

INDEPENDENT SCHOOL DISTRICT NO. 831
Forest Lake, Minnesota

REGULAR SCHOOL BOARD MEETING
November 1, 2012

The regular meeting of the School Board of Independent School District No. 831, Forest Lake, Minnesota, was called to order by President Rob Rapheal on Thursday, November 1, 2012 at 7:00 p.m. at the Forest Lake School District Office. At roll call the following members were present: Julie Corcoran, Dan Kieger, Karen Morehead, Rob Rapheal, Gail Theisen, Erin Turner, and Superintendent Dr. Linda Madsen, ex officio. Kathy Bystrom was absent.

The meeting agenda was approved without change.

4. VISITORS:

Listening Session: Members Rob Rapheal and Erin Turner reported that discussion at the Listening Session included the school budget, cuts for next year and the fund balance.

5. STUDENT ACHIEVEMENT:

Century Junior High – Principal Ben Lewis presented a short video of many of the activities offered to students at Century Junior High. Two of his students demonstrated a skill game called “Kendama” and the school is holding a Kendama competition next week.

Curriculum review – Senior High Language Arts Teacher Becky Haven reported on the program and curriculum of the district’s Language Arts program.

Positive Happenings: School Board Members reported on the many district events and activities they attended in the past month including last Monday’s “Big Sing” at the senior high, and last Saturday’s tours of district facilities by the Facilities Task Force.

6. REPORTS:

Buildings & Grounds Committee – Gail Theisen reported that the committee discussed the Facility Task Force’s schedule and timeline, repairs at Lino Lakes Elementary, the senior high air quality project, and concrete repairs around the district.

Finance Committee – Dan Kieger reported that the Finance committee received an update on the 2011-12 audit. The Auditor will present findings at the November 8th committee meeting, and present to the entire Board on December 6. The committee also received an update on the 2012-13 budget and property tax proposals.

Policy Committee – Gail Theisen reported that the Policy Committee reviewed the policies on this meeting’s agenda and recommended them for Board approval.

Staff Welfare – Dan Kieger reported that at the last meeting, the committee received an update from Principal Steve Massey on a Junior ROTC program. They also discussed a NET ministry outreach proposal and an update on the Strategic Plan.

EMID – Karen Morehead reported that funding is very tight with the EMID schools and they are looking at funding options.

City of Forest Lake – Karen Morehead reported that all is quiet at the city pending the results of next Tuesday's election of Mayor and City Council seats.

Superintendent's Report – Superintendent Linda Madsen reported that Monday's "Big Sing" at the senior high was headed up by Heidi Sapa and Lisa Sauer and was presented to a full auditorium. Also, the fall musical "High School Musical" starts Friday, Dr. Madsen will be participating in a Realtors Forum in Hugo next week, the senior high Veterans' Day program is Friday, November 9, the Youth Service Bureau is hosting an open house on November 14 from 3-6 pm, there will be a Wine Tasting Fundraiser at the YMCA on November 15, and the Facilities Task Force currently has 59 members.

7. CONSENT AGENDA ITEMS:

Member Kieger moved to approve consent agenda items 7.1-7.4. The motion was seconded by Member Theisen, all members present voted aye and the motion carried.

7.1 Approved the meeting Minutes of October 4 and 11, 2012.

7.2 Approved the Bills as of November 1, 2012

7.3 Approved Classified Personnel:

A. Retirement: Thomas Maitrejean – eff. 10/26/12.

B. Resignation:

1. Jennifer Elsenpeter – eff. 9/4/12.
2. Jennifer Halpaus – eff. 10/19/12.
3. Cynthia Hoffmeister – eff. 11/9/12.
4. Michelle Ihfe – eff. 10/12/12.
5. Kimerley Kohs – eff. 9/24/12.
6. Aimee Martens – eff. 10/26/12.
7. Angela Postudensek – eff. 11/9/12.

C. End of employment: Scott Olson – eff. 9/30/12.

D. Employment:

1. Pamela Baklund – eff. 10/1/12.
2. Clifton Hill – eff. 10/5/12.
3. Lisa Samec – eff. 10/11/12.
4. Carmen Ahya – eff. 10/22/12.
5. Juli Chapeau – eff. 9/20/12.
6. Darcene Colling – eff. 9/4/12.
7. Julie Johnson – 9/4/12.
8. Jackie Leatherman – eff. 9/4/12.
9. Judith Merrell – eff. 9/21/12.
10. Jason Sederholm – eff. 10/22/12.
11. Krista Windisch – eff. 9/21/12.

E. Leave of Absence:

1. Colleen Anderson – from 10/22/12 through 3/4/13.
2. Judith Anderson – from 10/8 through 10/26/2012.
3. Michael Houle – revised LOA from 12/10/12 through 12/28/12.
4. Dawn Klawitter – from 11/28/12 through 1/9/12.
5. Jeanne Olson – from 9/29/12 through 1/1/13.

F. Additional hours:

1. Kimberly Burke – from 2.5 to 3 hr./day eff. 10/1/12.
2. Connie Nordenstrom – to 30 hr./wk, 37 wk./yr., eff. 9/4/12.
3. Judy Olson – to 5.25 hr./day, 178 days/yr., eff. 10/1/12.
4. Penney Omodt – to 6.26 hr./day, 180 days/yr., eff. 10/1/12.
5. Gerri Sheldon – to 3 hr./day, 175 days/yr., eff. 10/1/12.
6. Debra Tyson – to 5.75 hr./day, 180 days/yr., eff. 10/1/12.

7.4 Approved Licensed Personnel:

A. Unpaid Leave of Absence:

1. Susan Mitchelson – Child care LOA on or about Feb. 8, 2013 to March 13, 2013.
2. Rebecca Nelson - Child care LOA on or about April 18, 2013 to June 7, 2013.
3. Jennifer Paulson – Child care LOA on or about April 26, 2013 to May 23, 2013.
4. Megan Pierson – Child care LOA on or about March 21, 2013 to April 19, 2013.
5. Pojanat Schreiber – Child care LOA on or about May 23-31, 2013.

B. Non-Curricular Assignment (on non-contract status):

1. Chris Conley - .8358208 9th grade boys' Head Soccer coach (FLHS).
2. Katie Corrigan - .5 Assistant Dance Coach (FLHS).
3. Leslie Heidel – .35 LINK Assistant and .35 LINK Head Coach (FLHS).
4. Michael Johnson – .41 Fall Musical 2nd Assistant Director (FLHS).
5. Joe Jurasin – Weight Training Coach (FLHS).
6. Dan Koch – .35 LINK Assistant and .35 LINK Head Coach (FLHS).
7. Jean Laqua – .04 2nd Assistant and .23 1st Assistant Fall Musical Director (FLHS).
8. Grant Lindemer – Head Alpine Ski Coach (FLHS).
9. Jacob Marier – 7/8 grade boys' Assistant Soccer Coach (CJH).
10. Kristen Nellis – DECA Coach (FLHS).
11. Angela Nelson – .30 Assistant and .30 Head LINK Coach (FLHS).
12. Tim Newcomb – .85 Fall Musical Head Director (FLHS).
13. Dan Remus – Weight Training Advisor (SW).
14. Rick Tungseth - .1641791 9th grade boys' Head Soccer Coach (FLHS).
15. Alyssa Wyatt – .77 First Assistant Fall Musical Director (FLHS).
16. Craig Zimanske – .16 2nd Assistant and .01 Head Fall Musical Director (FLHS).
17. Barry Zumwalde – .86 2nd Assistant Fall Musical Director (FLHS).

C. Resignation: Samantha Merrell – resign from Title I position contingent upon approval of 1.0 teaching position (below).

D. Early Childhood Coordinator: Kate Andersen – Approve Early Childhood Programs Coordinator Agreement eff. 10/8/12.

E. Employment:

1. Chuck Gunderson – 1.0 teacher 9/4/12 – 10/15/12.
2. William Kirch – 1.0 regular teaching contract.
3. Samantha Merrell – 1.0 regular teaching contract eff. 10/1/12.

F. Title I Position:

1. Elizabeth Read - .42 Title I teacher paid on voucher basis.
2. Gina Zarbok - .4 Title I teacher paid on voucher basis.

G. Additional Positions:

1. Curriculum/Technology Coordinator
2. Two (2) Literacy Title I Coordinators
3. Math Title I Coordinator
4. Curriculum Coordinator

8. Donations: Member Turner read the following donations and moved their acceptance. The motion was seconded by Member Theisen, all members voted aye and the motion carried. Donations: \$100 from Dr. Anafarta for the Forest Lake Children's Fund; \$300 from Frandsen Bank & Trust for Early Childhood's UnScary Halloween party; \$100 from Jon Wycislak for plant/Ag books and NASA tapes; \$150 from Bruce & Joanne Frericks for a percussion practice kit for the Century Junior High Band; \$2,216.16 from the Forest Lake Area Partnership for families to fund FLHS student depression screening; \$50 from Target Corp. gift cards for ALC; \$500 from Don & Dawn Person for school supplies; \$800 from Jenny Canine for a cello for the senior high orchestra program; \$250 from the Wal Mart Foundation for a Columbus Elem. 5th grade classroom; \$187 pie tins for elementary curriculum science experiments from the Village Inn; \$30 from Neal & Debra Will, \$40 from Christopher & Cynthia Hickie and \$35 from Robert & Janice Welsh for the Century Junior High Band. The Forest Lake Lions Club donated \$800 for the FLHS Drumline and \$120 for 20 waffle breakfast tickets for needy district families.

9. OLD BUSINESS:

- 9.1 Community Use Policy – Member Kieger moved to approve the changes to the Community Use of School Facilities policy #701. The motion was seconded by Member Theisen, by roll call vote all members present voted aye and the motion carried.
- 9.2 Curriculum Review – Member Kieger moved to approve the changes to the curriculum review structure and process. The motion was seconded by Member Theisen, all members present voted aye and the motion carried.

10. NEW BUSINESS:

- 10.1 Anoka Election Equipment Cost Sharing – Director Larry Martini presented a proposal from Anoka County to enter into a joint powers agreement for the purchase new election equipment. This is will be placed on the next agenda for further discussion and action.

- 10.2 Student Sex Nondiscrimination Policy – First reading of Student Sex nondiscrimination policy #421. This item will be placed on the next agenda for further review and Board action.
- 10.3 Wireless Policy – Other than assigning this policy a new number (from 547 to 442), there were no material changes to this policy. Member Kieger moved, seconded by Member Theisen to approve Use of Wireless Communication Devices policy #442. By roll call vote all members present voted aye and the policy was adopted.
- 10.4 New Art Course – Director Jennifer Tolzmann requested approval of a new Art Appreciation course. This item will be placed on the next agenda for further review and Board action.
11. COMMUNICATIONS: The School Board reviewed communications and upcoming calendar dates. The Facilities Task Force will meet again on November 12th.

At 8:05 p.m. Member Morehead moved, seconded by Member Theisen, to recess the regular meeting to go into closed session to discuss negotiations strategy with: Custodians, Mechanics, Bus Drivers & Aides, SAC, Interpreters, FLAEP and FLAPOP employee groups. All members voted aye and the meeting recessed. The closed meeting convened at 8:15 p.m.

At 8:20 p.m. the regular meeting was reconvened and as there was no further business, Member Kieger moved, seconded by Member Corcoran, to adjourn. All members present voted aye and the meeting adjourned.

Rob Rapheal

President

Karen Morehead

Clerk