

XXX School District #XX

Superintendent Search

Application Deadline: XXX, 2017 (X:XX xx Arizona Time)

XXX District website: add here

XXX School District Profile

<<ADD intro blurb about the district here>>

The XXX Community

Position Requirements

Salary and Contract Terms

<<ADD>>

Search Timeline

Vacancy Announced (5:00PM AZ time):

Deadline for Applications (12 noon AZ time):

Applicant Screening with Governing Board:

Candidate Interviews:

(Subject to change)

Finalist Interviews and Community Forum:

(Subject to change)

Governing Board Enters into Contract Negotiation:

(Subject to change)

Announcement of New Appointment:

(Subject to change)

Incoming Superintendent Assumes Duties:

(or as mutually agreed)

Additional Information

For additional information about the District and the community please access the websites noted below.

District website: xxx

- Governing Board members
- District Budget/Financial Information
- District, At a Glance

Arizona Office of the Auditor General

- <https://www.azauditor.gov/sites/default/files/XXX.pdf>

Federal Education Budget Project hosted by New America

- <http://febp.newamerica.net/k12/AZ/XXX>

City of XXX website

- ADD

XXX County website

- ADD

The XXX School District has engaged the services of the Arizona School Boards Association to direct a search for qualified candidates. Each finalist will visit the district at his/her expense to be interviewed by the Governing Board. Governing Board members may visit the communities of selected candidates as part of the final selection process. To receive consideration, an applicant's file **must be completed by XXX at 12:00 Noon (AZ time)**.

XXX School District No. XXX is an Equal Opportunity Employer

Maximum of TWO Narrative Questions:

1)

2)

Additional questions for XXX District:

1. Why are you applying for this position and what do you feel you offer the district that separates you from other applicants?
2. Explain your current contract status (e.g. I am in year 2 of a 3-year contract or my contract expires on June 30th of this year)
3. Has your current board offered to renew your contract? If yes, have you signed that contract?
4. Have you ever been bought out of a contract or put on administrative leave?
5. Do you have any "special" contract requests, job expectations, or salary/benefit demands beyond what was listed?
6. Are there any situations involving your life or job situation that the district needs to know about which may impact your selection?
7. Should this application be treated as confidential with regard to your present employer?
8. How did you learn of this position?

<<ADD MORE HERE>>

1. Have you ever been convicted of, admitted committing, pleaded no contest, or are you awaiting trial for any crime (excluding only minor traffic violations not involving any allegation of drug or alcohol impairment)? You must answer "YES" even if the matter was later dismissed, deferred, reversed, vacated or expunged. If you answer "YES" you must provide dates of the proceedings, the name and address of the court where the proceedings occurred, a statement of the accusation against you and the final disposition of the case(s). (Yes/no, if yes, Please explain.)
2. Have you ever been dismissed (fired) from any job, or resigned at the request of your employer, or while charges against you or an investigation of your behavior was pending? You must answer "YES" even if the matter was later resolved with any form of settlement or severance agreement, regardless of its terms. If you answer "YES" you must provide the date of termination of employment, the name, address and telephone number of the employer(s) and a statement of the alleged reasons for termination. (Yes/no, if yes, Please explain.)

3. Have you ever had any license or certificate of any kind (teaching certificate or otherwise) revoked or suspended, or have you in any way been sanctioned by, or is any charge or complaint now pending against you before any licensing, certification or other regulatory agency or body, public or private? If you answer “YES” you must provide the dates of proceedings, name, address and telephone number of the agency or body where proceedings took place, a statement of the accusations against you, the final disposition and/or current status of the charge or complaint. (Yes/no, if yes, Please explain.)
4. Are you now being investigated for any alleged misconduct or other alleged grounds for discipline by any licensing, certification or other regulatory body (teacher certification or otherwise) or by your current or any previous employer? If you answer “YES” you must provide the name, address and telephone number of the employer or licensing body and a statement of the accusations against you. (Yes/no, if yes, Please explain.)

All applications will be acknowledged and all materials will be accorded confidential treatment. This is to advise you, however, that the Access to Public Records Law and associated case law in the State of Arizona allow for the disclosure of applicant names and information when Finalists accept the opportunity to interview with the local Governing Board. The District and/or ASBA will attempt to notify all applicants as to any release of such information. (Check this box to indicate your agreement.)

Required signature forms as attached – provided online in Frontline

- 1) Stated Requirements
- 2) Consent to conduct background

Job or Position Announcement – pdf attached

Final Job or Position Announcement will be linked online and posted on Frontline