

ADMISSIONS:
INTRADISTRICT TRANSFERS

FDB
(LOCAL)

- Students shall be assigned to schools in the attendance areas in which they reside.
- CLASS CHANGES The campus principal shall be authorized to investigate and approve transfers of students from one classroom to another on that campus.
- TRANSFERS
BETWEEN SCHOOLS The following guidelines shall govern intradistrict transfers:
1. Applications for transfers shall be accepted after March 1 and shall be considered on a space-available basis.
 2. Transfers are subject to the approval of the receiving school's principal, who may consider the student's attendance and citizenship records.
 3. Students who are residents of the District shall have priority over students who request interdistrict transfers from another district.
 4. Resident District employees may request that their children be transferred to the schools in which they work or to District campuses that are geographically close to their work assignments. If the work assignment changes, however, the student must remain in the assigned school through the end of the school year.

Employees must arrange for before- and/or after-school care, since their children shall not be permitted to wait with them at their work stations or in their classrooms during this time.
 5. Transfers shall be limited by the maximum enrollment levels appropriate for the administration of an effective and efficient educational program.
 6. Approved transfers remain in effect for the entire school year except under the revocation conditions noted below.
 7. Grounds for immediate revocation of a transfer agreement include:
 - a. A student's failure to be punctual; maintain good attendance; adhere to school rules, requests, and policies; maintain acceptable academic progress; or exemplify acceptable citizenship and conduct.
 - b. Over-crowded conditions.
 - c. Termination of a District employee whose child was granted a transfer based on the employee's work assignment.

Coppell ISD
057922

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8. The District shall not provide transportation for intradistrict transfer students.

The Superintendent or designee shall also be authorized to investigate and approve transfers between schools on the basis of bullying allegations. [See FDB(LEGAL)]

DATE ISSUED: 02/20/2006
LDU-08-06
FDB (LOCAL)-X

ADOPTED:

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