

**ROBSTOWN INDEPENDENT SCHOOL DISTRICT
AGENDA ACTION SHEET**

Date: September 12, 2022

Subject: **CONSIDER AND TAKE ACTION TO APPROVE THE DELIVERY METHOD FOR THE
PROCUREMENT OF CONSTRUCTION SERVICES FOR THE HVAC / CHILLER REPAIR AND
REPLACEMENT PROJECT AND AUTHORIZE THE ISSUANCE OF COMPETITIVE SEALED
PROPOSALS IN ACCORDANCE WITH TEXAS GOVERNMENT CODE SECTION 2269**

Administrator Responsible: Vanessa R. Riggs

Position: Chief Financial Officer

A. Purpose of Agenda Item:

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Information Only

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Action Needed

B. Authority for this Action:

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Local Policy _____

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Law or Rule Texas Gov't Code 2269

C. Strategic Objective, Goal, or Need Addressed:

Gain approval to issue a Competitive Sealed Proposal (CSP) for construction services related to the HVAC / Chiller Repair and Replacement Project.

D. Summary:

Board policy CV (LOCAL) states the Board "shall determine the project delivery / contract award method to be used for each construction contract valued at or above \$50,000. To assist the Board, the Superintendent shall recommend the project delivery / contract award method that he or she determines provides the best value to the district."

As a result of the pandemic, the district is utilizing ESSER III funds to repair and replace HVAC / Chillers throughout the district. The project is expected to cost up to \$1,500,000. The Superintendent has determined the best method for procurement to be through a CSP.

A CSP allows the district to hire an architect / engineer to prepare construction documents. In addition, it gives the district the flexibility to negotiate a project with the 1st ranked vendor or terminate the negotiations and move to the 2nd ranked vendor.

E. Alternatives Considered:

F. Comments Received:

G. Administrative Recommendation:

Administration recommends the Board of Trustees approve Competitive Sealed Proposals as the delivery method for the procurement of construction services for the HVAC / Chiller Repair and Replacement Project.

H. Fiscal Impact and Cost:

I. Monitoring and Reporting Time-Line: Yearly