

COURTS & PUBLIC SAFETY COMMITTEE
DRAFT - MEETING MINUTES
Monday, November 18, 2024 – 4:00 p.m.
Howard Male Conference Room/Zoom Room

Commissioners Present: John Kozlowski, Chair
Dan Ludlow
Bill LaHaie
Lucille Bray

Others Present: Jesse Osmer, County Administrator
Kim Ludlow, Treasurer
Kim Elkie, EM/911 Director
Sheriff Erik Smith
Rob Edmonds, Fire Chief
Matt Wojda, Bauer, Florip & Wojda PLC

CALL MEETING TO ORDER

Chair John Kozlowski called the meeting to order at 4:00 p.m.

PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

ROLL CALL

All Committee members present.

MOTION TO ADOPT AGENDA

Motion was made by Commissioner LaHaie and supported by Commissioner Ludlow to adopt the agenda as presented. Motion carried.

PUBLIC COMMENT: None.

INFORMATION ITEM: County Administrator Jesse Osmer presented the Child Care Fund Monthly Report for October of 2024.

Motion was made by Commissioner Ludlow and supported by Commissioner Bray to receive and file the Child Care Monthly Report for October as presented. Motion carried.

INFORMATION ITEM: Fire Chief Rob Edmonds presented the 2025 Ambulance Fee Schedule for review.

Motion was made by Commissioner Bray and supported by Commissioner Ludlow to receive and file the 2025 Ambulance Fee Schedule as presented. Motion carried.

INFORMATION ITEM: Chair Kozlowski presented a renewal agreement for legal representation with Bauer, Florip, & Wojda, PLC. The current agreement expires at the end of this year and the law firm is willing to renew the agreement through December 2026. Administrator Osmer noted under Scope-Part A of the agreement, Guardianship proceedings were listed twice. Attorney Matt Wojda had no objection to striking the redundancy.

Motion was made by Commissioner LaHaie and supported by Commissioner Bray to recommend approval of the agreement renewal with Bauer, Florip, & Wojda, PLC as presented. Roll call vote was taken: AYES: Commissioners LaHaie, Ludlow, Bray, and Kozlowski. NAYS: None. Motion carried.

ACTION ITEM #2: The Committee recommends approval to renew the Agreement for Legal Representation with Bauer, Florip, & Wojda, PLC, effective January 1, 2025, through December 31, 2026, in the amount of \$3,800 per month as presented.

INFORMATION ITEM: Emergency Management and E/911 Services Director Kim Elkie gave the Committee the Emergency Management and E/911 monthly update:

- This year the Hazard Material Performance Grant will bring in a reimbursement of \$1,241.
- The new 911 call handling equipment has arrived and is anticipated to be live by the end of year or into January.
- The dispatchers completed their helping at Roscommon County and received a gift basket from them showing their appreciation.
- Kim will be submitting documentation to FEMA to receive a reimbursement of \$756 for administrative and management costs associated with previous Covid reimbursements.

INFORMATION ITEM: Chair Kozlowski presented the Ambulance Fund Monthly Reports to receive and file. Discussion was made on the reimbursement process for the Medical First Responder tuition. Adjustments to the process will be made with the Ambulance Service Agreement for further review and approval. Motion was made by Commissioner LaHaie and supported by Commissioner Bray to receive and file the monthly Ambulance Fund Reports as presented. Motion carried.

INFORMATION ITEM: Chair Kozlowski presented the Veterans Affairs Monthly Report to receive and file. Commissioner LaHaie will bring back more information on burials. Motion was made by Commissioner Ludlow and supported by Commissioner LaHaie to receive and file the monthly Veterans Affairs Report as presented. Motion carried.

***Next Meeting: Monday, December 16, 2024, at 4:00 p.m. in the Howard Male Conference Room/Zoom Room**

ADJOURNMENT

Motion was made by Commissioner LaHaie and supported by Commissioner Bray to adjourn. The meeting adjourned at 4:32 p.m.

John Kozlowski, Chair
Courts & Public Safety Committee

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