

Collin County Community College District Board of Trustees

1. Organization, Education, and Policy Committee

August 22, 2023

Resource: Monica Velazquez
General Counsel

DISCUSSION ITEM: First Reading of Local Board Policies

- **CDB (Local)** Accounting – Inventories - ADD
- **CT (Local)** Intellectual Property
- **CU (Local)** Research - ADD
- **DEB (Local)** Compensation and Benefits – Fringe Benefits
- **DH (Local)** Employee Standards of Conduct
- **DHC (Local)** Employee Standards of Conduct – Child Abuse and Neglect Reporting - DELETE – moved to DHB (Local)
- **EJ (Local)** Miscellaneous Instruction Policies - DELETE – moved to CU (Local)

DISCUSSION:

As a part of the College's comprehensive review of all policies and with updates and recommendations from the Texas Association of School Boards' Legal and Policy Service, the local policies outlined below are being presented for review as a first reading.

- **CDB (Local)** Accounting – Inventories – ADD - This recommended new local policy includes financial reporting requirements and guidance from the state Budget Requirements and Annual Financial Reporting Requirements for Texas Public Community Colleges and the Governmental Accounting Standards Board (GASB) Implementation Guide regarding the Capitalization Threshold for individual and group assets. The GASB guidance regarding group assets applies to reporting periods beginning after June 15, 2023.
- **CT (Local)** Intellectual Property - Revisions are recommended by TASB throughout this local policy to clarify the circumstances under which the college's intellectual property may be used.
- **CU (Local)** Research – ADD - Recommended new policy addressing the process for which external research requests received by the college will be

reviewed and designating the criteria for approval by the Research Request Review Committee and for review by the Institutional Review Board where applicable.

- **DEB (Local)** Compensation and Benefits – Fringe Benefits – Recommended revisions addressing the college’s salary match percentage for the supplemental retirement benefits plan which will be approved by the Board and eliminating the cap of 3% of salary.
- **DH (Local)** Employee Standards of Conduct - Recommended revisions to this local policy have been made to clarify employee rules related to Alcohol and Drugs, including use, control, transmittal, sale, and associated paraphernalia. The recommended revisions also clarify that state law will be enforced regarding possession and consumption of alcohol on college property.
- **DHC (Local)** Employee Standards of Conduct – Child Abuse and Neglect Reporting - DELETE – Language moved to DHB (Local)
- **EJ (Local)** Miscellaneous Instruction Policies - DELETE – Language regarding requests for research moved to new policy CU (Local)