



# SOUTHFIELD PUBLIC SCHOOLS MINUTES

MEETING: Regular Board Meeting	DATE: February 13, 2024	TIME: 7:00 p.m.	LOCATION: John W. English Administrative Center
BOARD MEMBERS PRESENT:			
<input checked="" type="checkbox"/> Ashanti Bland, President	<input checked="" type="checkbox"/> Yvette Ware- DeVaul, Vice President	<input type="checkbox"/> Leslie L. Smith-Thomas, Secretary	<input checked="" type="checkbox"/> Amani Johnson, Treasurer
		<input checked="" type="checkbox"/> Darrell B. Joyce, Trustee	<input checked="" type="checkbox"/> Talisha Belk, Trustee
			<input checked="" type="checkbox"/> Jillian Holloway, Trustee
ADMINISTRATORS PRESENT:			
<input checked="" type="checkbox"/> Jennifer Green, Ed.D. Superintendent	<input checked="" type="checkbox"/> Lanissa Freeman, Deputy Superintendent	<input checked="" type="checkbox"/> James Jackson, Chief of Staff	<input checked="" type="checkbox"/> Jazell Hogans, Chief of Talent Mtg
		<input checked="" type="checkbox"/> Marc Ingram, Chief Financial Officer	<input checked="" type="checkbox"/> Rebecca Luddington, Manager of Pupil Accounting
		<input checked="" type="checkbox"/> Sommer Caldwell- Carruthers, Executive Director of Instruction	<input checked="" type="checkbox"/> Joseph Corace, Chief Operations Officer
<input type="checkbox"/> April Rogers, Exe. Dir., State and Federal Programs	<input type="checkbox"/> Angela Smith, Exec. Director of ISSN	<input checked="" type="checkbox"/> Alexandra Cash, Director of Comm.	MINUTES: Carolyn Foster
			Student Board Representatives: <input checked="" type="checkbox"/> Braylen Boyd, Southfield A&T <input checked="" type="checkbox"/> Mantrell Goodrum, UHSA

## 1. Opening of Meeting

The meeting was called to order by Board President Bland at 7:01 p.m. Board President Bland read the opening statement and Trustee roll call was taken. Secretary Smith-Thomas has an excused absence. Our technical support is handled by M1 Studios. Everyone stood and recited the Pledge of Allegiance.

## 2. Board Matters

- President Bland provided the Trustees with a bag from Stevenson Elementary. Stevenson held an event with United Way, where by Lieutenant Governor Gilchrist, Congresswoman Rashida Tlaib and many others were in attendance. Stevenson Elementary is the first in Michigan to host a tour of a community school. The focus was to share ways a community school helps to build the community and the district. It was a great event. Thank you to Principal Hickman and her team for putting on a successful event.
- Vice President Ware-DeVaul reported out about her time at the Washington, DC conferences. The purpose was to advocate for policies and finances for our students in Southfield. Vice President Ware-DeVaul paused her commentary.
- President Bland took a 5-minute recess at 7:06 p.m. so that the alarm could be disarmed.
- The Board meeting was reconvened at 7:10 p.m.
- Vice President Ware-DeVaul continued with her highlights of their time at the Equity Symposium and Advocacy Institute in Washington, DC. She spoke in detail about some of the sessions that she, Trustee Joyce, Trustee Holloway, and Dr. Green attended. Vice President Ware-DeVaul was elated to be there representing Southfield Public Schools District.

## 3. Report of the Student Board Representatives

### a. Mantrell Goodrum – University High School Academy (UHSA)

Good evening, for the month of February, here are the past, current, and future important events and occurrences at UM&HSA.

- UHSA Student Council hosted a Blood Drive on Friday, February 9<sup>th</sup> as part of a partnership with the Versiti Blood Center for Michigan.
- UMSA Student Council will be sponsoring a Boxed Food Drive from February 5 – February 16, 2024. The UMSA Student Council has also organized a school wide student council from February 12 – February 16, 2024.
- The Student vs Student Basketball game is on February 16, 2024.
- There will be an African American History Program, named “The Black Experience”, on Wednesday, February 28, 2024.
- UHSA Student Council members attended their first Leadership Conference in Frankenmuth on Tuesday, January 30, 2024. They collected a plethora of school spirit and faculty recognition ideas that they are eager to implement and share with The U Community.
- The Student Grammy’s also called the Golden Eagles is in preparation and will take place on Friday, March 22, 2024.
- January’s Students of the Month:
  - Peyton Marshall: a UMSA 6<sup>th</sup> grader who is being recognized by Mrs. Orse-Simpson, is a very responsible and dedicated student. Peyton advocates for others and is always well prepared for each and every ELA class. She also exhibits great leadership skills and participates consistently.
  - Cedrick Coburn: a UHSA 11<sup>th</sup> grader who is being recognized by Ms. Lewis, is passionate, considerate, and dedicated. Whether it is completing academic tasks or supporting school events, he is always 100% committed to doing what is best for The U while showcasing his best self.
- February’s Student of the Month:
  - Thomas Brown: a UMSA 8<sup>th</sup> grader who is being recognized by Mrs. VanErmen, is a leader at UMSA. Thomas has been an active member of both the National Junior Honor Society and Student Council since the 6<sup>th</sup> grade. He is a valuable member of both organizations. He is always volunteering to help plan community service projects and school activities. He is a part of the choir at the U, named ChorUs. In addition, he takes his academics very seriously, always being prepared for class and contributing to discussions.
  - Marry Kassa: a UHSA 11<sup>th</sup> grader who is being recognized by Mrs. Petrou, was awarded a NCWIT Aspirations in Computing National Honorable mention. She also won the NCWIT AiC-Regional Affiliate Award for the State of Michigan. The NCWIT AiC High School Award honors 9<sup>th</sup> – 12<sup>th</sup> grade women, genderqueer, non-binary students for their computing related achievements, and interests, and encourages them to pursue their passions. Marry will receive a plaque, swag, computing resources, various other prizes, as well as scholarship and internship opportunities.
- Spirit Week Themes:
  - Monday: Hippies vs Cowboys Day
  - Tuesday: Favorite Sports Team Day
  - Wednesday: Red, Pink, White Out Day
  - Thursday: Soccer Mom vs Barbeque Dad
  - Friday: Pajama Day

**b. Braylen Boyd – Southfield High School for the Arts & Technology (SA&T)**

Good evening everybody! It’s such an amazing day to be here with you all to share my report on behalf of Southfield A&T. So much greatness is filling the air in our school and it would be my pleasure to share it with you. I would also like to note that I am not going in order.

- February 2<sup>nd</sup> was a hectic day for the Student Council. On one hand, we had our blood drive and received the most blood donations ever since COVID-19. We had 30 donations. This would not have been possible without the staff and students who contributed to donating blood. Versiti was

kind enough to provide a t-shirt to those that donated. The donors were also able to partake in food that was catered.

- On the other hand, the Student Council members attended our annual regional conference. This year five (5) Student Council members presented, which has not been done in some time. This turned out to be amazing! We ended up placing second and being one (1) of the 12 presentations out of 89 moving on to the State Conference to represent Southfield A&T. The State Conference is on February 24<sup>th</sup> – February 26<sup>th</sup>, and we are all excited to show off our skills.
- The Warriors Den staff have been preparing for Valentine's Day. We have created three packages that staff and students can purchase. The packages range in price from \$15 - \$35.
- This week, our school has a Black History Month themed spirit week. Student Council decided to have spirit week every other month.
  - Monday, February 12, 2024, we have Black Excellence Day. We will wear our HBCU gear.
  - Tuesday, February 13, 2024, we have Black Out Tuesday. We are encouraged to wear black from head to toe.
  - Wednesday, February 14, 2024, Valentine's Day. We are wearing pink.
  - Thursday, February 15, 2024, we have Pan-African Pride Day. We will wear red, green and yellow.
  - Friday, February 16, 2024, Lip Sync event. We will dress up as our favorite African Artist.
- Our Lady Warriors Bowling Team is **UNDEFEATED!!!!** They are on the road for the State Tournament. We all hope they bring home the trophy.
- On February 8<sup>th</sup>, we had our grade-level meetings. We were given information regarding our semester one (1) performance.

#### 4. Report of the Superintendent

- a. **Legislative Updates:** There were several different laws that have gone into effect immediately, once signed off on by Governor Whitmer. There were several laws that went into effect today: Michigan (MI) repeals third-grade reading law, Michigan ends 'right-to-work' – the prohibited subjects of bargaining, and Repeal of the A-F Accountability System.
- b. **Primary Election:** Dr. Green asked to move up this information for the Student Board Reps and the listening audience. The State of Michigan has moved up the Presidential Primary from August to February. Southfield Public Schools District (SPS) will have a Professional Development day for staff and no students on Tuesday, February 27, 2024. February 27, 2024 has been switched with the April 17, 2024. April 17, 2024 will be a regular school day.
- c. **Employee of the Month:** Mr. Tyler Tisdale – Operations Team Member
  - Tyler is dedicated and hard working. He does the work throughout the district without any complaints.
- d. **Partner of the Month:** Mr. Michael Dalton – Stevenson Elementary
  - Mr. Mike, as he is affectionately called by the children and staff, is very dedicated to the work and ensuring everything runs smoothly within the building.
- e. **Bond Updates**
  - Dr. Green gave an overview of bond updates. Adler staff and students will be moving back to their campus on June 17, 2024 and Stevenson will be moving to Eisenhower on June 24, 2024. There will be a walk-through for the Trustees to see the new Adler Elementary site in the coming weeks. The staff and community will have an opportunity to visit Adler, as well.
- f. **Surplus Property:** The consensus of the Board is to wait until they have received the environmental report before deciding on those two (2) properties. There will be communication drafted by legal counsel to the interested parties of the purchase of Brace Lederle and the Old Bussey properties once a decision has been made.
- g. **Report 62-69 Transportation:**

- Dr. Green spoke to the transportation memorandum drafted by district legal counsel for the Trustees regarding our options for transportation. The first option is a discontinuance of transportation services to the status quo will add approximately \$350,000 back to the district's budget. For the record, these are services that a prior Board and prior administration agreed to provide to our community members. The second option is to maintain the status quo and that offers no additional costs or reductions to the budget. The third option is to extend additional services which would increase the district's budget by approximately \$250,000.
- President Bland asked if Dr. Green was looking to make this report actionable and Dr. Green indicated that if it was the pleasure of the Board.
- President Bland asked was there a motion to open and make Report 62-69 Transportation actionable.
- Trustee Johnson moved to open and make Report 62-69 Transportation actionable and it was supported by Trustee Holloway.
- There was discussion regarding the Good Faith Agreement. There is no end date for the Good Faith Agreement. The consensus was to go with the Option 2 – maintain the status quo.
- Trustee Holloway indicated that she would like legal counsel to add language regarding a sunset date for this Good Faith Agreement to the community members that receive the services.
- This Good Faith Agreement was added about 15 years ago.
- The Board will take a vote and decide on Option 1, Option 2 or Option 3 and legal counsel will draft communication to the appropriate party.
- President Bland asked if there was any more discussion and there was no more discussion.

President Bland asked Vice President Ware-DeVaul to call for the vote on Option #2.

Ayes: Trustee Bland, Trustee Holloway, Trustee Johnson, Trustee Joyce and Trustee Ware-DeVaul

Nays: Trustee Belk

Absent: Trustee Smith-Thomas

Motion carried.

5 yes and 1 no

#### **h. Bussey's Director's Report – Dr. Connie Thompson**

- Director's Report – January 2024
- Enrollment: Early Head Start – 16 enrolled, 3 waitlisted  
Head Start – 85 enrolled, 43 vacant      GSRP – 32 enrolled, 48 vacant
- Drops: Early Head Start – 0      Head Start – 0      GSRP – 0
- Average Daily Attendance: 82% (Cold and flu season is impacting the average daily attendance)
- Child Adult Care Food Program- January 2024: Breakfast, lunch, and snack meals totaled 5,652.
- Compliance: Children who have Individual Education Programs (IEPs): IEPs – 3, Referrals – 1, Compliance HS – 13, and Compliance EHS – 1
- Education:
  - Implementation of High Scope Curriculum
  - COR Advantage Data Collection Period 2 – 11/20/2023 to 3/3/2024
  - GSRP and HS/GSRP classrooms receive additional support from Oakland Schools Early Childcare Specialist
  - Staff completed COR Advantage Training (3-part training)
  - Lunch and Learn – Dr. Ursula Kelley-Wash, Education Manager
- Family Engagement:
  - Bussey Annual Cultural Day – Monday, January 29, 2024
  - Donuts for Dads – Wednesday, January 31, 2024
- Enrollment Updates:

- The ERSEA Team is actively processing applications and enrolling new children in existing classrooms.
  - Six (6) students currently are in the process of being enrolled in the program.
- Vacancies:
  - 4 teachers, 6 teachers CDA (Assistant Teachers)
  - Bussey currently has 9 of the 13 classrooms open: 2 Early Head Start, 3 Head Start, 3 Head Start/GSRP, and 1 GSRP
- Recommended hires:
  - 2 Head Start/GSRP Teacher CDA candidates, 1 Lead Teacher
- Upcoming Events:
  - Ready Rosie (parent curriculum) Staff Training: Friday, February 9, 2024 9:00 a.m. – 3:00 p.m. at Bussey
  - Daddy Daughter Dance: Thursday, February 15, 2024, 5:00 p.m. – 7:00 p.m.
  - Mid-Winter Recess: February 19 – 23, 2024
  - Bussey Kindergarten Showcase: Thursday, February 29, 2024, 5:00 p.m. – 7:00 p.m. in the Media Center
- There was discussion with being compliant with the goal of servicing 13 students with an IEP.
- We are working with local physicians to identify students that require these specialized services. The law through Child Find is 10 students with IEPs and not that of 13 students with IEPs.
- Bussey is currently working on staffing positions, as well as marketing strategies for enrollment to fill the deficits.

## 5. Public Participation

- Participant #1: Staff qualifications at Bussey, addressed the UHSA threat, and low enrollment.
- President Bland spoke about a few topics discussed at the Committee of the Whole Meeting regarding UHSA threat, some of the safety issues that were identified and briefly addressed the safety assessment. These items will be shared with the parents along with the updated policy.
- Treasurer Belk thanked President Bland and stated this issue has not been taken lightly by any means.
- Participant #2: Spoke regarding grades for Integrated Science two years ago in put into the system correctly.
- The District Office received communication regarding the issue with the grades for the Integrated Science class on Thursday and the student came over on Friday to discuss it in person. The audit is being handled by the district and Oakland Schools.

## 6. Action Items

### a. Consent Agenda

#### Approval of Minutes

- i. **January 8, 2024, Special Meeting/Organizational Meeting**
  - ii. **January 9, 2024, Regular Board Meeting**
- President Bland asked if there was a motion to open and approve the Consent Agenda – Approval of Minutes.
  - Trustee Joyce moved to open and approve the Consent Agenda – Approval of Minutes and it was supported by Trustee Johnson.
  - President Bland stated that it was properly moved and supported. She asked if there was any discussion. There was no discussion.

President Bland asked Vice President Ware-DeVaull to call for the vote.

Ayes: Trustee Johnson, Trustee Joyce, Trustee Bland, Trustee Ware-DeVaul, Trustee Belk, Trustee Holloway  
 Nays: None  
 Absent: Trustee Smith-Thomas  
 Motion carried.

**b. Report 62-81 University K12 Campus**

- The mission is to provide a rigorous college preparatory education and character development program that will prepare scholars to succeed in college and beyond. The Dean (leader) of the K12 Campus will strive to create a positive and academically focused school culture. S/he will model how to build strong, mutually respectful relationships with scholars, families and teaching staff and support all adults in the building to do the same. S/he will serve as the team leader for scholar accountability and identification of additional resources and programs for families. As the keeper of culture, the Dean will ensure that the school's ways of being support high levels of scholar growth and achievement. The campus will require a staff of creative and inspiring professionals at all levels (K-5, 6-8 & 9-12). In addition to three (3) Associate Deans (K-5, 6-8 & 9-12), the Dean will serve as a member of the administrative team dedicated to cultivating excellence throughout the school and the community. All members of the administrative team will have demonstrated success with adult leadership, high energy, excellent organizational abilities, communication skills and a talent for creating a warm and supportive environment for scholars.
- President Bland indicated that having two (2) school under one (1) roof is not ideal and it was evident on January 8, 2024.
- President Bland asked if there is a motion on the floor to open and approve Report 62-81 University K12 Campus.
- Trustee Joyce moved to open and approve Report 62-81 University K12 Campus and it was supported by Trustee Johnson.
- President Bland stated that it was properly moved and supported. She asked if there was any discussion. There was no discussion.

President Bland asked Vice President Ware-DeVaul to call for the vote.

Ayes: Trustee Belk, Trustee Bland, Trustee Holloway, Trustee Johnson, Trustee Joyce, Trustee Ware-DeVaul  
 Nays: None  
 Absent: Trustee Smith-Thomas  
 Motion carried.

**c. Report 62-70 Avance Communications, Inc. – General Fund**

- Southfield Public Schools is committed to establishing and supporting a planned and systematic communications process between the school system and its stakeholder groups. We are committed to keeping the lines of communication open and being proactive by providing the most up-to-date information in a variety of formats to most effectively reach multiple audiences.
- President Bland asked if there is a motion to open and approve Report 62-70 Avance Communication, Inc.
- Trustee Holloway moved to open and approve Report 62-70 Avance Communication, Inc. and it was supported by Trustee Johnson.
- President Bland stated that it was properly moved and supported. She asked if there was any discussion. There was no discussion.

President Bland asked Vice President Ware-DeVaul to call for the vote.

Ayes: Trustee Bland, Trustee Joyce, Trustee Ware-DeVaull, Trustee Johnson, Trustee Holloway, Trustee Belk  
 Nays: None  
 Absent: Trustee Smith-Thomas  
 Motion carried.

**d. Report 62-71 Personnel Action Report**

- President Bland asked if there was a motion to open and approve Report 62-71 Personnel Action Report.
- Trustee Johnson moved to open and approve Report 62-71 Personnel Action Report and it was supported by Trustee Joyce.
- President Bland stated that it was properly moved and supported. She asked if there was any more discussion.
- #1 and #5: #1 was an assignment change that was retro back to August 22, 2023 and #5 will be retiring at the end of the school year.
- #7 and #12: glad to see that they have been taken care of.
- All of the positions that will be vacant at the end of the school year will be posted as soon as possible to ensure that we are getting as many viable candidates as possible.
- #13 is a new hire and they will be moving with the students as the building is slated to close. They are aware of this transition.
- President Bland asked if there was any more discussion. There was no more discussion.

President Bland asked Vice President Ware-DeVaull to call for the vote.

Ayes: Trustee Ware-DeVaull, Trustee Joyce, Trustee Belk, Trustee Bland, Trustee Holloway, Trustee Johnson  
 Nays: None  
 Absent: Trustee Smith-Thomas  
 Motion carried.

**7. Information Items**

**a. Report 62-72 BP #08 Adlai Stevenson Additions & Renovations – Bond**

- The project scope includes new additions and renovations, including but not limited to interior block walls, new additions, new windows, new FRP openings and doors/hardware, new glass and window film, new wood doors and hardware, reinstalling casework, new flooring in main office, plumbing fixtures and mechanical items, and new light fixtures.
- Roof work will be a separate bid packet.
- There was no discussion regarding Report 62-72 BP #08 Adlai Stevenson Additions & Renovations.
- It was asked if it is the pleasure of the Board to make Report 62-72, Report 62-73, and Report 62-74 actionable this evening so that the work can continue.

**b. Report 62-73 BP #11 Morris Adler Roofing Upgrades – Bond**

- The project scope includes new and replacement installations of flashings or curb and supports. One alternate was accepted and incorporated into the project. Alternate A1 was accepted to add walk pads around large HVAC units.
- Upgrade verbiage is the same as replace.

**c. Report 62-74 BP #12 Interior Doors and Bathrooms – Bond**

- The project scope includes new interior doors, painting, installing flooring, installing toilet partitions, masonry repair, concrete, installing plumbing fixtures, underground plumbing, and installing lighting fixtures.
- This includes the interior doors and bathrooms for Birney K-8, Levey Middle and Thompson K-8.

- President Bland asked if there was a motion to open and approve Report 62-72, Report 62-73, and Report 62-74.
- Trustee Joyce moved to open and approve Report 62-72 BP #08 Adlai Stevenson Additions & Renovations, Report 62-73 BP #11 Morris Adler Roofing Upgrades, and Report 62-74 BP #12 Interior Doors and Bathrooms and it was supported by Trustee Johnson.
- President Bland stated that it was properly moved and supported. She asked if there was any more discussion. There was no more discussion.

President Bland asked Vice President Ware-DeVaul to call for the vote.

Ayes: Trustee Belk, Trustee Bland, Trustee Holloway, Trustee Johnson, Trustee Joyce, Trustee Ware-DeVaul

Nays: None

Absent: Trustee Smith-Thomas

Motion carried.

**d. Report 62-75 Bussey 2022-2023 Head Start/Early Head Start Budget Carryover and Non-Federal Match Waiver Request**

- Align resources (time, people, money, materials) to student need assuring equitable, but not equal allocation and access of those resources to maximize student growth and achievement.
- President Bland asked if there was a motion to open and approve Report 62-75 Bussey 2022-2023 Head Start/Early Head Start Budget Carryover and Non-Federal Match Waiver Request.
- Trustee Johnson moved to open and approve Report 62-75 Bussey 2022-2023 Head Start/Early Head Start Budget Carryover and Non-Federal Match Waiver Request and it was supported by Trustee Joyce.
- President Bland stated that it was properly moved and supported. She asked if there was any more discussion. There was no more discussion.

President Bland asked Vice President Ware-DeVaul to call for the vote.

Ayes: Trustee Johnson, Trustee Joyce, Trustee Holloway, Trustee Bland, Trustee Belk, Trustee Ware-DeVaul

Nays: None

Absent: Trustee Smith-Thomas

Motion carried.

**e. Report 62-76 Resolution in Support of Open Enrollment**

- Whereas, the Southfield Public Schools may have seats available in kindergarten through 9th grade for the first semester of 2024 – 2025. Now, therefore, be it resolved, that the Southfield Public Schools Board of Education will participate in open enrollment (Section 105 Choice) for the 2024 – 2025 academic year by inviting residents of Oakland County to apply for unlimited positions in grades kindergarten through ninth within the district, and Southfield Public Schools Board of Education will participate in open enrollment (Section 105c Choice) for the 2024 – 2025 academic year by inviting residents of Counties contiguous to Oakland County to apply for unlimited positions in grades kindergarten through third district wide and the unlimited positions in grades sixth through ninth at University Middle and High School Academies; and be it further resolved, that the district will publish notice, per State School Aid requirements to provide information about the number of seats available, the terms and conditions of enrollment, the timeline and process for accepting applications, the timeline and process of notifying those who are accepted for enrollment and other relevant information.
- President Bland is asking if there is any discussion regarding Report 62-76 Resolution in Support of Open Enrollment as she would like to have Secretary Smith-Thomas to share some input.



- There will be clarification of the Section 105 Choice, Section 105c Choice, and Section 105 outlined on the district's website.
- President Bland asked if there was any more discussion. There was no more discussion.
- Report 62-76 Resolution in Support of Open Enrollment was tabled.
- February 27, 2024 is the date slated for the Primary Election and it is the consensus of the Board to move the Study Session from February 27, 2024. Date to be determined.

**f. Report 62-77 School Dude/Brightly Software Update – General Fund**

- Through collective responsibility, establish a physical and operational environment of safety, cleanliness, innovative spaces and high expectations, partnering with parents, families, community and industry to ensure the highest level of performance by all stakeholders.
- Thank you to Deputy Superintendent Dr. Freeman for providing the background and update to the current respective School Dude and Brightly platforms.
- President Bland asked if there was a motion to open and approve Report 62-77 School Dude/Brightly Software Update.
- Trustee Joyce moved to open and approve Report 62-77 School Dude/Brightly Software Update and it was supported by Trustee Johnson.
- President Bland stated that it was properly moved and supported. She asked if there was any more discussion. There was no more discussion.

President Bland asked Vice President Ware-DeVaull to call for the vote.

Ayes: Trustee Joyce, Trustee Johnson, Trustee Belk, Trustee Bland, Trustee Ware-DeVaull, Trustee Holloway

Nays: None

Absent: Trustee Smith-Thomas

Motion carried.

**g. Report 62-78 District Visitor Management Solution: Raptor – Section 97 (School Safety Grant), then General Fund**

- The district needs a visitor management solution for all buildings that will streamline and control building visitors while enhancing school security. This was a recommendation by Secure Environment Consultants in the district safety and security assessment.
- The Raptor will scan visitors' IDs in order to be allowed entry into the school. One will be placed in all the schools.
- President Bland asked if there was a motion to open and approve Report 62-78 District Visitor Management Solution: Raptor.
- Trustee Joyce moved to open and approve Report 62-78 District Visitor Management Solution: Raptor and it was supported by Trustee Johnson.
- President Bland stated that it was properly moved and supported. She asked if there was any more discussion. There was no more discussion.

President Bland asked Vice President Ware-DeVaull to call for the vote.

Ayes: Trustee Joyce, Trustee Johnson, Trustee Ware-DeVaull, Trustee Belk, Trustee Bland

Nays: Trustee Holloway

Absent: Trustee Smith-Thomas

Motion carried.

5 yes and 1 no

- Trustee Holloway states that she has several questions she wants to ask but she does not want to expose the integrity of the safety components.

**h. Report 62-79 PowerSchool Time and Attendance – General Fund**

- Currently, Southfield Public Schools (SPS) uses Frontline's Absence Management platform. With this platform, employees can enter their future absences for their supervisors' approval (vacation) or review (all other absences). On the other hand, if an employee is absent but does not enter their absence into Frontline, the supervisors do not have an absence to approve or review. Consequently, the employee can be absent without having their bank charged because Absence Management would assume the employee was present and send their time directly to payroll without supervisor intervention. SPS wants accountability at the department head/principal level and have administrators approve two-week attendance for each employee. To that end, the Business Office evaluated Frontline and PowerSchool's respective Time and Attendance applications. Based upon its higher quality and ease of use, the Business Office would like to recommend PowerSchool's Time and Attendance application. With PowerSchool, supervisors would have to approve the two-week attendance (days present and days absent) for each of their employees prior to the time being submitted to payroll. Prior to Absence Management, supervisors approved two-week attendance manually using hard copies of their payroll rosters. PowerSchool's application will allow this function to be done electronically. Absence Management would remain and be used in conjunction with PowerSchool.
- President Bland asked if there was a motion to open and approve Report 62-79 PowerSchool Time and Attendance.
- Trustee Joyce moved to open and approve Report 62-79 PowerSchool Time and Attendance and it was supported by Treasurer Belk.
- The PowerSchool Time and Attendance system will be implemented this spring with a transitional period.
- There will be tutorials, mini-sessions, and drop-ins for current and future staff to learn how to use this system.
- President Bland stated that it was properly moved and supported. She asked if there was any more discussion. There was no more discussion.

President Bland asked Vice President Ware-DeVaul to call for the vote.

Ayes: Trustee Ware-DeVaul, Trustee Belk, Trustee Bland, Trustee Holloway, Trustee Johnson, Trustee Joyce

Nays: None

Absent: Trustee Smith-Thomas

Motion carried.

**i. Report 62-80 Southfield Public Schools Educational Council**

- The district will create and uphold a procedure that invites feedback from interested parties while it evaluates and considers new curricular items. The Ed Council will also assess trial materials that departments and building teams have recommended to see if they are in line with our vision and goal. Staff members at Southfield Public Schools work hard to uphold a curriculum that is grounded in scientific inquiry. To ensure that new curriculum materials and professional learning are introduced, carried out, and implemented successfully, we hope to get feedback from stakeholders at different levels.
- Dr. Freeman provided a synopsis of Report 62-80 Southfield Public Schools Educational Council.
- President Bland asked if there was a motion to open and approve Report 62-80 Southfield Public Schools Educational Council.
- Trustee Johnson moved to open and approve Report 62-80 Southfield Public Schools Educational Council and it was supported by Trustee Joyce.
- President Bland stated that it was properly moved and supported. She asked if there was any more discussion. There was no more discussion.

President Bland asked Vice President Ware-DeVaull to call for the vote.

Ayes: Trustee Holloway, Trustee Bland, Trustee Belk, Trustee Johnson, Trustee Joyce, Trustee Ware-DeVaull

Nays: None

Absent: Trustee Smith-Thomas

Motion carried.

**j. Financial Report**

**k. Monthly Bill Disbursement**

- There was no discussion regarding the Financial Report and Monthly Bill Disbursement.

**8. For the Good of the Order**

- Tomorrow is Count Day – Valentine’s Day...Be on time and in attendance!
- Mr. Corace – Thank you for being responsive and following through with your efforts.
- Andy Green – Thank you for being the Senior Sponsor every year and really making a difference.
- The Board will be having a Committee of the Whole meeting every month to review our policies.
- Shout Out to Principal Jackson – Amazing Shake: This was a great event. They are looking for more volunteers.
- Shout Out to Chik-fil-a for providing breakfast and lunch to the volunteers during this event.
- Principal Jackson filled in for Dr. Green on the Ron Clark Academy panel and Vice President Ware-DeVaull attended in President Bland’s stead.
- Shout Out to Chik-fil-a for providing breakfast and lunch.

**9. Future Meetings**

- Mid-Winter Recess, February 19 – February 23, 2024
- Tuesday, February 27, 2024, PD for staff/No school for students/Primary Elections
- TBD – Special Board Meeting/Study Session
- Tuesday, March 12, 2024, Regular Board Meeting

**10. Adjournment**

President Bland adjourned the Special Board Meeting/Study Session at 9:19 p.m.

**Approved on: March 12, 2024**

**Yvette Ware-DeVaull, Vice President**