



SOUTH SAN ANTONIO INDEPENDENT SCHOOL DISTRICT

Agenda Item Summary

Meeting Date: October 12, 2022

Agenda Section: Consent

Agenda Item Title: Budget Amendment

From: Tony Kingman, Chief Financial Officer

Additional Presenters if Applicable: N/A

Description: The monthly Amended Budget is a summary of the budget amendment impact on the 2022- 2023 Original Budget adopted by the Board for the General, Food Service and Debt Service Funds, as well as the associated backup for the transactions impacting the budget.

Historical Data: This is required if a budgeted function increases or decreases.

Recommendation: Approve the Budget Amendment as presented.

Purchasing Personnel and Approval Date: N/A

Funding Budget Code and Amount: N/A

SOUTH SAN ANTONIO ISD
PROPOSED OCTOBER 12, 2022 BUDGET AMENDMENTS
2022-2023 COMBINED GENERAL FUND AND GENERAL FUND TAX BOND SUBSIDY

	2022-2023 ORIGINAL BUDGET (AS OF 9/01/22)	2022-2023 AMENDED BUDGET AFTER (AS OF 9/19/22)	2022-2023 CURRENT AMENDMENTS (AS OF 10/12/22)	2022-2023 AMENDED BUDGET (AS OF 10/12/22)
Estimated Revenues				
5700 LOCAL AND INTERMEDIATE REVENUES	\$ 20,324,100	\$ 20,324,100	\$ -	\$ 20,324,100
5800 STATE PROGRAM REVENUES	\$ 47,607,278	\$ 47,607,278	\$ -	\$ 47,607,278
5900 FEDERAL REVENUES	\$ 4,050,000	\$ 4,050,000	\$ -	\$ 4,050,000
7900 OTHER RESOURCES/NON-OPERATING REVENUES	\$ -	\$ -	\$ -	\$ -
Total Estimated Revenue	\$ 71,981,378	\$ 71,981,378	\$ -	\$ 71,981,378
Appropriations				
11 INSTRUCTION	\$ 42,401,482	\$ 42,401,482	\$ 62,023	\$ 42,463,505
12 INSTRUCTIONAL RESOURCES/MEDIA SERVICES	\$ 1,356,849	\$ 1,356,849	\$ 476	\$ 1,357,325
13 CURRICULUM & INSTRUCTIONAL STAFF DEVELOPMENT	\$ 628,184	\$ 628,184	\$ -	\$ 628,184
21 INSTRUCTIONAL LEADERSHIP	\$ 1,144,315	\$ 1,144,315	\$ -	\$ 1,144,315
23 SCHOOL LEADERSHIP	\$ 6,107,006	\$ 6,107,006	\$ 72	\$ 6,107,078
31 GUIDANCE, COUNSELING & EVALUATION SERVICES	\$ 1,771,935	\$ 1,771,935	\$ 990	\$ 1,772,925
32 SOCIAL WORK SERVICES	\$ 425,109	\$ 425,109	\$ -	\$ 425,109
33 HEALTH SERVICES	\$ 202,143	\$ 202,143	\$ -	\$ 202,143
34 STUDENT (PUPIL) TRANSPORTATION	\$ 1,832,488	\$ 2,158,995	\$ -	\$ 2,158,995
36 EXTRA-CURRICULAR ACTIVITIES	\$ 2,697,190	\$ 2,697,190	\$ 579	\$ 2,697,769
41 GENERAL ADMINISTRATION	\$ 2,673,838	\$ 2,673,838	\$ 4,065	\$ 2,677,903
51 PLANT MAINTENANCE & OPERATIONS	\$ 7,158,759	\$ 7,519,179	\$ 209,023	\$ 7,728,202
52 SECURITY AND MONITORING	\$ 629,970	\$ 629,970	\$ 2,023	\$ 631,993
53 DATA PROCESSING SERVICES	\$ 1,690,204	\$ 1,690,204	\$ -	\$ 1,690,204
61 COMMUNITY SERVICES	\$ 276,475	\$ 276,475	\$ 11,719	\$ 288,194
71 DEBT SERVICE	\$ 745,431	\$ 745,431	\$ -	\$ 745,431
81 FACILITIES AND CONSTRUCTION	\$ -	\$ 5,058,373	\$ 904,733	\$ 5,963,106
93 PAYMENTS TO FISCAL AGENT-SHARED SERVICE	\$ 70,000	\$ 70,000	\$ -	\$ 70,000
95 PAYMENTS TO JUVENILE JUSTICE ALTERNATIVE EDUCATION PROGRAMS	\$ 20,000	\$ 20,000	\$ -	\$ 20,000
99 OTHER INTERGOVERNMENTAL CHARGES	\$ 150,000	\$ 150,000	\$ -	\$ 150,000
Total Appropriations	\$ 71,981,378	\$ 77,726,678	\$ 1,195,703	\$ 78,922,381
Net (Revenues Less Appropriations)	\$ -	\$ (5,745,300)	\$ (1,195,703)	\$ (6,941,003)
Other Financing Uses				
8900 OTHER USES/NON-OPERATING EXPENDITURES	\$ -	\$ -	\$ 2,550,000	\$ 2,550,000
Total Other Financing Uses	\$ -	\$ -	\$ 2,550,000	\$ 2,550,000

Estimated Fund Balance-August 31, 2022

\$ 37,540,972

Estimated Current Year Fund Balance-August 31, 2023

\$ 28,049,969

**SOUTH SAN ANTONIO ISD
PROPOSED OCTOBER 2022 BUDGET AMENDMENTS
GENERAL FUND
OCTOBER 12, 2022**

Expenditure

FUNCTION	DESCRIPTION	AMOUNT
51-Plant Maintenance & Operations	Increase function 51 for TASB Invoice - Liability & Property Insurance	\$ 165,152
Total Function 51		\$ 165,152
81-Facilities and Construction	Increase function 81 to adjust Maintenance Tax Note Series 2020 due to purchase order roll forward process	\$ 6,225
Total Function 81		\$ 6,225
Total Increase in Expenditures		\$ 171,377

Roll Forward Purchase Orders from 2021-2022

FUNCTION	DESCRIPTION	AMOUNT
11-Instruction	Please see attached for the list of POs	\$ 62,023
Total Function 11		\$ 62,023
12-Instructional Resources & Media Services	Please see attached for the list of POs	\$ 476
Total Function 12		\$ 476
23-School Leadership	Please see attached for the list of POs	\$ 72
Total Function 23		\$ 72
31-Guidance, Counseling & Evaluation Services	Please see attached for the list of POs	\$ 990
Total Function 31		\$ 990
36-Extracurricular Activities	Please see attached for the list of POs	\$ 579
Total Function 36		\$ 579
41-General Administration	Please see attached for the list of POs	\$ 4,065
Total Function 41		\$ 4,065
51-Plant maintenance & operations	Please see attached for the list of POs	\$ 43,871
Total Function 51		\$ 43,871
52-Security and Monitoring	Please see attached for the list of POs	\$ 2,023
Total Function 52		\$ 2,023
61-Community Services	Please see attached for the list of POs	\$ 11,719
Total Function 61		\$ 11,719
81-Facilities and Construction	Please see attached for the list of POs	\$ 898,508
Total Function 81		\$ 898,508
Total Budget Increases - Roll Forward Purchase Orders		\$ 1,024,326

Transfer Out

8900 - Other Uses/Non-Operating Expenditures	Increase budget in 8900 Other Uses to transfer to the Self-Funded Medical Insurance. Please see note on next page	\$ 2,000,000
	Increase budget in 8900 Other Uses to transfer to the Workers' Compensation Fund. Please see note on next page	\$ 400,000
	Increase budget in 8900 Other Uses to transfer to the Print Shop Fund. Please see note on next page	\$ 150,000
Total Transfer Out - 8900		\$ 2,550,000

General Fund Impact to Fund Balance

\$ (3,745,703)

**SOUTH SAN ANTONIO ISD
PROPOSED OCTOBER 2022 BUDGET AMENDMENTS
GENERAL FUND
OCTOBER 12, 2022**

Notes:

Health Insurance Self-Funded Transfer:

Transfer to the Self-Funded Medical Insurance Fund to address the cash-on-hand deficit each month. The cash-on-hand balance as of 10/6/2022 is \$385,287. The current fund balance for the Self-Funded Medical Insurance Fund is less than 3 months of the expected operating expenditure. The estimated 2021-2022 fund balance is \$381,231. For that reason, the cash on hand on a month to month basis cannot cover the anticipated expenditures. The District forecasts to reach \$9.5 million in this current fiscal year. Worth noting, the total medical maximum liability for the 2022-2023 medical year is \$10,813,605.

Workers' Compensation Fund Transfer:

Transfer to the Workers' Compensation Fund to address the anticipated expenditures for the 2022-2023 fiscal year. The estimated 2021-22 fund balance for the Workers' Compensation Fund is \$226,686. The Workers' Compensation Fund currently does not have a permanent source of revenue.

Print Shop Fund Transfer:

Transfer to the Print Shop Fund to address the anticipated expenditures for the 2022-2023 fiscal year. Per the Financial Accountability System Resource Guide, the District is required to set up a different fund for the print shop services (fund 752). Fund 752 currently does not have any financial activities. For this reason, to cover the set up cost of the print shop, the District proposes to transfer \$150,000 from the General Fund to the Print Shop Fund.

General Fund
Roll Forward Purchase Orders from 2021-2022 Fiscal Year

Purchase Order Number	Description	Original Purchase Order Amount	Roll Forward Amount	Fiscal Year
8252200015	Purchase order will be utilized to purchase SAT Suite of Assessments SAT, PSAT, and NMSQT exams for 8th - 12th grade students Quote #00046587 Subtotal \$105,194.00 Total Price \$66,473.00 Board Approved Agenda Item April 20, 2022	66,473.00	54,394.00	2021-2022
1092200054	projector lamp bulbs to replace, worn out/broken bulbs	1,095.00	1,095.00	2021-2022
0442200143	Tech for student use in classrooms	1,543.40	369.90	2021-2022
0412200161	NEW INSTRUMENT FOR INVENTORY	905.29	176.10	2021-2022
0442200096	To purchase from Woodwind and Brasswind instruments for Classroom Instruction. Goal 1: Zamora Ms will increase academic achievement for all students and thus closing the gap between student populations in pursuit of advanced performance. Strategy 4: Provide basic supplies for Classroom Instruction.	5,507.50	4,147.00	2021-2022
0442200136	Will need to order monitors and printers for the new school year	1,840.00	1,840.00	2021-2022
0462200067	Library books	4,996.20	475.86	2021-2022
0412200219	Item purchased will be used in Assistant Principal, Eduardo Narezo's office.	72.00	72.00	2021-2022
8242200010	Purchase order will be utilized to order printer for REIS/PEIMS department for District Assessment Facilitator	495.00	495.00	2021-2022
8242200011	Purchase order will be utilized to order printer for REIS/PEIMS department for PEIMS Coordinator	495.00	495.00	2021-2022
8142200391	SSHS Athletic Center Supplies - Boys Basketball	1,305.39	578.99	2021-2022
7262200251	REGISTRATION FOR SENIOR EXECUTIVE ASSISTANT, MICHELLE MARTINEZ TO ATTEND THE ADMINISTRATIVE PROFESSIONAL ACADEMY 2022-2023 AT REGION 20	100.00	100.00	2021-2022
7262200239	BUSINESS CARDS FOR BOARD TRUSTEE GINA ROVELLO	22.68	22.68	2021-2022
7262200240	ACADEMIC CALENDARS FOR HUMAN RESOURCES	36.73	36.73	2021-2022
7262200241	ACADEMIC CALENDARS FOR THE SUPERINTENDENTS OFFICE	24.00	24.00	2021-2022
7282200115	PURCHASE OF BUSINESS CARDS FROM NEISD PRINT SVCS FOR THE COMMUNICATIONS DEPARTMENT - ALEXIS CASTILLO, JOSE GUERCA AND CARLOS RODRIGUEZ	51.79	51.79	2021-2022
7262200246	COLORED PRINTER FOR BUSINESS OFFICE	795.00	795.00	2021-2022
7282200086	COMMUNICATIONS DEPARTMENT - DIRECTOR OF COMMUNICATIONS OFFICE EQUIPMENT - HP Color LaserJet Pro M454dn W1Y44A#BGJ Printer - color - Duplex - laser - A4/Legal - 38400 x 600 dpi - up to 27 ppm (mono) / up to 27 ppm (color) - capacity: 300 sheets - USB 2.0, Gigabit LAN, USB host \$460.00 \$460.00	460.00	460.00	2021-2022
7262200192	NAME PLATES AND STANDS FOR THE EXECUTIVE LEADERSHIP TEAM (ELT)	94.45	70.00	2021-2022
7262200234	REGISTRATION FOR HENRY YZAGUIRRE TO ATTEND THE TASA/TASB CONVENTION TXEDCON22 SEPTEMBER 23-25, 2022 AT THE HENRY B. GONZALEZ CONVENTION CENTER IN SAN ANTONIO, TX	425.00	425.00	2021-2022
7262200259	HOTEL RESERVATION FOR SUPERINTENDENT HENRY YZAGUIRRE TO ATTEND THE RAC MEETING FOR THE 2022-2023 SCHOOL YEAR OCTOBER 24 - OCTOBER 26, 2022 IN AUSTIN, TX	328.60	328.60	2021-2022
7262200212	REGISTRATION FOR BOARD MEMBER HOMER FLORES TO ATTEND THE TASA/TASB CONVENTION TXEDCON22 SEPTEMBER 23-25, 2022 AT THE HENRY B. GONZALEZ CONVENTION CENTER IN SAN ANTONIO, TX	425.00	425.00	2021-2022
7262200223	REGISTRATIONS FOR BOARD PRESIDENT ERNESTO ARRELLANO JR AND VICE PRESIDENT STACEY ALDERETE TO ATTEND THE TASA/TASB CONVENTION TXEDCON22 SEPTEMBER 23-25, 2022 AT THE HENRY B. GONZALEZ CONVENTION CENTER IN SAN ANTONIO, TX	850.00	850.00	2021-2022
7262200243	REGISTRATION FOR BOARD TRUSTEE GINA ROVELLO TO ATTEND THE TASA/TASB CONVENTION TXEDCON22 SEPTEMBER 23-25, 2022 AT THE HENRY B. GONZALEZ CONVENTION CENTER IN SAN ANTONIO, TX	475.00	475.00	2021-2022
9072200378	VENDOR TO INSTALL EXTERIOR CAMERAS AT 324 FENFIELD AP FOR A.ROCHA	5,174.60	5,174.60	2021-2022
9072200450	DWIGHT FENCE REPAIR BUYBOARD #657-21 AP FOR E.CORONADO	1,645.65	1,645.65	2021-2022
9072200352	VENDOR TO REPAIR CUSTODIAL EQUIPMENT (RIDE ALONG) AT SOUTH SAN HS AP FOR D.ANTHONY	1,423.00	1,423.00	2021-2022
9292200046	Districtwide phone migration to the new ENA Cloud-Based VOIP phone system Contract #322-03-5729-319-9400	102,860.00	5,525.00	2021-2022
9072200185	VENDOR TO MIGRATE THE ELEVATOR LINES FROM REGULAR PHONE LINES TO CELLULAR SERVICE. AP FOR D.SENDEJO	7,722.00	7,722.00	2021-2022
9072200186	OPEN PO FOR ELEVATOR COMMUNICATION SERVICES AP FOR D.SENDEJO	9,949.68	9,949.68	2021-2022
9072200364	VENDOR TO INSTALL BOARD ROOM WALL WRAP AP FOR A.ROCHA	4,789.00	4,789.00	2021-2022
9072200380	TO PURCHASE HVAC PART FOR ATHENS DINING AREA AP FOR R.ESTRADA WO# 33147	2,141.28	2,141.28	2021-2022
9072200455	HVAC PARTS NEEDED FOR KINDRED DAMAGE AP FOR A.ROCHA WO# 33840 SALES ORDER# 15040	1,981.34	1,981.34	2021-2022
9072200433	TO PURCHASE COMPRESSORS FOR HUTCHINS ELEM AP FOR R.ESTRADA	3,516.34	3,516.34	2021-2022
9102200097	To purchase 2 new printers	796.00	796.00	2021-2022
9102200020	TO PURCHASE AMMO FOR WEAPONS	3,107.30	1,226.70	2021-2022
8222200310	Purchase order will be utilized to purchase merchandise to be utilized for district-community events that will take place throughout the year Quote D220726-2	22,864.00	11,719.00	2021-2022
9072200395	VENDOR TO INSTALL FENCE AT WEST CAMPUS SOFTBALL FIELD AP FOR A.ROCHA	27,988.47	27,988.47	2021-2022
9072200361	VENDOR TO INSTALL FENCE AT BASEBALL FIELD BUYBOARD #557-18 AP FOR A.ROCHA	34,811.52	34,811.52	2021-2022
9072200403	WEST CAMPUS HS PHASE IV RENO AP FOR A.ROCHA	278,000.00	110,061.70	2021-2022
9072200207	VETERAN'S MEMORIAL MONUMENT BOARD APPROVED 09/15/2021 AP FOR D.SENDEJO	45,500.00	10,725.00	2021-2022
7262200260	VETERANS MEMORIAL AT SOUTH SAN ANTONIO HIGH SCHOOL AIA DOCUMENTA105 AND QUOTE ATTACHED	714,920.00	714,920.00	2021-2022
		1,358,006.21	1,024,318.93	

**SOUTH SAN ANTONIO ISD
PROPOSED OCTOBER 12, 2022 BUDGET AMENDMENTS
2022-2023 FOOD SERVICE FUND**

	2022-2023 ADOPTED BUDGET (AS OF 9/01/22)	2022-2023 AMENDED BUDGET AFTER (AS OF 9/19/22)	2022-2023 CURRENT AMENDMENTS (AS OF 10/12/22)	2022-2023 AMENDED BUDGET (AS OF 10/12/22)
Estimated Revenues				
5700 LOCAL AND INTERMEDIATE REVENUES	\$ 140,000	\$ 140,000	\$ -	\$ 140,000
5800 STATE PROGRAM REVENUES	\$ -	\$ -	\$ -	\$ -
5900 FEDERAL REVENUES	\$ 7,252,809	\$ 7,252,809	\$ -	\$ 7,252,809
Total Estimated Revenue	<u>\$ 7,392,809</u>	<u>\$ 7,392,809</u>	<u>\$ -</u>	<u>\$ 7,392,809</u>
Appropriations				
35 FOOD SERVICES	\$ 6,106,302	\$ 6,106,302	\$ 22,229	\$ 6,128,531
51 PLANT MAINTENANCE & OPERATIONS	\$ 687,442	\$ 687,442	\$ -	\$ 687,442
Total Appropriations	<u>\$ 6,793,744</u>	<u>\$ 6,793,744</u>	<u>\$ 22,229</u>	<u>\$ 6,815,973</u>
Net (Revenues Less Appropriations)	<u>\$ 599,065</u>	<u>\$ 599,065</u>	<u>\$ (22,229)</u>	<u>\$ 576,836</u>
Estimated Fund Balance-August 31, 2022				\$ 2,619,409
Estimated Current Year Fund Balance-August 31, 2023				\$ 3,196,245

**SOUTH SAN ANTONIO ISD
 PROPOSED OCTOBER 2022 BUDGET AMENDMENTS
 FOOD SERVICE FUND
 OCTOBER 12, 2022**

Roll Forward Purchase Orders from 2021-2022

FUNCTION	DESCRIPTION	AMOUNT
35-Food Service	Please see attached for the list of POs	\$ 22,229
Total Function 35		\$ 22,229
Total Budget Increases		\$ 22,229
Food Service Fund Impact to Fund Balance		\$ (22,229)

Food Service Fund
Roll Forward Purchase Orders from 2021-2022 Fiscal Year

Purchase Order Number	Description	Original Purchase Order Amount	Roll Forward Amount	Fiscal Year
9092200123	Purchase equipment needed for WCHS dining and serving line project.Texas 20 Coop #2920-E2	6,484.00	6,484.00	2021-2022
9092200123	Purchase equipment needed for WCHS dining and serving line project.Texas 20 Coop #2920-E2	31,761.00	15,744.02	2021-2022
		38,245.00	22,228.02	