

BEMIDJI AREA SCHOOLS
BEMIDJI, MINNESOTA

DATE: SEPTEMBER 18, 2017
TO: BOARD OF EDUCATION
FROM: KATHY PALM, DIRECTOR OF CURRICULUM & ADMIN. SERVICES
SUBJECT: REQUEST TO ACCEPT GRANT APPLICATION

COMMENTS:

Type of Grant:	Local
Title of Grant:	Be Present Attendance Incentive Program
Granter:	Beltrami Area Service Collaborative (BASC)
Grant Preparer:	Kathy VanWert, Paul Bunyan Elementary Principal
Amount of Grant:	\$200
District Responsibility:	Serve as fiscal agent
Purpose:	The grant will be used to purchase envelopes and stamps to inform families about their children's attendance. With these additional resources, the school will target students who miss more than five days of school per month. A "nudge" letter will be sent to families indicating the number of days absent, the percentage of days present, as well as the school and district norms. The principal will keep track of the attendance to measure whether the "nudge" letters improve student attendance.