



Boyne City Public Schools

Excellence in Academics, Arts & Athletics

Central Office • Patrick Little, Superintendent • 321 South Park St. • Boyne City, MI 49712 • Phone 231.439.8190 • Fax 231.439.8195

Unofficial Minutes

Regular Meeting of the Board of Education
Monday, November 10, 2025, 6:00 PM

A Regular Meeting of the Board of Education was held Monday, November 10, 2025 beginning at 6:00 PM in the Boyne City Education Center's Hospitality Room, 321 South Park St., Boyne City, MI 49712.

The meeting was called to order by President Zareena Koch at 6:00 pm in the Boyne City Education Center's Hospitality Room, 321 South Park St., Boyne City, MI 49712.

Present: Riley Cope, Savannah Hrenko, Zareena Koch, Mary Towne, Jill Towne-Patton, Sara Ward. Joel Schraw arrived at 6:02 PM.

I. Call to Order

II. Pledge of Allegiance

III. Agenda Modifications

IV. Presentation(s):

A. CTE Addition Planning -French & Associates / Barton Malow Builders
Evan Chechack with Barton Malow Builders went over the construction schedule for each bid package. Charles Marchetti with French & Associates gave a detailed presentation of the new Lineworker and Building Trades addition, along with the new Culinary addition that will be at BCHS.

V. Announcements and Comments

A. Superintendent

1. Capital Improvement Update

BCPS will be purchasing another bus which will be equipped with a lift and a spot for wheelchair assessability.

2. Portrait of a Rambler Update

As part of the Nov 5th PD day, Administration and Staff used some of the time to go over the Portrait of a Rambler. Pat will be bringing this to the Board in January for final approval.

3. November Professional Development Review

This was the first Nov 5th PD Day that Boyne did not participate in the Char-Em wide PD. District wide the morning was used for Portrait of a Rambler then each building used their afternoon for building specific PD.

B. Board of Education

1. Board Comments

Jill Towne-Patton gave a shout-out to the Culinary program for providing lunch at her workplace.

VI. Public Commentary - None

VII. Approval of Consent Agenda Items

Move that Consent Agenda items for the be adopted, as presented. This motion, made by Jill Towne-Patton and seconded by Sara Ward, Passed.

Riley Cope: Yea, Savannah Hrenko: Yea, Zareena Koch: Yea, Joel Schraw: Yea, Mary

Towne: Yea, Jill Towne-Patton: Yea, Sara Ward: Yea

Yea: 7, Nay: 0

A. Approval of Minutes of Previous Meeting

The Board of Education regular meeting minutes of October 13, 2025.

B. Business and Finance Items

1. Payment of the Monthly Bills

The monthly bills:

General Fund - \$534,049.49

Food Service - \$ 54,806.02

Bond Fund - \$ 71,225.98

TOTAL - \$660,081.49

2. Donations

a. Boyne City Cross Country Program Donation

To approve the following donation in the amount of \$725 to the Boyne City Cross Country Program by an anonymous source, as recommended administratively.

b. Rebecca Plaines Donation

To approve the following donation in the amount of \$500 to the Boyne City Boys Tennis Program by Rebecca Plaines, as recommended administratively.

c. Boyne City Booster Foundation Donations

To approve the following donation in the amount of \$7,050 from the Boyne City Booster Foundation to be disbursed as described in the attached memo, as recommended administratively.

VIII. Discussion Items

A. Board of Education 2026 Proposed Meeting Schedule

B. Title IX Sexual Harassment Policy Update

IX. Action Items

A. Title IX Sexual Harassment Thrun Policy Update

To approve the Thrun policy update for the Title IX Sexual Harassment 3118 policy, as recommended administratively. Motion (carried/failed)___to___. This motion, made by Mary Towne and seconded by Jill Towne-Patton, Passed.

Riley Cope: Yea, Savannah Hrenko: Yea, Zareena Koch: Yea, Joel Schraw: Yea, Mary

Towne: Yea, Jill Towne-Patton: Yea, Sara Ward: Yea
Yea: 7, Nay: 0

B. Appendix I: Sexual Harassment and Sexual Assault Information Guide Handbook Update

To approve the new Appendix I: Sexual Harassment and Sexual Assault Information Guide for the Student Handbook, as recommended administratively. Motion (carried/failed)___to___. This motion, made by Savannah Hrenko and seconded by Sara Ward, Passed.

Riley Cope: Yea, Savannah Hrenko: Yea, Zareena Koch: Yea, Joel Schraw: Yea, Mary Towne: Yea, Jill Towne-Patton: Yea, Sara Ward: Yea
Yea: 7, Nay: 0

X. Correspondence

A. Good Job Notes

B. Pupil Accounting Specialist MSBO Certification - Angela Matelski

XI. Public Commentary - None

XII. Closed Session

To adjourn into closed session at 6:55 p.m. to review safety and security topics, discuss the superintendent evaluation process and review of legal advise from Thrun Law.

By roll call vote.

XIII. Open Session

To reconvene into open session at 7:56 p.m. This motion, made by Joel Schraw and seconded by Savannah Hrenko, Passed.

Riley Cope: Yea, Savannah Hrenko: Yea, Zareena Koch: Yea, Joel Schraw: Yea, Mary

Towne: Yea, Jill Towne-Patton: Yea, Sara Ward: Yea

Yea: 7, Nay: 0

XIV. Additional Action/Discussion Items (if any)

A. Approval of Section 31aa Funds Resolution A

Motion by___ support by___ to approve Resolution A (opt-in waiver) and receive the 31aa funding.

Motion (carried/failed)___to___.

B. Approval of Section 31aa Funds Resolution B

To approve Resolution B decline opt-in waiver to not receive the 31aa funding. This motion, made by Joel Schraw and seconded by Riley Cope, Passed.

Riley Cope: Yea, Savannah Hrenko: Yea, Zareena Koch: Nay, Joel Schraw: Yea, Mary

Towne: Nay, Jill Towne-Patton: Yea, Sara Ward: Yea

Yea: 5, Nay: 2

C. Approval of Emergency Operating Plan

To approve the Emergency Operating Plan as presented and recommended administratively. This motion, made by Zareena Koch and seconded by Savannah Hrenko, Passed.

Riley Cope: Yea, Savannah Hrenko: Yea, Zareena Koch: Yea, Joel Schraw: Yea, Mary

Towne: Yea, Jill Towne-Patton: Yea, Sara Ward: Yea
Yea: 7, Nay: 0

D. Approval of Bi-Annual Superintendent Evaluation

To move to a bi-annual evaluation for Superintendent Pat Little based on past and current performance. This motion, made by Sara Ward and seconded by Zareena Koch, Passed.

Riley Cope: Yea, Savannah Hrenko: Yea, Zareena Koch: Yea, Joel Schraw: Yea, Mary Towne: Yea, Jill Towne-Patton: Yea, Sara Ward: Yea
Yea: 7, Nay: 0

XV. Adjournment

Move that the meeting be adjourned at 7:58 pm. This motion, made by Sara Ward and seconded by Joel Schraw, Passed.

Riley Cope: Yea, Savannah Hrenko: Yea, Zareena Koch: Yea, Joel Schraw: Yea, Mary Towne: Yea, Jill Towne-Patton: Yea, Sara Ward: Yea
Yea: 7, Nay: 0

Respectfully submitted,

Sara Ward, Board Secretary
Boyne City Board of Education

Angela Matelski, Recording Secretary
Boyne City Public Schools