



Oak Park Elementary School District 97

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TO: Dr. Carol Kelley, Superintendent of Schools

FROM: Michael Arensdorff, Senior Director of Technology

SUBJECT: Lincoln/Longfellow Addition/Renovation AV Bid

DATE: April 9, 2019

Names of presenters: Michael Arensdorff

Type of report: Audio Visual Bid Recommendation for Lincoln & Longfellow renovation project

Report format: Informational report along with in-person report at the board table with first review of AV bid and seeking approval on April 30, 2019.

Preview of purpose and content of report: Below and the attached documents will provide an overview of the bid process, bid summary and recommendation for the audiovisual vendor to complete the work for the Holmes addition/renovation project.

Budgetary Impact: \$117,562.50 (less than the \$52,437.50 of budgeted amount per Bulley and Andrews)

Data to be presented: April 9, 2019

District goals aligned with report: Goal Area 4 (Resource Stewardship)

As part of the planning process for the addition and renovations at Lincoln and Longfellow Elementary Schools, District 97 staff have worked with its architects, STR Partners, STR Partners technical consultant (CS2), Bulley and Andrews and our district attorney to construct the audiovisual design plans and request for proposal (RFP). Through this process we have discussed classroom learning spaces, instructional practices, audio in learning spaces, lighting for learning spaces and visual displays.

From the design we released an RFP bid on Wednesday, March 13, which included the announcement being posted in the paper and bid packets disseminated via email to interested parties, including a list of vendors already compiled by the district. The bid packets were provided to 12 vendors. The bid window closed on Wednesday, March 27. At that time, Will Brackett and I held a bid opening on March 27, at 4:00 PM. During the bid opening we had three vendors submit bids to complete the work for all AV needs

defined in the RFP. Following the bid opening, District 97 staff reviewed all proposals. As the RFP was designed, we sought multiple options and size monitors, which then required us to create multiple options for the proposals. From that we identified three different options that were provided and compared with like options for all three vendors. It was identified that option two would meet the project goals for the instructional learning space and budget. For this option it was identified that the low bidder was Midwest Computer Products at \$117,562.50 and all items met the RFP requirements for the units decided upon for the different learning spaces. The second lowest bidder was COTG that came in at \$139,532.06 and the third bidder was Sound Planning who submitted a bid that was not complete. [Attached is the spreadsheet](#) of the bid summary for all three vendors.

Our district staff members have prior experience with both Midwest Computer Products (who did the Holmes AV project last year) and COTG (who has done the majority of other projector installs throughout the district and both had complete bids. It did come down to price as they were equal in past experiences, completeness and technical experience. Sound Planning did not submit a complete bid and for that reason was not considered to be able to provide a full implementation for the project.