

SUPPORTING AGENDA DATA
BOARD OF DIRECTORS, EDUCATION SERVICE CENTER, REGION 20

August 24, 2016

SUBJECT: PROPOSALS

Proposal for Living Science Materials
Proposal for W-2 Forms
Proposal for PACE Purchasing Cooperative for Job Order Contracting
Estimation Software and Support
Renewal Proposal for Insurance
Renewal Proposals for Banners & Promotional Products
Renewal Proposal for General Maintenance – Repairs

ACTION: It is recommended that the following resolution be adopted:

BE IT RESOLVED, That the Board of Directors approves the proposals listed on the following Page(s).

Respectfully Submitted,



Jeff Goldhorn
Executive Director

PROPOSALS

PROPOSAL FOR LIVING SCIENCE MATERIALS

EXPLANATION: The Associate Director of Business and Human Resource Services requested proposal #1609 be solicited for the purchase of living science materials. Eleven proposals were mailed. Seven responsive proposals were received. A tabulation of the responsive proposals is attached to this agenda item. **The proposal for living science materials, proposal #1609 is awarded to: Bio Corporation, Ward's Scientific, Pellets, Analytical Scientific, NASCO, Fisher Scientific, and Carolina Biological.**

PROPOSAL FOR W-2 FORMS

EXPLANATION: The Associate Director of Information System Services requested that proposal #1608 be solicited for the purchase of W-2 forms. Four proposals were mailed. Two responsive proposals were received. A tabulation of the responsive proposals are attached to this agenda item. **The proposal for W-2 forms, proposal #1608 is awarded to responsive bidder: RABO Business Forms.**

PROPOSAL FOR PACE PURCHASING COOPERATIVE FOR JOB ORDER CONTRACTING ESTIMATION SOFTWARE AND SUPPORT

EXPLANATION: The Associate Director of Business and Human Resource Services requested that proposals be solicited for Job Order Contracting Estimation Software & Support to benefit the PACE Purchasing Cooperative membership. Five proposals were mailed. One responsive proposal was received. A tabulation of the responsive proposal is attached to this agenda item. **The proposal for PACE Purchasing Cooperative for Job Order Contracting Estimation Software & Support, Proposal #P00171, is awarded to responsive bidder: The Gordian Group.**

RENEWAL PROPOSAL FOR INSURANCE

EXPLANATION: The Associate Director of Business and Human Resource Services requested proposal #1512 be renewed for the purchase of insurance. **The proposal for Insurance, proposal #1512 is renewed to responsive bidder: Catto & Catto for the purchase of Insurance Coverage (with the Insurance company being Travelers – an AM Best A+ rated company).**

RENEWAL PROPOSAL FOR BANNERS & PROMOTIONAL PRODUCTS

EXPLANATION: The Associate Director of Business and Human Resource Services requested proposal #1514 be renewed for the purchase of banners and promotional products. There are two additional renewal options available on this proposal. **The proposal for banners and promotional products, proposal #1514 is renewed to: Clear Visions, Corporate Image, Post-Up Stands and TRT Banners.**

RENEWAL PROPOSAL FOR GENERAL MAINTENANCE - REPAIRS

EXPLANATION: The Associate Director of Business and Human Resource Services requested proposal #1511 be renewed for the purchase of General Maintenance-Repairs. There is one additional renewal option available on this proposal. **The proposal for General Maintenance-Repairs, proposal #1511 is renewed to: Decks Across Texas.**

Living Science Materials – Proposal #1609

	Volume	Bio Corporatio	Ward's Science	Analytical Scientific	Pellets	NASCO	Fisher Scientific	Carolina Biological	Estimated Purchases
Petri Dish, disposable 20 ct	300		\$ 3.11	\$ 3.99		\$ 1.96	\$ 3.60	\$ 2.80	\$ 588.00
Nutrient Agar	40		\$ 62.00	\$ 58.50			\$ 67.58	\$ 49.70	\$ 1,988.00
Antibiotic Disc, penicillin	300		\$ 7.25	\$ 12.93			\$ 6.96	\$ 6.75	\$ 2,025.00
Antibiotic Disc, strept	300		\$ 7.25	\$ 12.93			\$ 6.96	\$ 6.75	\$ 2,025.00
Antibiotic Disc, tetrac	300		\$ 7.18	\$ 12.93			\$ 6.96	\$ 6.75	\$ 2,025.00
Antibiotic Disc, erthyr	300		\$ 7.40	\$ 12.93			\$ 6.96	\$ 6.75	\$ 2,025.00
Hydra	185		\$ 5.80	\$ 9.99			\$ 8.20	\$ 5.50	\$ 1,017.50
Planaria	165		\$ 6.40	\$ 13.65			\$ 9.44	\$ 5.70	\$ 940.50
Ant Farms. 6x9	350		\$ 15.79	\$ 11.55			\$ 27.17	\$ 14.80	\$ 4,042.50
Crayfish, preserved	3000	\$ 3.50	\$ 8.79	\$ 8.10			\$ 3.94	\$ 7.00	\$ 10,500.00
Earthworms, preserved	125	\$ 41.80	\$ 40.00	\$ 78.80			\$ 48.22	\$ 34.00	\$ 4,250.00
Sheep Eyes, preserved	900	\$ 5.40	\$ 13.70	\$ 10.25			\$ 4.29	\$ 5.50	\$ 3,861.00
Frogs, preserved	30000	\$ 1.45	\$ 4.00	\$ 2.78			\$ 1.43	\$ 2.20	\$ 42,960.00
Owl, pellets	3000	\$ 2.09	\$ 1.96	\$ 2.34	\$ 1.85		\$ 1.57	\$ 1.70	\$ 4,698.00
Estimated Total									\$ 82,945.50

Catalog Discount	5%	20%	15%	0%	15%	30%	5%
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W-2 Forms – Proposal #1608

Form #'s	QTY	RABO Business Forms	PTM Document Systems
2181	30400	\$ 42.90	\$ 65.60
		\$ 1,304.16	\$ 1,994.24
6181	147180	\$ 52.85	\$ 65.60
		\$ 7,778.46	\$ 9,655.01
6182	12400	\$ 32.00	\$ 35.80
		\$ 396.80	\$ 443.92
6183	24080	\$ 22.00	\$ 35.80
		\$ 529.76	\$ 862.06
6184	25200	\$ 22.00	\$ 35.80
		\$ 554.40	\$ 902.16
6186	14400	\$ 22.00	\$ 35.80
		\$ 316.80	\$ 515.52
6187	14400	\$ 22.00	\$ 35.80
		\$ 316.80	\$ 515.52
6197	12100	\$ 78.50	\$ 91.20
		\$ 949.85	\$ 1,103.52
6198	15000	\$ 35.00	\$ 35.80
		\$ 525.00	\$ 537.00
6199	2000	\$ 22.00	\$ 35.80
		\$ 44.00	\$ 71.60
6200	2000	\$ 22.00	\$ 35.80
		\$ 44.00	\$ 71.60
7105	1500	\$ 66.00	\$ 105.00
		\$ 99.00	\$ 157.50
7106	191380	\$ 35.00	\$ 35.80
		\$ 6,698.30	\$ 6,851.40
7107	32900	\$ 22.00	\$ 35.80
		\$ 723.80	\$ 1,177.82
7108	18700	\$ 22.00	\$ 35.80
		\$ 411.40	\$ 669.46
Total		\$ 20,692.53	\$ 25,528.34

**PACE Purchasing Cooperative for Job Order Contracting Estimation Software & Support,
Proposal #P00171**

	Possible Points	The Gordian Group
Conformance to Term and Conditions	5	5
Pricing	38	35
Industry and Marketplace Successes	5	5
Bidders ability to deliver and service to PACE members	10	9
Bidders marketing plan	5	4
Value added attributes	5	5
Invoicing payment terms	2	2
Warranty coverage	10	8
Selection and variety of products and services offered	20	20
	100	93

Proposal for Insurance, Proposal #1512

	Catto & Catto Travelers 2016-2017	Catto & Catto Hartford 2015-2016	Catto & Catto Hartford 2014-2015	Catto & Catto Hartford 2013-2014
Section A - Automobile	\$ 20,181.00	\$ 20,157.00	\$ 18,592.00	\$ 17,135.00
Section B - School Board Legal Liability	\$ 25,075.00	\$ 26,411.10	\$ 25,117.56	\$ 23,946.76
Section C - Property	\$ 29,884.00	\$ 33,564.00	\$ 44,638.00	\$ 43,978.00
Section D - General Liability	\$ 9,927.00	\$ 11,152.00	included in property	included in property
Section E - Crime	included in property	\$ 2,790.00	included in property	included in property
Section F - Boiler & Machinery	included in property	included in property	included in property	included in property
Section G - Electronic Data Processing	included in property	\$ 13,470.00	\$ 12,405.00	\$ 10,839.00
Section H - Umbrella	\$ 10,036.00	\$ 9,370.00	\$ 9,179.00	\$ 9,175.00
	\$ 95,103.00	\$ 116,914.10	\$ 109,931.56	\$ 105,073.76

Section A - Automobile	Travelers
Combined Single Limit	\$ 1,000,000.00
PIP	\$ 2,500.00
Uninsured Motorist	\$ 1,000,000.00
Deductible Comprehensive	\$ 1,000.00
Deductible Collision	\$ 1,000.00
Section B - School Board Legal Liability	Darwin Select
General Aggregate Limit	\$ 5,000,000.00
Each Claim	\$ 5,000,000.00
Deductible	\$ 25,000.00
Section C - Property	Travelers
Blanket Buildings	\$ 25,878,088.00
Blanket Contents	\$ 17,967,214.00
Deductible - Each Occurrence	\$ 10,000.00
Equipment Breakdown	included in property
Deductible	\$ 5,000.00
Section D - General Liability	Travelers
Limit Per Occurrence	\$ 1,000,000.00
Limit In Aggregate	\$ 2,000,000.00
Deductible	\$ 1,000.00
Section E - Crime	Travelers
Employee Dishonesty	\$ 500,000.00
Deductible	\$ 5,000.00
Section G - Electronic Data Processing	Travelers
Coverage	included in property
Deductible	\$ 5,000.00
Section H - Umbrella	Travelers
Coverage	\$ 10,000,000.00
Self Insured Retention	\$ 10,000.00