

**TUPELO PUBLIC SCHOOL DISTRICT
BOARD OF TRUSTEES MEETING MINUTES
November 17, 2015
12:00 p.m.**

The Board of Trustees of the Tupelo Public School District convened in a regular meeting of the Board held in Open Session at noon on Tuesday, November 17, 2015, at the Hancock Leadership Center, 1920 Briar Ridge Road, Tupelo, Mississippi.

CALL TO ORDER

The meeting was called to order by President Kenneth Wheeler who welcomed guests attending the meeting.

ROLL CALL AND ESTABLISHMENT OF A QUORUM

Board members present during roll call were: Mr. Joe Babb, Mrs. Sherry Davis, Mr. Rob Hudson, Mr. Eddie Prather and Mr. Kenneth Wheeler. Mr. Kenneth Wheeler announced a quorum and stated that the meeting was lawfully in session. Attorney Otis Tims was also present.

APPROVAL OF AGENDA

On a motion by Mr. Babb, seconded by Mrs. Davis, the Board voted unanimously to approve the agenda for the regular November 17, 2015, meeting as presented. The Board President declared the motion passed.

A copy of the agenda is marked **EXHIBIT 1** and held in the Exhibit Book of this meeting date and incorporated herein.

APPROVAL OF THE MINUTES

The minutes from the following meetings were presented for consideration for approval:

October 13, 2015	Regular Noon Meeting, Hancock Leadership Center
October 13, 2015	Regular 5 p.m. Meeting, Lawhon Elementary
October 16, 2015	Special Called Meeting, 7:00 p.m., Administrative Office
October 21, 2015	Special Called Meeting, 4:00 p.m., Administrative Office
October 28, 2015	Special Called Meeting, 3:00 p.m., Administrative Office

PUBLIC COMMENTS

No requests for public comments were received for this meeting of the Board.

RECOGNITIONS

Dr. Eddie Peasant recognized Mrs. Lynne Rogers, and Ms. Suzie Parker, of the Food Service Department, for their hard work and dedication to Tupelo Public Schools.

COMMUNICATION TO THE BOARD

The following informational reports were presented to the Board of Trustees:

- A. Ms. Lea Johnson gave an update on the Accountability Model and test scores
- B. Dr. Eddie Peasant gave a report on the 1st 9 weeks Honor Roll
- C. Dr. Eddie Peasant gave a report on the 1st 9 weeks Attendance and ADA
- D. Dr. Diana Ezell gave a report on the 1st 9 weeks Discipline
- E. Mrs. Rachel Murphree gave an update on FY15 Audit
- F. Mrs. Rachel Murphree gave an update on Ad Valorem Collections for amounts received in September 2015. (TPSD Goal #4)

Copies of the above reports are on file in the Superintendent's Office.

Mr. Babb excused himself from the meeting during these reports.

CONSENT AGENDA

The following Consent Agenda items were presented for consideration for approval.

A. Office of Finance Director Mrs. Rachel Murphree (TPSD Goal #4)

1. Contractual Agreements:
 - Acknowledge and Award Contracts #CO1626 through #CO1629, and BC#2015-2016-001 through BC#2015-2016-002
 - Ratification of Contract #CO1558 and #CO1617 to be ratified to #CO1621
2. Permission to Accept Donations #2015-2016-012 through #2015-2016-015
3. Permission to Submit TPSD Grant #1618-1621
4. Permission to Remove 253 Assets from the TPSD Asset Listing

B. Office of Assistant Superintendent Dr. Eddie Peasant

1. Student Transfer Report (TPSD Policy JBCD Transfers and Withdrawals of Students)
2. Overnight Field Trip Requests
 - DECA to Jackson, MS for DECA State Competition—February 18-19, 2016
 - Varsity Cheerleader to Jackson, MS for Competition December 17-18, 2015
 - Thespians to Pearl, MS for State Thespian Conference February 26-27, 2016

C. Office of Assistant Superintendent Dr. Diana Ezell (TPSD Goal #1 And #4)

1. Approval of Appropriate Travel Expenses for Board Members to attend the annual National School Board Association (NSBA) Conference April 9-11, 2016 in Boston, MA.

No Board Member requested the removal of any item from the Consent Agenda

SUPERINTENDENT'S REPORT

A. Office of Director of Finance Mrs. Rachel Murphree (TPSD Goal #4)

1. Docket of Claims

Mrs. Sherry Davis reviewed the Docket of Claims prior to the meeting and advised that at the 5:00 p.m. meeting of the Board she will recommend approval of the following:

- Docket of Claims for the period October 1, 2015 through November 6, 2015, Docket of Claims #31153 through #32150, Accounts Payable Checks #20118 through #20822 in the amount of \$1,759,490.77.
- No Tupelo High School Activity Check Register for this month
- No Athletic Activity Check Register for this month
- The Athletic Activity Ref Pay paid officials in the amount of \$3,308.62 for the period of October 1, 2015 through October 31, 2015

The grand total for all funds is \$1,763,452.73

2. Required Monthly Financial Reports – Month Ending September 30, 2015

In accordance with MS Code 37-9-18 the following Financial Reports for the month ending September 30, 2015, were reviewed.

- Bank Reconciliation Report
- Revenue and Expenditure Report with Budget Status
- TPSD Cash Flow Statement
- Combined Balance Sheet
- September 30, 2015 Financial Statements

B. Office of Director of Human Resources Mr. Jim Turner (TPSD Goal #3)

1. Licensed Personnel Recommendations

Mr. Jim Turner presented the Licensed Personnel Recommendations for consideration of approval.

2. Discussion on Impact of Increasing Minimum Wage

Mr. Jim Turner and Mrs. Kimberly Britton lead a discussion on the impact to the district of increasing minimum wage. No action was taken at this meeting.

3. Salary Survey Report

Mr. Jim Turner presented a Salary Survey that compared Tupelo Public School District salary scales to salary scales in other districts. No action was taken on this item.

D. Office of Executive Director of Operations Mr. Andy Cantrell

1. Approval of Certificate of Substantial Completion—Security Cameras-Contract A

Mr. Andy Cantrell presented a Certificate of Substantial Completion from JBHM Architects deeming the Security Cameras-Contract A Project substantially complete.

2. Approval of Completion of Fillmore Re-roof Project

Mr. Andy Cantrell presented a letter stating the Fillmore Re-roof Project has reached a state of Final Completion.

3. Approval of Standard Form of Agreement between Owner and Contractor for Security Command Center

Mr. Andy Cantrell requested approval of a Standard Form of Agreement between TPSD and Southern Computer Systems, Inc. dba Cyber Technology Security as recommended by JBHM Architects for the Security Command Center at the Fillmore Center Project. Cyber Technology Security was awarded the bid at the October 13, 2015 regular board meeting. It was also recommended that the Board authorize Superintendent Gearl Loden to sign the applicable contract.

4. Permission to Award the Base Bid and additive Alternate Number 1 for ECEC Classroom Addition

Mr. Andy Cantrell requested approval to award the Base Bid and additive Alternate Number 1 (two classrooms and associated components) as recommended by Pryor & Morrow Architects for the ECEC Classroom Addition.

5. Safety Audit Timeframe Update

Mr. Andy Cantrell gave an update on the Safety Audit Timeframe.

6. Bond Projects Update

Mr. Andy Cantrell and Mrs. Mary Ann Plasencia gave an update on Bond Projects, and proceeds.

E. Office of Assistant Superintendent Dr. Eddie Peasant

Student Discipline Report #02-2015-2016

Consideration of ratification of administrative decision to expel Student #02-2015-2016 from TPSD for one calendar year for violation of TPSD Policy JD-E3 #9, #11, #14, and #15. Homebound services will be provided through the Special Education Department.

The following items were shared with the Board as information items:

1. Information Items:

- **Thanksgiving Break November 23-27, 2015**
- **Retiree Luncheon December 1, 2015**
- **District Christmas Party December 17**
- **Christmas Holidays December 17- January 4**
- **Teachers Return January 4, 2016**
- **Classes Resume January 5, 2016**

Miscellaneous

UNFINISHED BUSINESS

Approval of 2016 Board Meeting Dates

Ms. Patrice Tate presented a final draft of 2016 Board Meeting Dates for approval.

NEW BUSINESS

No new business was discussed at this meeting.

MISCELLANEOUS BUSINESS

A. Future Agenda Topics – Superintendent Gearl Loden

Tentative Agenda for December 8, 2015 Regular Meeting (Noon, HLC)

- **1st Draft of 2016-2017 School Calendar**
- **Marketing Update**
- **Athletic Update**
- **Curriculum Plan**
- **Professional Development Plan**

B. Future Agenda Topics – Board Members

1. Update from Special Education Department
2. Update from Curriculum Department

C. Executive Session

Board President Kenneth Wheeler suggested to the School Board a temporary Executive Session to determine the need for a permanent Executive Session for the purpose of discussing several matters.

On a motion by Mr. Prather, seconded by Mrs. Davis, the Board voted unanimously to enter temporary Executive Session for the purpose of determining a need for permanent Executive Session. Upon motion duly made, seconded, and carried unanimously, the President of the Board declared the motion passed.

In Temporary Executive Session, Mr. Wheeler stated that there was a need for an Executive Session to discuss a personnel matter. Mr. Prather made a motion, seconded by Mrs. Davis, to go into Executive Session to discuss a personnel matter. The Board voted unanimously to go into Executive Session. Mr. Wheeler left the room to announce that the Board had voted to go into Executive Session. Mrs. Tate left the room. Dr. Loden and Mr. Tims remained with the Board in Executive session.

There followed discussion of a personnel matter, but no action was taken. Mr. Prather made a motion that the Board return to Open Session. The motion was seconded by Mrs. Davis and adopted unanimously by the Board. Mr. Wheeler then left the room and announced that the Board had returned to Open Session.

Upon his return Mr. Wheeler stated that the Board had considered a personnel matter in Executive Session, but had taken no action. Mr. Wheeler also announced that he would be calling a special meeting of the Board for 3:30 p.m. November 30 for further consideration of the personnel matter under discussion.

ADJOURNMENT

There being no further business to come before the Board, Mr. Prather made a motion that the meeting be adjourned, Mr. Hudson seconded the motion and it was unanimously approved. Mr. Wheeler then announced that the meeting stood adjourned at 3:01 p.m.

APPROVED:
TUPELO PUBLIC SCHOOL DISTRICT
BOARD OF TRUSTEES

ATTEST:

Kenneth Wheeler, President

Eddie Prather, Secretary