

The Board of Directors of Pendleton School District 16R met in regular session at 6:00 p.m. on Monday, December 11, 2017 at the district office boardroom.

Present: Lynn Lieuallen, Chair
Dale Freeman, Vice Chair
Dave Krumbein
Debbie McBee
Michelle Monkman
Steve Umbarger
Chris Fritsch, Superintendent
Michelle Jones, Director of Business Services
Julie Smith, Director of Special Programs
Matt Yoshioka, Curriculum & Assessment Coordinator
Tami Calvert, Secretary
Antonio Sierra, East Oregonian

Absent: Gary George

Opening and Call to Order

Chair Lieuallen called the regular board meeting to order at 6:00 p.m. Mrs. Lieuallen reminded those in attendance that the meeting is being audio recorded. The group recited the Pledge of Allegiance.

Minutes of the Meeting

Chair Lieuallen asked if there were additions or corrections to the minutes of the special boarding of November 7, 2017 and the minutes of the regular board meeting of November 13, 2017. A motion to approve the minutes as presented was made by Dale Freeman, seconded by Dave Krumbein, and approved unanimously by the board.

Approval of Board Agenda

A motion to approve the December 11, 2017 regular board meeting agenda as presented was made by Debbie McBee, seconded by Dave Krumbein, and approved unanimously by the board.

Lions Club 2017 Peace Poster Contest

Bill Taylor from the Lions Club explained the process of the Lions Clubs International's peace poster contest. This year's competition asks middle school students to paint peace through color, shape and symbolism - without letters or numbers. Erin Picken won first place for her vision of this year's theme – The Future of Peace. The following students received certificates from the Lions Club and from the school district:

11-13 Year Old Division

Erin Picken – 1st Place
Keilah Mossman – 2nd Place

Hanah Bane – 3rd Place
Gorgie Jones-Hoisington – Honorable Mention
Maria Alvarez-Barroso – Honorable Mention
Kendall West – Honorable Metion

14 Year Old Division

Natalie Cothren – 1st Place
Chantarelle Karrer – 1st Place

Mr. Taylor informed the board that Erin's art work will be entered into a larger competition against other posters and if she advances past the regional, state and national competitions, her poster will be considered for the international competition in New York in March.

US Bank Foundation Grant Program

Kathy Nooy, Pendleton Branch Manager and Brian Young, District Branch Manager of US Bank presented a check for \$3,000.00 for the School to Career program at the high school. Mr. Young stated that US Bank is happy to participate in the great work that the district is doing for the students in the community with the School to Careers Program and the Employee Pipeline Project.

Pendleton Association of Teachers

Brian Johnson thanked the board for their leadership and support. The teachers appreciate all the work you do and we will continue to work with you to help accomplish the district goals.

Oregon School Employees Association

No Report

Leave Activity Report

Superintendent Fritsch presented the Staff Attendance Report for November 2017.

IMESD Board Talking Points

Chris Fritsch summarized the IMESD Board Talking Points for December 2017.

SAT/ACT Update

Dan Greenough outlined the preparatory work for SAT/ACT testing at Pendleton High School. Mr. Greenough explained the percent of students that completed SAT test in reading, writing and mathematics. He shared the percent of students that met the ACT college readiness benchmark comparing the state average with the high school students. Mr. Greenough will present scores for the last five years at a later date.

Annual Division 22 Assurances Report

Matt Yoshioka explained that the district must annually report our standing with respect to the Division 22 standards for public schools. Mr. Yoshioka shared a report identifying the standards and the district's compliance with each standard.

PI874/Indian Education Issues

Lloyd Commander had no report this evening.

Enrollment Report/5 Year Enrollment Comparisons

Superintendent Fritsch reviewed the enrollment report for December 1, 2017. Mr. Fritsch stated that the enrollment continues to decline each month by each grade level. A more detailed analysis of where the students are going and why they are leaving by building will be shared with the board.

Special Programs of Service

Julie Smith pointed out that the 'Special Programs of Service' position supports the administrators, counselors, teachers and paraprofessionals in carrying out programs of service toward improved outcomes for students through continuous improvement cycles. Mrs. Smith shared information regarding students/staff numbers for the special programs.

2016-2017 Audit Report

Chris Cockburn from Cockburn & McClintock, LLC reviewed the 2016-2017 audit with the board. Mr. Cockburn stated that there were no findings to report and complimented the business department and District for a very organized process.

Pendleton Branding Committee

Superintendent Fritsch noted that a new committee 'Pendleton Branding Committee' through the strategic planning process will meet in January or February. Representing the board will be Gary George and Debbie McBee on this committee.

Approve November 30, 2017 Financial Report

Michelle Jones reviewed the financial report for November, explaining the revenue and expenditures for the month. A motion to approve the November 30, 2017 financial report as presented was made by Michelle Monkman, seconded by Steve Umbarger, and approved unanimously by the board.

Approval of Grants

Michelle Jones presented for approval the following grants:

Altrusa Club of Pendleton

McKay – McKay Bucks

- \$300.00

Sherwood – iReady Program	- \$288.00
<u>Buck Boosters</u>	
PHS – Athletics - Ice Machine	- \$3,000.00
PHS – Tailgater	- \$1,000.00
PHS – Robotics	- \$500.00
<u>Education Foundation of Pendleton</u>	
PHS – Grillin for Grants – Culinary Class	- \$1,000.00
<u>Oregon Department of Education</u>	
Tribal Attendance Pilot Project (TAPP)	- \$155,000.00
Agriculture Program	- \$11,388.00
Hospitality Administration & Management	- \$4,270.00
Engineering	- \$2,491.00
Design & Visual Communication	- \$2,000.00
IDEA Enhancement 17/18 Formula	- \$5,305.00
<u>Oregon Grain Growers Brand</u>	
Boys Basketball Shooting Shirts	- \$1,000.00
<u>Oregon Science Teachers Association</u>	
SMS – Water Chemistry Teaching Supplies	- \$5,971.83
<u>Ronda Russell</u>	
Boys Basketball Bags	- \$200.00
<u>St. Anthony Hospital</u>	
Financial Aid for Elementary Students	- \$3,000.00
<u>The Struve Fund</u>	
PHS - Athlete Financial Support – Wrestling	- \$60.00
PHS – Athlete Financial Support – Cheer	- \$740.00
<u>Colleen Stewart</u>	
SMS – Shop Supplies	- \$300.00
<u>Umatilla-Morrow County Family and Community Education</u>	
PHS – Food Truck	- \$50.00
<u>US Bank Foundation</u>	
PHS – School to Career Program	- \$3,000.00
<u>Wildhorse Foundation</u>	
Sherwood – Using exercise bikes to promote higher Academic achievement in reading	- \$7,500.00
McKay – Gym Renovation	- \$10,942.00

A motion to approve the receipt of the grants and a letter of appreciation be sent to each agency listed above on behalf of the board was made by Debbie McBee, seconded by Dave Krumbein, and approved unanimously by the board.

Gift Acceptance

Michelle Jones recommended approval of the following gift:

Donated by:

Sherri Potratz

PHS – Drum Set – Value \$500.00

A motion to approve the receipt of the gift and a letter of appreciation be sent to the donor on behalf of the board was made by Dale Freeman, seconded by Steve Umbarger, and approved unanimously by the board.

Approve Resolution # 2018-04

Michelle Jones recommended approval of Resolution # 2018-04 adopting a supplemental budget and appropriation. A motion to approve Resolution # 2018-04 as presented was made by Steve Umbarger, seconded by Michelle Monkman, and approved unanimously by the board.

Approve Budget Committee member Appointments

Michelle Jones recommended Bridget VanCleave and Gail Nelson be reappointed to serve on the school district budget committee. A motion to approve that Bridget VanCleave (Position 1) and Gail Nelson ((Position 2) be reappointed to serve on the school district budget committee with each term to expire 2020 as presented was made by Michelle Monkman, seconded by Dave Krumbein, and approved unanimously by the board.

Approve 2016-2017 Audit

Michelle Jones presented for approval the 2016-2017 Audit as submitted by Cockburn & McClintock, LLC. A motion to approve the audit as presented was made by Debbie McBee, seconded by Steve Umbarger, and approved unanimously by the board.

Meeting adjourned at 7:00 p.m.

Chair

Superintendent

Secretary

Date