

EFFINGHAM COMMUNITY UNIT DISTRICT #40
EFFINGHAM, ILLINOIS

MINUTES
SPECIAL BOARD MEETING
MONDAY, MARCH 10, 2025

1. Call to Order Special Meeting/Pledge of Allegiance/Roll Call
President Wendling called the Special Meeting to order at 5:31 PM
Secretary Willenborg called the roll.
Members present: Steve Bone, Erica Boone, Chad Thompson, Jill Wendling, and Jane Willenborg
Members absent: Andrew Altman and Desha Wear
Members in attendance remotely: none
Staff present: Andrew Johnson, Kelsey Baker, Michelle Morrissey
2. Recognition of Visitors - None
3. Adjournment to Closed Session
Thompson made a motion, seconded by Boone to adjourn to Closed Session at 5:32 PM.
Roll call vote
AYES: Bone, Boone, Thompson, Wendling, Willenborg
NAYS: none
ABSTAIN: none
Motion Carried

A. Appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District.
4. Return to Open Session
Bone made a motion, seconded by Thompson, to adjourn and return to open session at 6:10 PM.
Roll call vote
AYES: Bone, Boone, Thompson, Wendling, Willenborg
NAYS: none
ABSTAIN: none
Motion Carried
5. New Business
A. Approval of the 21st Century Job Descriptions for the Co-Coordination, Site Supervisors, Facilitators, and Facilitator Assistants
Boone made a motion, seconded by Thompson, to approve the 21st Century job descriptions for the Co-Coordination, Site Supervisors, Facilitators, and Facilitator Assistants.
Roll call vote
AYES: Bone, Boone, Thompson, Wendling, Willenborg
NAYS: none
ABSTAIN: none
Motion Carried

- B. Approval to Hire 21st Century Co-Coordination for the After-School/Summer Programs through August 1, 2025.
Bone made a motion, seconded by Boone, to approve hiring Jessica Reeder as Co-Coordinator for the 21st Century Grant After-School/Summer Programs to begin March 11, 2025 through August 1, 2025.
Roll call vote
AYES: Bone, Boone, Thompson, Wendling, Willenborg
NAYS: none
ABSTAIN: none
Motion Carried
- C. Approval to Advertise for up to Four Site Supervisors, up to Twelve Facilitators, and up to Six Facilitator Assistants based on the need for the 21st Century Grant After-School Programs to begin March 31, 2025.
Boone made a motion, seconded by Bone, to advertise for up to four Site Supervisors, up to Twelve Facilitators, and up to Six Facilitator Assistants based on the need for the 21st Century Grant After-School Programs to begin March 31, 2025.
Roll call vote
AYES: Bone, Boone, Thompson, Wendling, Willenborg
NAYS: none
ABSTAIN: none
Motion Carried
- D. Approval of the Updated Director of LHECC Job Description and to Approve the New Job Description of Assistant Director for LHECC.
Thompson made a motion, seconded by Boone, to approve the updated Director of LHECC job description and to approve the new job description of Assistant Director for LHECC.
Roll call vote
AYES: Bone, Boone, Thompson, Wendling, Willenborg
NAYS: none
ABSTAIN: none
Motion Carried
- E. Approval to Advertise the Assistant Director for LHECC Position to begin July 1, 2025
Bone made a motion, seconded by Boone, to approve to advertise the Assistant Director for LHECC position to begin July 1, 2025.
Roll call vote
AYES: Bone, Boone, Thompson, Wendling, Willenborg
NAYS: none
ABSTAIN: none
Motion Carried
- F. Approve Personnel List as Presented
Thompson made a motion, seconded by Boone, to approve the personnel list as presented.
Roll call vote
AYES: Bone, Boone, Thompson, Wendling, Willenborg
NAYS: none
ABSTAIN: none
Motion Carried

6. Adjourn

Bone made a motion, seconded by Thompson, to adjourn the meeting at 6:15 PM.

Roll call vote

AYES: Bone, Boone, Thompson, Wendling, Willenborg

NAYS: none

ABSTAIN: none

Motion Carried

Date of Minutes: **Monday, March 10, 2025**

Date of Approval: _____

President

Secretary

EFFINGHAM COMMUNITY UNIT SCHOOL DISTRICT #40

Effingham, Illinois

Motion to Adjourn to Closed Meeting

Date: March 10, 2025

Time: 5:32 PM

A motion was made by Thompson, and seconded by Boone, to adjourn to closed meeting to discuss:

- ☐ **The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors, or specific volunteers of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor, or a volunteer of the District or against legal counsel for the District to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with this Act. 5 ILCS 120/2(c)(1).**
- ☐ Collective negotiating matters between the District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. 5 ILCS 120/2(c)(2).
- ☐ The selection of a person to fill a public office, including a vacancy in a public office, when the District is given power to appoint under law or ordinance, or the discipline, performance or removal of the occupant of a public office, when the District is given power to remove the occupant under law or ordinance. 5 ILCS 120/2(c)(3).
- ☐ Evidence or testimony presented in open hearing, or in closed hearing where authorized by law, to a quasi-adjudicative body, as defined in the Open Meetings Act, provided that the body prepares and makes available for public inspection a written decision with its determinative reasoning. 5 ILCS 120/2(c)(4).
- ☐ Evidence or testimony presented to the Board regarding denial of admission to school events or property pursuant to 105 ILCS 5/24-24, provided that the Board prepares and makes available for public inspection a written decision setting forth its determinative reasoning. 5 ILCS 120/2(c)(4.5), added by P.A. 103-311.
- ☐ The purchase or lease of real property for the use of the District, including meetings held for the purpose of discussing whether a particular parcel should be acquired. 5 ILCS 120/2(c)(5).
- ☐ The setting of a price for sale or lease of property owned by the District. 5 ILCS 120/2(c)(6).
- ☐ The sale or purchase of securities, investments, or investment contracts. 5 ILCS 120/2(c)(7).
- ☐ Security procedures, school building safety and security, and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property. 5 ILCS 120/2(c)(8).
- ☐ Student disciplinary cases. 5 ILCS 120/2(c)(9).
- ☐ The placement of individual students in special education programs and other matters relating to individual students. 5 ILCS 120/2(c)(10).
- ☐ Litigation, when an action against, affecting or on behalf of the particular District has been filed and is pending before a court or administrative tribunal, or when the District finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the closed meeting minutes. 5 ILCS 120/2(c)(11).
- ☐ The establishment of reserves or settlement of claims as provided in the Local Government and Governmental Employees Tort Immunity Act, if otherwise the disposition of a claim or potential claim might be prejudiced, or the review or discussion of claims, loss or risk management information, records, data, advice or communications from or with respect to any insurer of the District or any intergovernmental risk management association or self-insurance pool of which the District is a member. 5 ILCS 120/2(c)(12).
- ☐ Self-evaluation, practices and procedures, or professional ethics, when meeting with a representative of a statewide association of which the District is a member. 5 ILCS 120/2(c)(16).
- ☐ Discussion of minutes of meetings lawfully closed, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. 5 ILCS 120/2(c)(21).
- ☐ Meetings between internal or external auditors and governmental audit committees, finance committees, and their equivalents, when the discussion involves internal control weaknesses, identification of potential fraud risk areas, known or suspected frauds, and fraud interviews conducted in accordance with generally accepted auditing standards of the United States of America. 5 ILCS 120/2(c)(28).

Closed Meeting Roll Call:

"Yeas" - 5	"Nays" - 0
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Motion: Carried