

**Facilities Committee Meeting  
Unit Office Board Room  
November 8, 2012  
5:00 p.m.**

**Meeting was called to order at 5:02 p.m. by Clint Foor.**

<b>Members Present:</b>	<b>Beyers, McLeod, Foor, Dively</b>
<b>Members Absent:</b>	<b>N/A</b>
<b>Superintendent Present:</b>	<b>Yes</b>
<b>Facilities Director Present:</b>	<b>Yes</b>
<b>Visitors:</b>	<b>N/A</b>

Minutes of September 6, 2012 meeting were approved and signed on a motion by Foor and seconded by McLeod.

## **OLD BUSINESS**

### **ISBE Maintenance Grant**

All work is complete, with exception of some added work on the chimney at Lincoln School. The chimney needed greater repair than anticipated, and the masonry workers had to replace approximately 40 courses of additional brick. This additional work will increase the cost by about \$5,000 but there should be enough contingency in the maintenance grant for this work.

### **Jefferson Roof Claim.**

The claim is closed. The question was raised what the district's out of pocket cost was for this claim. Lori didn't have the figures in front of her, but thought it was not greater than \$500. There was an additional charge of \$50 from the warranty company to transfer the ownership of the warranty from Tower Hill School District to Pana School District.

### **Health/Life Safety Inspection**

All building inspections have been completed. The district has not received the written report yet.

### **High school Retiling**

Lori will get some estimates during the Christmas break for the main corridor. Dr. Lett did add that the cracking is not exclusive to that one crack, but that there are other cracks throughout the building. No action taken.

### **Panther Statue**

No new information. Dr. Lett has asked Al Stupek for a better rendition of what the statue will look like, but he hasn't received anything to date. Future requests of a similar nature were discussed. No action taken.

### **High School Sound System**

Lori, Georganna, and Gayle met with Eric of Midwest Electronics to review the sound system design and proper operation. There have been misconceptions of how the system works and what certain components do. Eric suggested we put a sign on the main sound system component (housed in the locked storage closet) so that people won't adjust settings incorrectly. He also put a "governor" on the portable unit so that people in the gym can't turn the system up louder than the default settings. Eric will be here for the girls' basketball tourney on November 15<sup>th</sup>, so he will be able to hear the system and make adjustments as needed with a full gym of people.

### **NEW BUSINESS**

#### **Terminix Termite Treatment Plan**

The district currently pays \$780 per year for a termite treatment plan for Washington school. Terminix is now introducing a better and less expensive treatment option. If we pay \$925 now for the initial set up and treatment, we wouldn't pay any other fee until November, 2016, and then it would only cost \$225 per year thereafter. The committee agreed to this plan, but wanted to know how long termite plans have to be in place. Lori will follow up with the Terminix rep before paying the \$925. Orkin provides the district's monthly pest services. They prefer baiting and preventative maintenance as opposed to spraying.

#### **Cafeteria Equipment Expenses**

Recently, there have been some expensive cafeteria equipment repairs and replacements, so Lori had Hobart come down and do an inventory of all the district cafeteria equipment to see if it would be beneficial to set up some of the equipment on a maintenance contract. After reviewing costs over the last five years and receiving the quote from Hobart, everyone was in agreement to continue paying as needed for the repairs.

### **MISCELLANEOUS**

#### **Gary Sokolis**

It was with deep regret that Lori reported the passing of Gary Sokolis. She reviewed the mowing and snow removal that Gary had provided for the district. Gary was paid for the mowing, but the Village of Tower Hill provided the snow removal at no charge to the district. The committee recommended contacting the Village Mayor, Peggy Sokolis, to discuss the future snow removal services. Since it is the end of mowing season, the district hasn't had to mow recently. Our maintenance staff did get the mower at Tower Hill and made some minor repairs. At this time, the mowing is planned to be cared for by our own staff.

#### **Christian County Sales Tax**

Dr. Lett reported that Taylorville is interested in a sales tax increase (.01). They can put it on the ballot on their own. Dr. Lett would like the district to show our support for this. The board will be presented with a Resolution at the December board meeting in support. Monies from this sales tax increase are for two purposes – abate bonds and/or maintenance. In addition to this discussion, it was brought up that the district will need to be thinking about the retirement of the building bonds. We need to be ready when the bonds retire to start a new project or use them for survival if economy doesn't improve.

**Other Issues:**

On the upper east side of the High School is the appearance of damage to the concrete—either by a lightning strike, water, etc. Lori got permission to contact Craftmasters to come down and take a look at the area.

While working on the Lincoln chimney, Troy Cloe called to report that the rubber roofing at Lincoln has pulled away from the northeast corner. While Craftmasters is here to look at the High School, Lori will have them also look at Lincoln and Washington for any possible/necessary repairs.

Clint Foor requested that we get estimates on what it would take to replace the Lincoln and Washington roofs---just for informational purposes. He'd like us to keep track of upcoming or planned repairs so that we know what we are looking at in replacing/repairing buildings in future months or years.

The Jr. High Auditorium still has an odor associated with the air. Mark Ritter with WRF Engineers was here this week. His suggestion is to start with small problem solving solutions. The first suggestion is to seal off the 6 side vents that are no longer being used. In looking inside the vents, it appears that water was standing or running through them. We will clean them as best we can and then seal them up. Mark suggested running outside air about 45-50% for a few days to circulate fresh air through the auditorium.

John McLeod suggested that we look into painting the red shed at the High School. He said he noticed several areas of rust on the roof. Lori will get with the maintenance guys to get estimates on having it done professionally as well as having the maintenance guys do the work themselves.

The next meeting is tentatively scheduled for Thursday, February 28, 2013.

With no other business, the meeting adjourned at 6:24 p.m. on a motion by Foor, with a second by McLeod.

---

**Member**

---

**Member**