



**FOREST LAKE AREA SCHOOLS
INDEPENDENT SCHOOL DISTRICT NO. 831
Forest Lake, MN 55025-9796
CLASSIFIED PERSONNEL**

BOARD MEETING: October 6, 2011

Retirement:

- Welch, Linda – Special Education Paraprofessional Tutor IV at STEP, effective August 22, 2011 after 27 years of service.

Resignation:

- ◆ Clover, Aimee – Cook Helper/Short Hour at Lakes International Language Academy, effective September 23, 2011.
- ◆ Nord, Steven – School Bus Driver, effective September 2, 2011.
- Theisen, Gail – Special Education Paraprofessional II at ECSE, effective August 22, 2011.
- Windisch, Krista – Noon Duty Supervisor I at Forest View Elementary, effective September 23, 2011.

Termination of Employment:

- Enriquez, Fatima – School Age Care Program Aide at Wyoming Elementary, effective August 31, 2011.

Recommendation of Employment:

- Asch, Elizabeth – Special Education Health Care Specialist IV at Forest Lake Sr. High, 7 hours per day and 37 weeks per year, effective September 1, 2011. (Open position)
- ◆ Bentz, Daniel – School Bus Driver, 5.5 hours per day and 37 weeks per year, effective September 6, 2011.
- Davis, Susan – School Age Care Program Aide at Linwood Elementary, 12.25 hours per week and 40 weeks per year, effective September 22, 2011.
- Dufresne, Shannon – Early Childhood Family Outreach Specialist at the Central Learning Center, 30 hours per week and 37 weeks per year, effective September 12, 2011. (Open position)
- Elsenpeter, Jennifer - School Age Care Program Aide at Scandia Elementary, 2 hours per day and 40 weeks per year, effective September 19, 2011.
- Graetz, Marcia – Noon Duty Supervisor I at Forest Lake Elementary, 1 hour per day and 35 weeks per year, effective September 14, 2011. (Open position)

(Over)

Recommendation of Employment (continued):

- Halpaus, Jennifer – Noon Duty Supervisor I at Forest Lake Elementary, 2 hours per day and 35 weeks per year, effective September 19, 2011. (Open position)
- Jarosz, Stacey – Noon Duty Supervisor I at Forest View Elementary, 2 hours per day and 35 weeks per year, effective September 19, 2011. (Open position)
- Johnson, Lynda – Special Education Paraprofessional II at Forest Lake Sr. High, 6 hours per day and 37 weeks per year, effective September 9, 2011. (Open position)
- Leatherman, Jackie - School Age Care Program Aide at Wyoming Elementary, 2 hours per day and 40 weeks per year, effective September 26, 2011.
- Lehrke, Heidi – Health Office Assistant IV at Southwest Jr. High, 6 hours per day and 39 weeks per year, effective September 19, 2011. (Open position)
- ◆ Monahan, Lorah – Substitute School Bus Driver, effective September 6, 2011.
- Percy, Rebecca – Special Education Paraprofessional II at Forest Lake Elementary, 6 hours per day and 37 weeks per year, effective September 6, 2011. (Open position)
- Postudensek, Angela – Noon Duty Supervisor I at Forest View Elementary, 2 hours per day and 35 weeks per year, effective September 6, 2011. (Open position)
- Schleicher, Lori – Special Education Paraprofessional III at STEP, 7 hours per day and 37 weeks per year, effective September 6, 2011. (Open position)
- Sibbald, Theresa – ECFE Teacher Assistant II at the Early Childhood Family Center, 18.25 hours per week and 35 weeks per year, effective September 12, 2011. (Pending approval of additional position)
- ◆ Tate, Timothy – Substitute School Bus Driver, effective September 16, 2011.
- Thompson, Janice – Noon Duty Supervisor I at Linwood Elementary, 1 hour per day and 35 weeks per year, effective September 14, 2011. (Open position)
- ◆ Westmoreland, Stephen – School Bus Driver, 6 hours per day and 37 weeks per year, effective September 6, 2011.
- Zeleny, Joseph – Health Office Assistant IV at Lino Lakes Elementary, 6 hours per day and 37 weeks per year, effective September 1, 2011. (Open position)

Authorization of Transfer:

- Ahyai, Carmen – School Age Care Program Aide at Forest Lake Elementary, from 2 hours per day to 2.75 hours per day and 40 weeks per year, effective September 6, 2011.

Authorization of Transfer (continued):

- Anderson, Antoninette – School Age Care Program Aide at Forest View Elementary, from 4.25 hours per day to 4.5 hours per day and 40 weeks per year, effective September 6, 2011.
- Anderson, Patricia - School Age Care Program Aide at Scandia Elementary, from 21 hours per week to 22 hours per week and 40 weeks per year, effective September 6, 2011.
- Colling, Darcene - School Age Care Program Aide at Steps Ahead Central Learning Center from 30 hours per week to 6.5 hours per day and 40 weeks per year, effective September 6, 2011.
- ◆ Gombold, Mary – Cook Helper/Short Hour at Lakes International Language Academy, from 2 hours per day to 3.5 hours per day and 175 days per year, effective October 3, 2011. (Open position)
- Halpaus, Jennifer - School Age Care Program Aide at Forest View Elementary, from 2 hours per day to 4 hours per day and 40 weeks per year, effective September 6, 2011.
- Jensen, Dianne - School Age Care Program Aide at Wyoming Elementary, from 20.75 hours per week to 4.25 hours per day and 40 weeks per year, effective September 6, 2011.
- Kalhagen, Tamela - School Age Care Program Aide at Lino Lakes Elementary, from 2.25 hours per day, 4 days per week to 2.25 hours per day, 5 days per week and 40 weeks per year, effective September 6, 2011.
- Kyle, Susan - School Age Care Program Aide at Scandia Elementary, from 19 hours per week to 19.25 hours per week and 40 weeks per year, effective September 6, 2011.
- Lucas, Amanda - School Age Care Program Aide at Scandia Elementary, from 2.25 hours per day to 2 hours per day and 40 weeks per year, effective September 6, 2011.
- McCarthy, Marcella - School Age Care Program Aide at Steps Ahead Central Learning Center, from 4 hours per day to 5 hours per day and 40 weeks per year, effective September 6, 2011.
- Merrell, Judith - School Age Care Program Aide at Forest View Elementary, from 4 hours per day to 4.5 hours per day and 40 weeks per year, effective September 6, 2011.
- Mobeck, Deanna - School Age Care Program Aide at Wyoming Elementary, from 2 hours per day to 4 hours per day and 40 weeks per year, effective September 6, 2011.
- Petroski, Allyse - School Age Care Program Aide, from Columbus/Forest View Elementary to Columbus Elementary, 4 hours per day and 40 weeks per year, effective September 6, 2011.

(Over)

Authorization of Transfer (continued):

- Van Keulen, Kimberly – from lay-off status to Office Assistant IV at the District Office, 4 hours per day and 39 weeks per year, effective September 6, 2011. (Pending approval of additional position)
- Windisch, Krista - School Age Care Program Aide at Steps Ahead Central Learning Center, from 22.25 hours per week to 6 hours per day and 40 weeks per year, effective September 6, 2011.

Leave of Absence:

- Brandt, Susan – Noon Duty Supervisor I at Columbus Elementary, unpaid leave of absence from September 26, 2011 through October 3, 2011.
- ♦ Hazel, Kristin – School Bus Driver, leave of absence from August 23, 2011 through October 7, 2011.
- Knutson, Evangeline – Special Education Paraprofessional II at Century Jr. High, unpaid leave of absence from September 29, 2011 through October 7, 2011.
- ♦ Olson, Judy - Cook Helper/Long Hour at the Central Learning Center, leave of absence from September 6, 2011 through November 4, 2011.
- Strege, Carol – Title I Paraprofessional/Noon Duty Supervisor II at Forest Lake Elementary, leave of absence from September 19, 2011 through September 30, 2011.

Decrease Hours:

- Conley, Timothy – Athletic Coordinator at the Central Learning Center, from 35 hours per week for 35 weeks and 20 hours per week for 12 weeks per year to 35 hours per week for 23 weeks, 30 hours per week for 12 weeks, and 20 hours per week for 12 weeks per year, effective November 1, 2011.

Additional Positions:

- ECFE Teacher Assistant II at the Early Childhood Family Center, 18.25 hours per day and 35 weeks per year, effective September 12, 2011. This additional position to be paid through the Community Education fund.
- Mentor Coordinator position, district wide, 10-20 hours per week for the 2011-2012 school year only, effective August 23, 2011. This position to be paid through the Title II fund.
- Office Assistant IV at the District Office, 4 hours per day and 39 weeks per year, effective September 6, 2011. This additional position to be paid for through EMID, Title I, and Community Education funds.

Additional Positions (continued):

- School Age Care Program Aide at Steps Ahead Central Learning Center, 19 hours per week and 40 weeks per year, effective October 7, 2011. This additional position is due to increased enrollment in the Steps Ahead program and will be paid for through the Community Education fund.
- Title I Paraprofessional II at Scandia Elementary, 2 hours per day and approximately 29 weeks per year, effective October 10, 2011.

Additional Hours:

- ◆ Cook Helper/Short Hour at Lakes International Language Academy, from 3 hours per day to 3.5 hours per day and 175 days per year, effective September 26, 2011. These additional hours are due to increase in meal participation.
- ◆ Cook Helper/Short Hour at Lakes International Language Academy, from 2 hours per day to 2.5 hours per day and 175 days per year, effective October 7, 2011. These additional hours are due to increase in meal participation.

- Recommended by Donna Friedmann



- ◆ Recommended by Lawrence Martini



D.M.F./L.A.M.
09/30/11