

HARVEY PUBLIC SCHOOLS DISTRICT 152

CONFERENCE / CONVENTION / WORKSHOP ATTENDANCE REQUEST

Please submit one copy of any information you may have concerning this request at least TWO WEEKS BEFORE requested c / c / w date(s).

(PLEASE PRINT)

Name of Person:

Hena Jordan

Grade / Subject / School:

4-5 / Special Services / Bryant

Name / Date of C / C / W:

IB Global Conference Jul 18 - Jul 21

Location of C / C / W:

New Orleans, Louisiana

Give a tentative summary of expected expenses:



Registration:

\$ 1095.00

Travel:

\$ 4040.00

Food:

\$ 200.00

Lodging:

\$ 864.48

Other:

\$

Estimated Total:

\$

Will a substitute be required? Yes: _____ No: ☒ All Day? Yes: _____ No: _____ AM / PM

Long Range Plan: _____

Goal: _____

Explain what you desire to gain by attendance:

Hena Jordan 3/21/19
Applicant's Signature & Date

Principal's Signature & Date

Dr. Shintelle Brown
Administrator's Signature & Date

NOTE: IF APPROVED, A WRITTEN REPORT MUST BE SUBMITTED TO SUPERINTENDENT OR ADMINISTRATOR WITHIN ONE WEEK AFTER THE CONFERENCE / CONVENTION / WORKSHOP.

OFFICE USE ONLY

APPROVED _____ DATE _____ DISAPPROVED _____ DATE _____

Account Name & Number: 10.5.2210.390.4620.99.01

PO # _____ CHECK REQUEST: Accounts Payable _____ Payroll _____ Imprest _____

Substitute Account Name & Number: _____

Name of Substitute Called: _____

Marshall 4-9-19

Business Manager Signature / Date

John 4-10-19

Superintendent's Signature / Date

“Keep up to date using #IBNOLA2019

”

Conference Team - The IB

IB Global Conference, New Orleans 2019

The IB community will be gathering in New Orleans, USA, from 18–21 July 2019 for a global conference centered around the theme “Generation IB”.

Join educators from around the world to showcase collaborative skills and innovative ideas surrounding the mission of the International Baccalaureate. Meet and collaborate with IB practitioners from around the globe to find unique approaches to global issues such as education and literacy, social justice, health, environment and citizenship.

The IB Global Conferences allow you to stay engaged with the latest trends in international education, gain professional development, network with educators from around the globe and explore new partnerships with education partners and influencers. You’ll gain personal connections and leave inspired and energized to contribute to Generation IB.

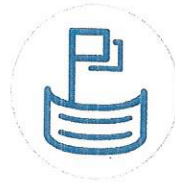
READ MORE



Registration

Find more information on the different types of registrations for the IB Global Conference and register.

[Learn more](#)



Sponsors and exhibitors

Find out more about becoming a sponsor or exhibitor.

[Learn more](#)



Location and accommodation

Conference participants are responsible for booking their own accommodation with our conference hotel partner.

[Learn more](#)



Schedule

Check the conference schedule to plan what you would like to attend in advance.

[Learn more](#)



Pre-conference

Before the conference begins, participants who register can attend our selected pre-conference sessions.

[Learn more](#)



Speakers

Find out more about the keynote and featured speakers and this year's conference.

[Learn more](#)

Register

Via the online registration link, you can register for the full conference and purchase additional passes for the pre-conference sessions taking place on 18 July 2019.

You can plan your conference visit in advance by reviewing the [full schedule](#). If you're looking for information on registering as a sponsor or exhibitor, please visit our [dedicated sponsors and exhibitors page](#).

Registration options

Below, you'll find details about each registration option. Once you've registered, add yourself to the [Facebook event](#) to keep up to date with conference news.

Full conference registration: US\$1095 (*early bird registration \$995 until 31 January 2019*)

Includes:

- all conference activities
- opening reception on Thursday 18 July
- lunch and refreshment breaks on Friday 19 July
- lunch, refreshment breaks and closing celebration on Saturday 20 July
- refreshment break on Sunday 21 July

Register now

Full-day pre-conference sessions: US \$250

(purchase of a full conference registration is required for participation)

Includes: lunch and a refreshment break on Thursday 18 July

Register now

Companion special events pass: US\$100 for Opening Reception & US\$150 for Closing Dinner

A companion special events pass allows conference participants to bring a companion to one of the following events:

- opening reception on Thursday evening, 18 July 2019
- closing dinner and reception on 20 July 2019

You can select which event(s) you would like a pass for in your companion's registration form. We encourage attendees to register their companion as early as possible as limited space is available. Please note that companions may not attend other conference events and meals.

[Register now](#)

Cancellation policy

Any cancellation before 27 June 2019 will incur a credit note of the full amount of the registration fee. There will be no refunds for cancellations made either on 27 June 2019 or afterwards.

How to pay

If you need further information on payments, [please read our guidance on how to pay](#).

If you have any questions about registration, please contact IB Americas at +1 301 202 3025 or via [email](#).

Location and accommodation

Below you'll find information on booking accommodation and traveling to the conference.

Venue information

All events for the IB Global Conference 2019, New Orleans, Louisiana, USA will take place at the Hilton New Orleans Riverside hotel.

Address:

Hilton New Orleans Riverside
Two Poydras Street
New Orleans, LA 70140
Check in: 4pm | Check out: 11am

Booking accommodations

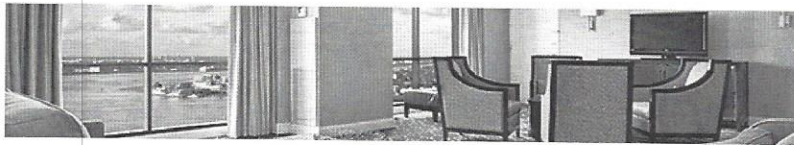
Travel and airline discounts

Location



Contact Information Start Over

MAP



IB Global Conference
JUL 18, 2019 - JUL 21, 2019



Guest Information

Hilton New Orleans Riverside / Wed, Jul 17, 2019 - Mon, Jul 22, 2019 / City View 2 Queen Beds 1 adult

PERSONAL INFORMATION

PERSONAL INFORMATION

PAYMENT INFORMATION

Room: City View 2 Queen Beds

Number of adults in this room: 1 ▼ Number of children: 0 ▼

		Hilton Honors		Membership Number	
GUEST 1					
Arrival Date	7/17/19		Departure Date	7/22/19	
Prefix			Email	kena.jordan@yahoo.com	
First Name	Kena		Confirm Email	kena.jordan@yahoo.com	
Middle Initial	D		Organization		
Last Name	Jordan		Country	UNITED STATES	
Suffix			Mailing Address	16144 Hermitage Avenue	
Position/Title			Mailing Address 2		
			City	Markham	
			State, Zip	IL 60428	
			Phone Number	708-527-8723	

OTHER INFORMATION

Accessible
Additional Requests

Yes, I'd like to be notified about the upcoming event specials and promotions. See our [Terms & Conditions](#)

[Show room policies](#)

Proceed to Payment Information

NEXT

MAKE A RESERVATION

EDIT

Check In: WED, JUL 17, 2019

Check Out: MON, JUL 22, 2019

Nights 4

Rooms 1

Guests 1
Max guests per room

Hilton New Orleans Riverside

USD 925.00

CITY VIEW 2 QUEEN BEDS
1 adult, 5 nights

SUBTOTAL:

USD 925.00

864.48

Don't forget to
include your Hilton
Honors number!



Show details

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Supported Browsers

PCNTR-P-04032019-prod Book06a

JUL 17 - 22
✈ MDW → MSYTOTAL
\$365.96 ✓

Trip & Price Details

✈
Price

Payment

Confirmation

✈ Flight Modify Remove

\$365.96 ^

Departing 7/17/19 Wednesday

Wanna Get Away \$156.91
(Adult x1)

✈ DEPARTS **12:45** PM **MDW**
Chicago (Midway), IL - MDW

FLIGHT
1151 ✈ + 📺

Nonstop

✈ ARRIVES **3:00** PM **MSY**
New Orleans, LA - MSY

TRAVEL TIME
2hr 15min

Wanna Get Away

Earn 942 Rapid Rewards® points per Passenger, per one-way.

- 2 free checked bags (1st and 2nd checked bags fly free. Weight and size limits apply.)
- No change fee (Fare difference may apply.)
- Reusable funds
- EarlyBird eligible

SUBTOTAL
\$156.91

Returning 7/22/19 Monday

Wanna Get Away \$156.91
(Adult x1)

✈ DEPARTS **6:00** AM **MSY**
New Orleans, LA - MSY

FLIGHT
1920 ✈ + 📺

Nonstop

✈ ARRIVES **8:15** AM **MDW**
Chicago (Midway), IL - MDW

TRAVEL TIME
2hr 15min

Wanna Get Away

Earn 942 Rapid Rewards® points per Passenger, per one-way.

- 2 free checked bags (1st and 2nd checked bags fly free. Weight and size limits apply.)
- No change fee (Fare difference may apply.)
- Reusable funds
- EarlyBird eligible

SUBTOTAL
\$156.91

Taxes & fees \$52.14

Flight total \$365.96

Icon legend

✈ WiFi available

📺 Live TV available

👤 EarlyBird Check-In®

Helpful Information:

- Please read the [fare rules](#) associated with this purchase.
- When booking with Rapid Rewards® points, your point balance may not immediately update in your account.

No change fees.¹

Change your flight later without a fee.

¹ Fare difference may apply.

BAG FEE *	\$0.00
SUBTOTAL	\$313.82
TAXES & FEES	\$52.14
TRIP TOTAL	\$365.96

[Show price breakdown](#)

TOTAL DUE NOW \$365.96



Get a \$200.00 statement credit
after first purchase.

Earn 10,000 Rapid Rewards® points
after you spend \$500 in your first 3 months.

[Learn more >](#)

YOU PAY TODAY \$365.96

CREDIT ON YOUR STATEMENT -\$200.00

TOTAL AFTER STATEMENT CREDIT \$165.96

Not ready to buy yet? [Save this flight for later.](#)

* 1st and 2nd checked bags fly free. [Weight and size limits apply.](#)

[Log in for faster checkout](#)

[Continue](#)

By clicking 'Continue', you agree to accept the [fare rules](#) and want to continue with this purchase.

Add a Car

Products not confirmed until purchase.

No worries, your flight will remain in your cart while you search for a car.

Add a car



Book now. Pay later!

PICK-UP LOCATION

New Orleans,

New Orleans, LA - MSY

PICK-UP DATE

7/17

Wed, Jul 17, 2019

PICK-UP TIME

4:00 PM

RETURN LOCATION

New Orleans,

New Orleans, LA - MSY

RETURN DATE

7/22

Mon, Jul 22, 2019

RETURN TIME

5:00 AM

RENTAL COMPANY (Optional)

No preference

VEHICLE SIZE (Optional)

No preference



[Book now](#)

[Search](#)

TOTAL DUE NOW

\$365.96

Not ready to buy yet? [Save this flight for later.](#)
* 1st and 2nd checked bags fly free. [Weight and size limits apply.](#)

[Log in for faster checkout](#)

[Continue](#)

By clicking 'Continue', you agree to accept the [fare rules](#)
and want to continue with this purchase.

JUL 17 - 22
✈ MDW → MSY

TOTAL
\$405.96 ✓

☐ Need lift/transfer assistance to and from aircraft seat ⓘ

☐ Powered wheelchair with 0 ▼ spillable batteries ⓘ

☐ Powered wheelchair with 0 ▼ non-spillable batteries ⓘ

Other

☐ Have peanut-dust allergy ⓘ

☐ Bringing my own approved Portable Oxygen Concentrator ⓘ

Notes

To receive assistance within the airport, please be sure to inform a Southwest Airlines® Agent or Skycap at your first point of contact upon arrival at the airport at any connection points, and upon arrival to their destination.

Clear

☀ Add EarlyBird Check-In®

All you have to do is get to the airport on time.
We'll take care of the rest.

- ✓ Automatic check-in for better boarding positions
- ✓ Earlier access to overhead bins
- ✓ No setting reminders to check in 24 hours before your flight

\$20.00

Per Passenger.
Per one-way.

✓ Add EarlyBird Check-In

EarlyBird Check-In was applied to the following passengers and flight segments.

ITINERARY	PASSENGERS	PRICE
<p># 1151</p> <p>✈ MDW to MSY</p> <p>DEPART MDW MSY</p> <p>7/17 12:45 PM → 3:00 PM</p> <p>Wednesday</p>	<p>1 Adult</p> <p>Wanna Get Away</p>	<p>\$20.00</p>
<p># 1920</p> <p>✈ MSY to MDW</p> <p>RETURN MSY MDW</p> <p>7/22 6:00 AM → 8:15 AM</p> <p>Monday</p>	<p>1 Adult</p> <p>Wanna Get Away</p>	<p>\$20.00</p>

Certain exclusions may apply. EarlyBird Check-In® is non-refundable. ⓘ

EARLYBIRD CHECK-IN ESTIMATED TOTAL **\$40.00**

JUL 17 - 22
✈ MDW → MSY

TOTAL
\$405.96

Passenger & Payment Info

Price

Payment

Confirmation

✈ Who's flying?

Please make sure names match government-issued IDs.

* Required

FIRST NAME *

Kena

MIDDLE NAME

LAST NAME *

Jordan

SUFFIX

Select

DATE OF BIRTH *

December

7

1980

GENDER *

Female

RAPID REWARDS®/ACCOUNT #

Secure traveler information

Secure traveler information

REDRESS #

KNOWN TRAVELER #

Clear

Special Assistance

Special Assistance

Airport/boarding assistance

- ☐ Blind or have low vision
- ☐ Deaf or hard of hearing
- ☐ Cognitive and developmental disabilities

Animal assistance

- ☐ Traveling with trained service animal
- ☐ Traveling with emotional support animal

JUL 17 - 22
✈ MDW → MSY

TOTAL
\$405.96 ✓

- ✓ No change fees**
- ✓ Legendary Customer Service money can't buy.

TRIP TOTAL

\$405.96

*First and second checked bags. Weight and size limits apply. **Fare difference may apply.

Show price breakdown

TOTAL DUE NOW

\$405.96

Transportation of hazardous materials

Federal law forbids the carriage of hazardous materials such as aerosols, fireworks, lithium batteries, and flammable liquids aboard the aircraft in your checked or carryon baggage. E-cigarettes are not permitted in checked baggage and must be transported in carryon baggage only. By clicking "Purchase", you acknowledge that you understand the hazardous materials restrictions and penalties. [View more on hazardous materials.](#)

By clicking 'Purchase', I agree to the Terms and Conditions below, the privacy policy, fare rules, and the contract of carriage.

Purchase

Terms and Conditions

Flight

- I agree to the [fare rules](#), [Terms & Conditions](#), [Privacy Policy](#), and [Contract of Carriage](#).
- All nonrefundable funds applied toward the purchase of a new reservation remain nonrefundable.
- Expiration dates of applied funds may result in new ticket(s) expiring earlier than the 12 months from date of purchase. The new expiration date will be printed on the confirmation receipt sent to you.
- Be there with time to spare.** Be sure to arrive at the departure gate with your boarding pass at least 10 minutes before your scheduled departure time. Otherwise, your reserved space may be canceled and you won't be eligible for denied boarding compensation.
- No Show Policy:** If you are not planning to travel on any portion of this itinerary, please cancel your reservation at least 10 minutes prior to the scheduled departure of your flight. Customers who fail to cancel reservations for a Wanna Get Away® fare segment at least 10 minutes prior to travel and who do not board the flight will be considered a no show, and all remaining unused Wanna Get Away® funds will be forfeited. All remaining unused Business Select® and Anytime® funds will be converted to reusable travel funds for the originally ticketed Passenger only. If you no show your reward travel reservation, the points will be redeposited to the purchaser's Rapid Rewards® account. Any taxes and fees associated with your reward travel reservation will be held for future use in the form of reusable travel funds under the name of the traveler(s).
- Prohibition of Multiple/Conflicting Reservations:** To promote seat availability for our Customers, Southwest® prohibits multiple reservations for the same Passenger departing from the same city on the same date, or any multiple reservations containing conflicting or overlapping itineraries (such as departures for the same Customer from multiple cities at the same time). Furthermore, without advance notice to the Passenger or purchaser, Southwest® may cancel such reservations, or any other reservations that it believes, in its sole discretion, were made without intent to travel. With the exception of Southwest® gift cards, funds from proactively canceled reservations by Southwest® will be returned to the original form of payment. Reservations paid for with a Southwest® gift card will have the amount applied from the gift card held as travel funds for use by the Customer on a future Southwest Airlines® flight.