

Browning Public Schools

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Policy #8301

Policy Name: *District Safety*

Regulation -----

For purposes of this policy, “disaster means the occurrence or imminent threat of damage, injury, or loss of life or property”.

The Board recognizes that safety and health standards should be incorporated into all aspects of the operation of the District. Rules for safety and prevention of accidents will be posted in compliance with Montana Safety Culture Act and the Montana Safety Act. Injuries and accidents will be reported to the District office.

The board of trustees has identified the following local hazards that exist within the boundaries of its school district: [Fire, Earthquake, Avalanche, High Winds, Tornadoes, Intruders, Firearms, etc.]

The District Emergency Coordinator and building principal will develop and regularly update a district emergency plan that will include procedures for identified hazards. This plan and procedures will be discussed and distributed to each staff member at the beginning of each school year. There will be at least eight (8) disaster drills per year, four (4) of which will be fire drills. All teachers will **shall** discuss fire **safety** drill procedures, and lockdown and evacuation procedures with their class at the beginning of each year and will have evacuation routes posted in a conspicuous place next to the exit door. The drills will be held at different hours of the day or evening. A record will be kept of all drills.

The trustees shall review the school safety or emergency operations plan periodically and update the plan as determined necessary by the trustees based on changing circumstances pertaining to school safety. Once the trustees have made the certification to the office of public instruction, the trustees may transfer funds pursuant to Section 2, 20-1-401, MCA to make improvements to school safety and security.

The Superintendent will develop safety and health standards which comply with the Montana Safety Culture Act. **Optional:** The Superintendent shall ensure District employees are provided equipment, tools, and devices designed to ensure a safe and health workplace in accordance with this policy. Failure to use the provided equipment in a suitable or timely manner may be considered a violation of District policy. If a staff member requires equipment that is not available, an employee may submit a request to the administration in accordance with established District practice.

After Hours

Extra-curricular emergency procedures will be distributed to all coaches and staff involved in after hour supervision.

To ensure a safe school setting and to comply with regulations governing schools in Montana, the following safety measures shall be implemented in the District:

- (a) Janitorial and other storage areas that contain toxic or hazardous materials must be kept locked between periods of use. Custodial closets, boiler rooms, and other areas where hazardous or poisonous compounds are stored must be inaccessible to students.
- (b) All cleaning compounds and other toxic chemicals not stored in the product container or package in which it was obtained must be stored in a labeled container that clearly identifies the product by name.
- (c) Chemicals must be stored as specified by the chemical's Safety Data Sheet.
- (d) The school and school site must be free of objects or conditions which create unreasonable or unnecessary dangers to health or safety.
- (e) First aid kits and AEDs must be provided and stored in accessible locations that are easily identifiable to staff and trained personnel.
- (f) Playground and school yards must be inspected every month by the facility manager or other school personnel and the inspection must be recorded and records kept on the school site. Inspections must be conducted using a playground safety checklist approved by the DPHHS.
- (g) Playground inspection results must be made available for review by the local health authority or the DPHHS upon request.
- (h) Periodic maintenance and repair must be performed on playground equipment according to the manufacturer's specifications. Repairs, not including the leveling of fall protection material, must be documented.
- (i) Playground equipment must be maintained in a safe condition.

Cross Reference: Replaces #3432 Fire Drills Policy

Legal Reference: §20-1-401 MCA Disaster Drills
§ 20-1-402 MCA Number of Disaster Drills Required – Time of Drills to Vary
§ 39-71-1501, et seq., MCA Montana Safety Culture Act
§ 50-71-311 MCA Montana Safety Act
37.111.812, ARM Safety Requirements

Policy History:

Adopted on: 7/1/2005

Revised on: 2/22/06, 5/11/21

Reviewed: