to outline the timeline and key activities for our 2025-26 curriculum audit. This process is essential to ensuring we have the tools to support effective literacy instruction for our students and teachers. Please review the following schedule and so that you are aware of key happenings and dates:

- **August 2025:** Initial learning session for elementary teachers; Pilot teachers identified
- **September/November 2025:** Pilot materials reviewed, narrowed, and identified.
- **November 2025 -January 2026:** Pilot curriculum #1 (2 units of instruction).
- **January 2026:** Begin Professional Development for all staff.
- **January 2026-March 2026:** Pilot curriculum #2 (1-2 unit(s) of instruction).
- **March 2026:** Evaluate the pilot materials using our audit rubric and make a recommendation.
- **April 2026:** Present our recommendation to the Board of Education (BOE).
- **April 2026:** Continue Professional Development for all staff.
- **June 2026:** Submit purchase orders for selected materials to ensure readiness for the 2026-27 school year.

Your involvement and feedback throughout this process will be critical to its success. I look forward to working with each of you as we move forward in selecting the best resources for our students.

Please reach out if you have any questions or need further clarification on any part of the process.

Thank you for your dedication and collaboration.

Best regards,
Kristy