



Executive Summary Finance Committee Meeting

DATE: August 16, 2022

TOPIC: Snow Removal Contract with Contour Landscaping, Inc.

PREPARED BY: Courtney Whited

Recommended for:

- ☒ Action
- ☒ Discussion
- ☒ Information

Purpose/Background:

The District approves all contracts. Contour Landscaping, Inc. has been providing valued snow removal services to the District for several years. District Legal Counsel reviewed this agreement and Contour accepted all suggested changes. Although Contour offered the option to add a third year, the District may only contract for two years of service to remain below the \$25,000 bidding threshold.

Fiscal Impact:

\$8,566 for two winter seasons: 2022-23 and 2023-24

The District paid \$7,275 for the base rate in 2021-22 with Contour Landscaping, Inc.

Recommendation:

The Facilities Committee concurs with the Administration to recommend to the Board of Education to approve this Contract from Contour Landscaping, Inc. for snow removal services in the amount of \$8,566 from November 1, 2022 through March 31, 2024.