

# **Head Start - Admin Costs**

	Admin Costs	Admin Costs (% Total Budget)	Employees
Summary Item Total	\$148,243.00	7.25%	5

	Admin Costs	Admin Costs (% Total Budget)	Employees
Personnel Total	\$102,074.90	4.99%	5

#### **Personnel: Program Design and Management Personnel**

	Admin Costs	Admin Costs (% Total Budget)	Employees
Head Start / Early Head Start Director	\$61,307.00	3.00%	1
Fiscal Personnel	\$38,164.00	1.87%	1
Total	\$99,471.00	4.86%	2

#### **Personnel: Other Personnel**

	Admin Costs	Admin Costs (% Total Budget)	Employees
Maintenance Personnel	\$2,603.90	0.13%	3

### **Fringe Benefits**

	Admin Costs	Admin Costs (% Total Budget)	Employees
Social Security (FICA), State Disability, Unemployment (FUTA), Worker's Compensation, State Unemployment Insurance (SUI)	\$2,604.76	0.13%	
Health / Dental / Life Insurance	\$7,824.11	0.38%	
Retirement	\$10,716.13	0.52%	
Total	\$21,145.00	1.03%	

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## Travel

	Admin Costs	Admin Costs (% Total Budget)	Employees
Staff Out-Of-Town Travel	\$1,227.10	0.06%	

# Supplies

	Admin Costs	Admin Costs (% Total Budget)	Employees
Office Supplies	\$2,100.00	0.10%	

#### Contractual

	Admin Costs	Admin Costs (% Total Budget)	Employees
Administrative Services (e.g., Legal, Accounting)	\$1,500.00	0.07%	

## Other

	Admin Costs	Admin Costs (% Total Budget)	Employees
Utilities, Telephone	\$9,000.00	0.44%	
Publications / Advertising / Printing	\$500.00	0.02%	
Total	\$9,500.00	0.46%	

	Admin Costs	Admin Costs (% Total Budget)	Employees
Direct Costs Total	\$137,547.00	6.73%	5

# **Indirect Charges**

	Admin Costs	Admin Costs (% Total Budget)	Employees
Indirect Costs	\$10,696.00	0.52%	