

I recommend approval of:

Amber Berdie, Spanish Teacher, Middle School, 0.5 FTE, Step 4, Lane BS, \$19,645.50. This position is funded with Integration Revenue pursuant to the District Comprehensive Diversity Plan.

Attachment "A"

BECKER SCHOOLS
HIRING RECOMMENDATION FORM
Policy 401 - Equal Employment Opportunity

1. Position: Certified / Classified / Sch. "C" MS Spanish Teacher (.5 position)
(Circle One) Title

New / Replacement Replacing _____
(Circle One)

2. Postings: Internal Date 6/7/10 External Date N/A

External Locations N/A

3. Closing: 6/11/10
Date

4. Application
Review: Number of Applications 1

Reviewed By Nancy Helmer, Chantel Bayer

5. Interview:

Number Interviewed 1 Date of Interviews 6/16/10

Interviewed By Nancy Helmer

6. Recommend to Hire:

Recommended for Employment Amber Berdie (currently teacher second semester @ BHS)

Recommended By: Nancy Helmer Date 6/16/10
Supervisor

Supported By: _____ Date 7/14/10
Superintendent of Schools

Assigned to: Step 4 Lane BS Salary 19,645.50 Per Hour

Attach Resume

Nancy Helmer, Principal
Becker Middle School
12000 Hancock St.
Becker MN 55308

June 7, 2010

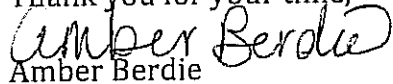
Dear Ms. Helmer,

With this letter I would like to submit myself as a candidate for the .5 FTE Spanish teaching position you have open at Becker Middle School. I have just completed my third year teaching, and my first year at Becker High School. I feel like I've found a home in this school district.

My application from last summer, containing my resume, transcripts, and teaching license, should still be on file at the District Office. Please feel free to inquire with Ms. Logrono and Mr. Kolbinger about their classroom evaluations of me.

I look forward to meeting with you and telling you more about my qualifications, and hearing about your vision for the new Spanish program starting at the Middle School in the fall. Please don't hesitate to call or email.

Thank you for your time,


Amber Berdie

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612-924-5119

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aberdie@becker.k12.mn.us (school)

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SUMMARY & OBJECTIVE

Highly motivated, creative, and well-rounded educator with leadership experience seeks a position teaching Spanish language and culture in an acquisition-focused world languages department at a supportive community high school or middle school.

CERTIFICATION

Minnesota licensure, K-12 Spanish (File Folder Number 434932).

EDUCATION

- ◆ *University of St. Thomas, School of Education, Minneapolis MN*
 - Master of Arts, Education (expected by May 2012)
 - Earned ETS Recognition of Excellence for test scores on Praxis II: Principles of Learning and Teaching 7-12.
- ◆ *New York University, College of Arts and Science, New York NY*
 - Bachelor of Arts, Romance Languages (Spanish and Italian) with honors
 - Magna Cum Laude graduate—GPA 3.77
 - Completed 40-page senior honors thesis in Spanish.
 - Studied abroad at NYU in Madrid, summer 2002.
- ◆ *South High School, Liberal Arts Magnet Program, Minneapolis MN*

TEACHING-RELATED EXPERIENCE

- ◆ *Becker High School (ISD 726), Becker MN.*

Spanish Teacher, January 2010 to present.

 - Taught Spanish level I.
 - Collaborated with two other Spanish teachers to create curriculum and materials.
 - Participated in New Teacher Mentor Program and Book Study.
 - Substitute taught for a variety of subjects during fall semester.
- ◆ *Zimmerman High School (ISD 728), Zimmerman MN.*

Spanish Teacher, August 2008 to June 2009.

 - Wrote curriculum and taught Spanish levels I, III, and IV; including one combined class of III & IV.
 - Differentiated instruction to accommodate learners at different readiness levels, those with inadequate background knowledge, and those with IEP and 504 Plan requirements.
 - Maintained student records, evaluated student work, and communicated with students, parents, and colleagues about student progress.
 - Applied for and won a Target Field Trip Grant for upper level students to see a bilingual play at the Mixed Blood Theatre in March 2009.
 - Member of the Positive Communications Committee and Cultural Competency Committee.
 - Effectively delegated appropriate tasks to a student aid and managed her work.

Prom Committee Advisor, October 2008 to May 2009.

 - Oversaw approximately 30 juniors & seniors serving on five different sub-committees.
 - Set the agenda and ran bi-weekly meetings; maintained attendance and financial records.
 - Served as the main contact person between the school and various vendors.

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